

GRANT COUNTY COMMISSION  
PETERSBURG, WEST VIRGINIA 26847

GRANT COUNTY COMMISSION MINUTES

Date: October 12, 2021 Time: 9 a.m. Location: Conference Room  
Grant County Courthouse

Reporting:  
Erin Camp, Grant County Press

Commissioners:  
Scotty Miley, President  
Jeff Berg  
Tyson Riggleman

Michelle Sites, County Administrator

**1. Call to Order**

President Miley called the regular meeting to order at 9 a.m.

**2. Consent and Approval – County Administrator**

**a. Minutes**

A Motion was made to remove the August 31, 2021 minutes from the table. **MOTION: Riggleman / unanimously approved**

A Motion was made to approve the minutes from August 31, 2021. **MOTION: Berg / unanimously approved**

Presented for approval were the minutes from the regular meeting held on September 28, 2021.

A Motion was made to approve the minutes from the regular meeting held on September 28, 2021. **MOTION: Riggleman / unanimously approved**

A Motion was made to approve the work session minutes from February 2, 2021; March 11, 2021; March 16, 2021; March 22, 2021; April 21, 2021; May 18, 2021; June 1, 2021; June 28, 2021; and July 9, 2021. **MOTION: Riggleman / unanimously approved**

**b. Correction to the Minutes of September 22, 2020**

A Motion was made to correct the resolution by changing the date to September 22, 2020. **MOTION: Miley / unanimously approved.**

**c. Budget Revisions**

There were no budget revisions presented for approval.

**d. Board Appointments/Removals/Resignations**

The following resignation was presented:

- Teddy Ketterman resigned from the Landes Arts Center Board.

A Motion was made to accept the above resignation. **MOTION: Berg / unanimously approved**

**3. Actions of the Clerk, Exonerations, Estates**

Commission approved the following actions of the County Clerk:

-Wills lodged in Clerk's Office: None

-Wills admitted to probate:  
Wanda Marie Ellis  
Sheldon W. Iman  
Ronnie W. Bible  
Evelyn Lucille Willis

Marjorie Ellen Longbon

-Qualification orders granted in the following estates:

Danny & Crystal Kline, Co-Executors in the Estate of Wanda Marie Ellis  
 Roger & Judy Iman, Co-Executor/Executrix in the Estate of Sheldon W. Iman  
 Samuel L. Landis, Administrator in the Estate of Martha E. Landis  
 Brenda Feaster, Administratrix in the Estate of Edith V. Alt  
 Wanda Bible, Executrix in the Estate of Ronnie Wayne Bible  
 Randolph Leo Willis, Executor in the Estate of Evelyn Lucille Willis  
 Adam Parrish & Darice Alt, Co-Administrator/Administratrix in the Estate of Nancy A. Parrish  
 Gavin L. Longbon & Jonathan E. Longbon, Co-Executors in the Estate of Marjorie Ellen Longbon

- Ancillary Administrations granted in the following estates:

None

-Small Estate Certificates and Authorizations Granted in the following estates:

None

**MOTION: Riggleman / unanimously approved**

Waiver of Final Settlement in the estate of Judith C. Stewart **MOTION: Berg / unanimously approved**

Waiver of Final Settlement in the estate of Mary Helene Patch **MOTION: Berg / unanimously approved**

Waiver of Final Settlement in the estate of Donald Colt Scible, Sr. **MOTION: Berg / unanimously approved**

Waiver of Final Settlement in the estate of Melissa Lynne Whetzel **MOTION: Berg / unanimously approved**

Waiver of Final Settlement in the estate of Walter Olin Whetzel **MOTION: Berg / unanimously approved**

There were no exonerations presented this day.

#### **4. Comments from the Public**

#### **5. Scheduled Appointments**

a) Sheriff Brian Ours to discuss a change in employee status from part-time to full-time

A Motion was made to go into executive session pursuant to WV Code 6-9A-4.  
**MOTION: Berg / unanimously approved**

A Motion was made to exit executive session with no action taken. **MOTION: Riggleman / unanimously approved**

A Motion was made to approve to change the employee status of Steve VanMeter from part-time to full-time. **MOTION: Berg / unanimously approved**

b) Robert McCalley to discuss matching funds for the Local Economic Development Assistance Grant

Mr. McCalley stated that the application for the LEDA grant for \$25,000.00 was approved. This grant is a \$25,000.00 match, which the school system was going to provide. Mr. McCalley stated that at the last school board meeting the matter was tabled. It was suggested that the matching funds be split three ways (\$8,333.33) between the school board, City Council and the County Commission. The City Council approved to provide their portion.

