

GRANT COUNTY COMMISSION
PETERSBURG, WEST VIRGINIA 26847

GRANT COUNTY COMMISSION MINUTES

Date: January 14, 2020 **Time:** 9 a.m. **Location:** Conference Room
Grant County Courthouse

Commissioners:
Doug Swick
Jeff Berg
Scotty Miley

Reporting:
Erin Camp, Grant County Press

AGENDA ITEM: Commissioner Swick called the regular meeting to order at 9 a.m.

AGENDA ITEM: Approval of Minutes

DISCUSSION: Presented for approval were the minutes from the regular meeting held on December 26, 2019.

Presented for approval were the minutes from the organizational meeting held on January 2, 2020.

ACTION: A Motion was made to approve the minutes from the regular meeting held on December 26, 2019 as presented. **MOTION: Berg-Miley**

A Motion was made to approve the minutes from the organizational meeting held on January 2, 2020, as presented. **MOTION: Miley-Berg**

AGENDA ITEM: Funding for Radios

DISCUSSION: Kevin Dewitt, Chief of BVFD, and Mark Dewitt, Assistant Chief of BVFD appeared before the Commission. Kevin Dewitt stated that they only have three portable radios which is what they use to communicate with Grant Comm. The new radios will cost approximately \$1,500.00 each and they would like to have six to eight radios. Commissioner Swick told Mr. Dewitt to get a quote from the company and bring it back to the Commission.

ACTION: No action needed.

AGENDA ITEM: Parks & Recreation Update/Maintenance Update

DISCUSSION: Jim Reel, Randy Parsons and Rodney Sites appeared before the Commission. Jim Reel informed the Commission of the work that was done in 2019 and what was going to be done in 2020.

Welton Park: In 2019 the boat ramp at the lower park was renovated. In 2020 the boat ramp at the upper park will be renovated and new playground equipment will be installed.

Michael Field: In 2019 the fence at field #3 was moved to 200 ft. The scoreboard needs to be moved.

Bleachers were put up at the soccer field, and the building was fixed up.

Dam Site 7: In 2019 a few of the picnic tables were replaced with park benches. A new sign needs to be put up at the dam.

Day Park: Electric will be run at both shelters. Mr. Reel stated that he would like to put up a sign at the park because there are some people that are not aware of the park.

Turner Park: Mr. Reel stated that in 2019 the bunkers were raised. The shooting range is not in good condition. The Lions Club is interested in doing a project. Mr. Reel stated that he is going to meet with them to discuss the project.

Mt. Storm Park: In 2019 the park was cleaned up. Mr. Reel stated that there is a small gazebo at Welton Park that is never used. He would like to move the gazebo to the Mt. Storm Park.

Camp Echo: The brush behind the cafeteria will be removed by the river crew.

Randy Parsons stated in 2019 the following work was completed:

- All the septic tanks at the parks were cleaned out
- New restrooms were installed at Welton Park
- The rooftop unit at the 911 center was fixed
- Camp Echo was re-keyed and now only needs two keys and the roof was replaced on the storage shed
- A two-burner stove was installed, as well as a deep fryer
- The ceilings at the Mt. Storm park were painted
- Hand dryers were placed at the multi-tenant building
- A new roof was put on part of the annex building
- A new roof was put on the Health Department building, as well as air conditioning/heating units
- A generator was installed at the ambulance building for back up
- Work was done for the new monitor system in the courtroom
- The parking lot lights and the lights inside the courthouse have been replaced
- New tile was put down at the annex in the restroom, as well as a petition wall
- Valley Machine Shop put in new steps at the side of the courthouse where the prisoners come in, as well as a new sidewalk
- The mechanical room was renovated
- The wall heater was taken out of the administrator's office

In 2020 there will be hand dryers installed at the Mt. Storm Park, City Park and the new restroom at Michael Field.

Mr. Parsons stated that they would like to put a new restroom at Camp Echo.

Mr. Reel stated that three lamps at the walking trail at Welton Park are burned up and need replaced.

Michelle Sites stated that she is working on a grant for the playground equipment.

ACTION: No action needed.

AGENDA ITEM: Discuss Purchasing Vehicle & Project Updates

DISCUSSION: Peggy Alt, OES/911 Director appeared before the Commission. Peggy stated that the pickup they have has not been very reliable. Peggy would like to purchase a vehicle big enough to seat several people and/or haul supplies. Commissioner Swick stated that Peggy would have to decide what vehicle she wanted and the Commission would then assist her in purchasing one.

