

# COUNTY COMMISSION OF GRANT COUNTY

5 Highland Avenue  
Petersburg, WV 26847  
Phone: (304) 257-4422  
Fax: (304) 257-9645  
Email: [administrator@grantcountywv.org](mailto:administrator@grantcountywv.org)



COMMISSIONERS: TYSON K. RIGGLEMAN  
SCOTTY W. MILEY  
KEVIN P. HAGERTY

ADMINISTRATOR: MICHELLE SITES

Regularly Scheduled Meeting Agenda  
Location: Courthouse Lower-Level Conference Room  
Tuesday, November 28, 2023 @ 3:30pm

- 1) Call to Order
- 2) Consent and Approval – County Administrator
  - a) Minutes
  - b) Budget Revisions
  - c) Board Appointments/Removals/Resignations
- 3) Actions of the Clerk, Exonerations, Estates
- 4) Comments from the Public
- 5) Scheduled Appointments
  - a) James E. Smith II, Esquire, request for a hearing in the matter of the Kevin J. Schell Estate.
  - b) Rich Midcap, President of Garrett College and Dr. Tom Striplin, President of Eastern West Virginia Community & Technical College, to give a presentation on the Paramedic Program at Garrett College.
  - c) JoAnna Kuhn, ERFNR, to discuss funding for the Skate Park to be located in the City Park.
  - d) Peggy Bobo Alt, OES/911 Director, and Representatives from Motorola to discuss a change order to contract regarding new coax, new antenna and licensing.
  - e) Peggy Bobo Alt, OES/911 Director, to discuss hiring employees.
  - f) Bobby Funk & Jeremy Hottinger, Grant County Ambulance, to give an update on EMS Services in Grant County.
- 6) Correspondence
  - a) Invitation to the Bayard Volunteer Fire Department Awards Banquet on January 27, 2024 @ 5:00 pm.
  - b) Letter from the WV State Tax Department certifying that Jerry Ours, Assessor of Grant County, has substantially completed the Assessor's Additional Duties.
  - c) Minutes of the Grant County PSD Special Board Meeting of October 17, 2023.
  - d) Minutes of the Grant County PSD Regular Board Meeting of October 26, 2023.
- 7) Unfinished Business
- 8) New Business
  - a) Consideration for Approval opening a New Fund and bank account called Fund 42 – EMS Salary Enhancement Fund to account for revenues received from WV Office of Emergency Services.
  - b) For consideration a request for finance assistance to secure matching funds for the Phase II Petersburg River Park Hike and Bike Trail.
- 9) Reports from Elected Officials

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10) Reports from County Commissioners

11) Approval of expenses to be consider for payment (bills paid or to be paid, the invoices are available for public review by contacting the Grant County Clerk, 5 Highland Avenue, Petersburg, WV 26847, 304-257-4550)

12) Adjourn