A Motion was made for the Commission to provide 1/3 of the matching portion of the grant. **MOTION: Riggleman / unanimously approved**

c) Bobby Funk and Mike Alt to discuss maintenance of ambulances, purchasing of new cots, purchasing of approved new ambulance and budget

Mr. Alt stated that he would recommend that the information contained in account 715-40 -Refunds for Medical Claims; 715-30 - Contracted Services and income for patient

billings be redacted to meet with HIPA federal regulations back to 2017. **MOTION: Miley / unanimously approved**

Mr. Funk stated that a new ambulance is coming and one is in need of repairs. Mr. Funk stated that he would like to spend \$175,300.00 from their budget for the following;

- new transit ambulance
- convert the small red ambulance to 4-wheel drive
- new cot for the power load
- power load for the transit ambulance

Mr. Funk stated that all of this money is within their budget.

**6. Correspondence**

- a) Sheriff's monthly statement dated September 30, 2021
- b) Letter from the WV Department of Transportation about reviewing the Statewide Transportation Improvement Program document showing expenditures for federal fiscal year 2020-2025
- c) Minutes from the Grant County Arts Council for September 14, 2021
- d) Minutes of the Grant County PSD Regular Board Meeting of September 9, 2021
- e) Invitation to the Region 8 Planning and Development Council meeting on October 18, 2021

**7. Unfinished Business**

There was no unfinished business

**8. New Business**

- a) Consideration for approval the Adoption and Resolution for the Section 125 Premium Only Plan

A Motion was made to approve and sign the Adoption and Resolution. **MOTION: Riggleman / unanimously approved**

- b) Discuss Personnel Issues

A Motion was made to go into executive session pursuant to WV Code 6-9A-4. **MOTION: Berg / unanimously approved**

A Motion was made to exit executive session with no action taken. **MOTION: Berg / unanimously approved**

**9. Reports from Elected Officials**

None

**10. Reports from County Commissioners**

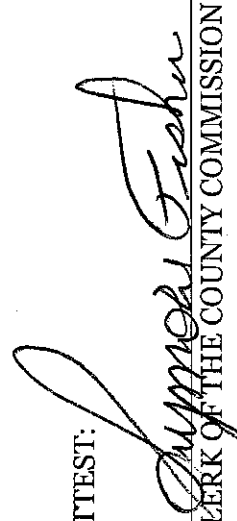
None


**11. Approval of Expenses to be Considered for Payment**

A Motion was made to approve the expenses as presented. **MOTION: Riggleman / unanimously approved**

**12. Adjourn**

A Motion was made to adjourn. **MOTION: Riggleman / unanimously approved**

ATTEST:   
 CLERK OF THE COUNTY COMMISSION

  
 PRESIDENT  
 October 26, 2021  
 DATE APPROVED

## IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

The Grant County Commission hereby orders the following actions taken by the Grant County Clerk, Seymour V. Fisher, in vacation of the County Commission be approved:

## 1. Wills Lodged in the Clerk's Office:

None

## 2. Wills Admitted to Probate:

Wanda Marie Ellis  
Sheldon W. Iman  
Ronnie W. Bible  
Evelyn Lucille Willis  
Marjorie Ellen Longbon

## 3. Qualification Orders Granted in the Following Estates:

EstatePerson Qualifying:

Wanda Marie Ellis	Danny & Crystal Kline, Co-Executor/Executrix
Sheldon W. Iman	Roger & Judy Iman, Co-Executor/Executrix
Martha E. Landis	Samuel L. Landis, Administrator
Edith V. Alt	Brenda S. Feaster, Administrator
Ronnie Wayne Bible	Wanda L. Bible, Executrix
Evelyn Lucille Willis	Randolph Leo Willis, Executor
Nancy A. Parrish	Adam Parrish & Darice Alt, Co-Administrator/Administratrix
Marjorie Ellen Longbon	Gavin L. Longbon & Jonathan E. Longbon, Co-Executors

## 4. Ancillary Administrations Granted for the following Decedents:

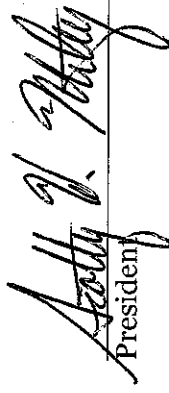
None

## 5. Small Estate Certificates and Authorizations Granted in the Following Estates:

EstatePerson Qualifying:

None

Approved this the 12<sup>th</sup> day of October, 2021.