ACTION: No action needed.

AGENDA ITEM: Lease for Family Court Facilities

DISCUSSION: Mark Geary appeared before the Commission. Commissioner Swick stated that he felt the Commission needed to go into executive session to discuss the lease.

ACTION: A Motion was made to go into executive session pursuant to WV Code §6-9a-4. **MOTION: Berg-Miley**

The Commission went into executive session at 9:57 a.m. and was out of executive session at 10:24 a.m., with no action taken.

A Motion was made to enter into the lease and memorandum of understanding negotiations between the Supreme Court of WV, the County Commission and Mark Geary regarding a potential pass through lease, at no cost to the citizens of Grant County, for a potential Family Court office at 55 Deadrick Street, Petersburg, WV. **MOTION: Miley-Berg**

AGENDA ITEM: Family Court Lease MOU (tabled)

DISCUSSION: This matter shall remain on the table until a later date.

ACTION: No action needed.

AGENDA ITEM: MOU for Use of Woodchuck Wood Chipper

DISCUSSION: Memorandum of Understanding between Grant County Commission and Region VIII as it pertains to the Woodchuck Wood Chipper. The memorandum is signed annually.

ACTION: Commission authorized its President to sign the Memorandum of Understanding with Region VIII as it pertains to the Woodchuck Wood Chipper. **MOTION: Miley-Berg**

AGENDA ITEM: Bid for Courthouse Drainage Installation (Tabled)

DISCUSSION: This item shall remain on the table.

ACTION: No action needed.

AGENDA ITEM: CDBG Updates & Approvals

DISCUSSION: There were no issues to discuss at this time.

ACTION: No action needed.

AGENDA ITEM: Actions of the Clerk

DISCUSSION: None required.

ACTION: Commission approved the following actions of the County Clerk:

-Wills lodged in Clerk's Office: None

-Wills admitted to probate:

Kitty Lou Barr
Mary Jane Bensenhaver
Thomas M. Spiker, Jr.
Dorene J. Kitzmiller
Martha M. Keplinger

-Qualification orders granted in the following estates:

Brian Jenkins, Administrator in the Estate of Robin Sue Jenkins
Paula S. Mowery, Administratrix in the Estate of Connie Edward Mowery
Cynthia Strosnider, Administratrix CTA in the Estate of Kitty Lou Barr
Donnie L. Bensenhaver, Executor in the Estate of Mary Jane Bensenhaver
Peggy Evans, Executrix in the Estate of Thomas M. Spiker, Jr.
Stephen Said, Administrator in the Estate of Sami Samman Said
Steve Jackson, Executor in the Estate of Dorene J. Kitzmiller
Linda Whetzel, Executrix in the Estate of Martha M. Keplinger

MOTION: Miley-Berg

AGENDA ITEM: Approval of Estates

DISCUSSION: No discussion required.

ACTION: Commission approved the following estates for closure:

Waiver of Final Settlement in the Estate of Noland Douglas Cobb **MOTION: Berg-Miley**

Waiver of Final Settlement in the Estate of Ralph B. Franz, Sr. **MOTION: Berg-Miley**

Waiver of Final Settlement in the Estate of Olin Terrance Hawk **MOTION: Berg-Miley**

Waiver of Final Settlement in the Estate of Ruth A. Keplinger **MOTION: Berg-Miley**

* President Swick abstained due to the decedent being a relative.

Waiver of Final Settlement in the Estate of Cosetta W. Ours **MOTION: Berg-Miley**

Waiver of Final Settlement in the Estate of Percy Redman **MOTION: Berg-Miley**

Waiver of Final Settlement in the Estate of Chester Daniel Sites, Sr. **MOTION: Berg-Miley**

Waiver of Final Settlement in the Estate of Peggy V. Turley **MOTION: Berg-Miley**

AGENDA ITEM: Exonerations

DISCUSSION: Having been filed by the Assessor and approved by the Prosecuting Attorney, exonerations were reviewed for Jeremy K. and Julie R. Crites.

ACTION: Commission approved the following exonerations:

Jeremy K. & Julie R. Crites Grant ('19) \$92.81 & \$10.08 ph **MOTION: Berg-Miley**

AGENDA ITEM: Budget Revisions

DISCUSSION: There were no budget revisions presented this day.

ACTION: No action needed.

AGENDA ITEM: Board Appointments/Removals

DISCUSSION: There were no board appointments presented this day.

ACTION: No action needed.

AGENDA ITEM: Commissioner's Packet

DISCUSSION: Commissioner Swick reviewed the commissioner's packet and presented the following information:

- Resignation letter from Becky Warner, Camp Echo caretaker;
- Letter from Gov. Jim Justice regarding US Route 48;
- Letter from the DOH;
- Yearly remote review that is done every year for the housing authority;
- Notice of video rate changes;
- Letter from State Auditor regarding training workshops for county officials and their assistants;
- Sheriff's monthly settlement
- Minutes from a regular board meeting for the PSD dated December 19, 2019;
- Minutes from a regular board meeting for the PSD dated December 5, 2019;
- Minutes from a regular board meeting for the Mt. Top PSD dated August 20, 2019;
- Minutes from a regular board meeting for the Mt. Top PSD dated October 28, 2019;
- Minutes from a regular board meeting for the PSD dated November 19, 2019.

AGENDA ITEM: Financial Update

DISCUSSION: Alicia Reel, CFO, appeared before the Commission. Alicia gave an update for July through December, 2019. She stated that the budget was where it needs to be; General County expenditures are at 44%; revenues are at 47% (69% with the unencumbered funds balance); tax collections are at 58%; coal severance revenues at 4% (83% with the unencumbered funds balance) and expenditures are at 9%. All line items are in the black. General County cash value is 1.8 million and 1.1 million in coal severance.

ACTION: No action needed.


AGENDA ITEM: Approval of Expenses

DISCUSSION: The Commission reviewed the expenses as presented.

ACTION: Commission approved the expenses as presented. **MOTION: Berg-Miley**

AGENDA ITEM: Adjournment

ACTION: There being no further business before the Commission, the meeting adjourned. **MOTION: Miley-Berg**


PRESIDENT

ATTEST:


CLERK OF THE COUNTY COMMISSION

01-28-2020
DATE APPROVED

IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

The Grant County Commission hereby orders the following actions taken by the Grant County Clerk, Seymour V. Fisher, in vacation of the County Commission be approved:

1. Wills Lodged in the Clerk's Office:

None

2. Wills Admitted to Probate:

- Kitty Lou Barr
- Mary Jane Bensenhaver
- Thomas M. Spiker, Jr.
- Dorene J. Kitzmiller
- Martha M. Keplinger

3. Qualification Orders Granted in the Following Estates:

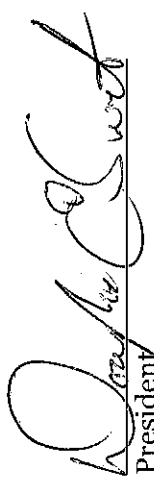
Estate

- Robin Sue Jenkins
- Connie Edward Mowery
- Kitty Lou Barr
- Mary Jane Bensenhaver
- Thomas M. Spiker, Jr.
- Sami Samman Said
- Dorene J. Kitzmiller
- Martha M. Keplinger

Person Qualifying:

- Brian Jenkin, Administrator
- Paula S. Mowery, Administratrix
- Cynthia Strosnider, Administratrix CTA
- Donnie L. Bensenhaver, Executor
- Peggy Evans, Executrix
- Stephen Said, Administrator
- Steve Jackson, Executor
- Linda Whetzel, Executrix

Approved this the 14th day of January, 2020.


 Dorene J. Kitzmiller
 Presidency

State of West Virginia
 County of Grant
 5 Highland Avenue
 Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Ralph G. Layton, Assessor** hereby makes application for the correction of an erroneous assessment against **Crites, Jeremy K. & Julie R.** in **Grant Dist.** amounting to **\$ 92.81 & \$ 10.08 p h Class 3** being taxes for the year of **2019** on **Personal Property account no: 80000412** valued at 13,668 & 1,485 for the following reason:

Taxpayer divorced and want a split ticket, the county does not lose value.

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: **Ticket 300379**

Jeremy K. Crites

P O Box 251

Maysville, WV 26833

88 Flee Terr/14 Ford F150

Value: 13,668

Taxes: \$ 92.81 p h Class 3

Julie R. Crites

833 Burgess Hollow Rd

Petersburg, WV 268477623

04 Jeep Liberty

Value: 1,485

Taxes: \$ 10.08 p h Class 3

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 01/06/20

Taxpayer Date

Ralph G. Layton 01/06/20

Assessor

Date

Alan J. Crites 1/6/20

Prosecuting Attorney Date

President

Date