  
President

Teddy C. Ketterman  
107 Virginia Avenue  
Petersburg, WV 26847  
October 1, 2021

Mr. Scotty Miley  
President  
Grant Count Commission  
5 Highland Avenue  
Petersburg, WV 26847

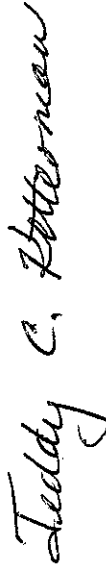
Dear Mr. Miley:

It is with regret that I tender my resignation from the Landes Arts Center board of directors, effective immediately.

I am grateful for having had the opportunity to serve on the board of this fine organization for the past year, and I offer my best wishes for its continued success.

Sincerely,

Teddy C. Ketterman

A handwritten signature in cursive script that reads "Teddy C. Ketterman".

GRANT COUNTY COMMISSION RESOLUTION ON APPOINTMENT  
OF THE BOARD OF TRUSTEES FOR GRANT MEMORIAL HOSPITAL

WHEREAS, on April 2, 1958, the doors of Grant Memorial Hospital, a public Hospital, opened to provide health care to the citizens of Grant County.

WHEREAS, pursuant to West Virginia Code §7-3-14, the Grant County Commission is the lawful owner of the Hospital, which includes the real estate and improvements.

WHEREAS, to pay to the local share of the construction costs of the County Owned Hospital, the Grant County Commission issued revenue bonds, and the county's share of the debt was satisfied by the taxpayers of Grant County.

WHEREAS, the County Owned Hospital has been renovated, and expanded twice.

WHEREAS, by the authority granted in West Virginia Code §7-3-15, the County Commission appointed Trustees to the Grant Memorial Hospital Board of Trustees to oversee the administration and management of the County Owned Hospital.

WHEREAS, the Trustees are appointed to a six-year term and have the right to vote on matters brought before the Board of Trustees. The Board of Trustees have a fiduciary obligation to the citizens of Grant County to not only insure providing quality health care, but to be good stewards of this asset of Grant County. The Board of Trustees is charged with the duty to be fiscally responsible in their oversight of the administration and management of the County Owned Hospital.

WHEREAS, Grant Memorial Hospital provides health care to a region larger than Grant County.


WHEREAS, at a meeting on the 22<sup>nd</sup> day of January, 1991, the Grant County Commission approved action to allow for the appointment of non-voting Trustees from the neighboring counties of Hardy and Pendleton, since those counties are in the area that Grant Memorial Hospital serves.

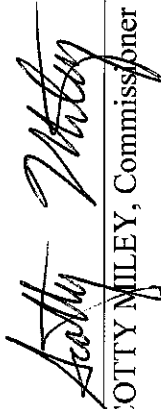
However, after certain out of county Trustees were appointed, the Board of Trustees conferred voting status upon them.


WHEREAS, it was, and is the express intent of the County Commission of Grant County, to eliminate voting status to any out of county members, so that only Grant County citizens have voting privileges on the Board of Trustees of Grant Memorial Hospital.

WHEREAS, as of this date, there are no out of County members on the Board of Trustees, and to ensure that voting status remains limited to Grant County citizens, the Commission intends to limit future appointment to the Board of Trustees to Grant County citizens, only.

THEREFORE, be it RESOLVED on this the ~~22~~ day of September, 2020, that the Grant County Commission shall from this date forth only appoint Grant County citizens to the Grant Memorial Hospital Board of Trustees.

  
DOUGLAS SWICK, President of the County Commission

  
SCOTTY MILEY, Commissioner

  
JEFFREY BERG, Commissioner