

GRANT COUNTY COMMISSION
 PETERSBURG, WEST VIRGINIA 26847

GRANT COUNTY COMMISSION MINUTES

Date: October 24, 2023 Time: 3:30 p.m. Location: Conference Room
 Grant County Courthouse

Commissioners:
 Tyson Riggleman, President
 Scotty Miley
 Kevin Hagerty

Reporting:
 Erin Camp, Grant County Press

Michelle Sites, County Administrator

1. Call to Order

Commissioner Riggleman called the regular meeting to order at 3:30 p.m.

2. Consent and Approval – County Administrator

a. Minutes

- Presented for approval were the minutes from the meeting held on October 10, 2023.

A Motion was made to approve the minutes.

MOTION: Hagerty/unanimously approved

b. Budget Revisions

- 432 Industrial Development increase \$32,300
- 699 Contingencies decrease \$32,300

A Motion was made to approve the budget revisions.

MOTION: Miley/unanimously approved

c. Board Appointments/Removals/Resignations

-None

3. Actions of the Clerk, Exonerations, Estates

Commission approved the following actions of the County Clerk:

Wills lodged in Clerk's Office:
 -None

Wills admitted to probate:

- James Peeples
- Bonnie C. Smith
- Mary E. Hershaw

Qualification orders granted in the following estates:

<u>Estate</u>	<u>Person Qualifying</u>
-James Peeples	-James Boyd, Administrator
-Bonnie C. Smith	-Terri Alt-Kimble, Administratrix
-Mary E. Hershaw	-Elizabeth Ann Hakes, Executrix

Ancillary Administrations granted in the following estates:

<u>Estate</u>	<u>Person Qualifying</u>
-None	

6. Correspondence

a) Retirement Notice Letter from James Reel, Parks & Recreation Supervisor.

A Motion was made to accept the retirement letter from James Reel effective 12/31/23.

MOTION: Hagerty/unanimously approved

b) Minutes of the Grant County PSD Regular Board Meeting of September 27, 2023 & Special Board Meeting of October 4, 2023.

c) Sheriff's Monthly Statement dated September 30, 2023.

d) Letter in reference to the Watershed Assistance Grant Program.

e) Letter from the Fraternal Order of Police in reference to the 2023 Annual Christmas Party.

7. Unfinished Business

-None

8. New Business

a) Consideration for Approval the Records Management and Preservation Board Grant Application and Resolution for FY2024-2025.

A Motion was made to approve the signature on the Records Management and Preservation Board Grant Application and Resolution.

MOTION: Miley/unanimously approved

b) Consideration for Signature Resolution for the Section Premium Only Plan (POP).

A Motion was made to approve the signature for Resolution for the Section Premium Only Plan (POP).

MOTION: Riggleman/unanimously approved

c) Consideration for Approval Changing Tristen Miller from a Seasonal Employee to a Part-Time Employee.

A Motion was made to approve changing Tristen Miller from a Seasonal Employee to a Part-Time Employee beginning November 1, 2023.

MOTION: Miley/unanimously approved**9. Reports from Elected Officials**

-None

10. Reports from County Commissioners

Commissioner Riggleman stated the following is going on.

- Park's & Recreation Crew is getting Christmas lights put up.
- Randy Parsons is working on the electric pedestals at Welton Park.
- Randy Parsons is looking at material cost to update the City Park with electric pedestals and the estimated cost of \$5,000.00.
- The Mountain Top Clinic roof replacement is almost completed and they will start on the Library roof.
- Concrete is getting poured this week for Landes Art Center Building pad.
- Dog Pound was power washed yesterday and the maintenance team will continue working on other things.
- Letters were signed to be sent out to Businesses for donations towards the new Pavilion.

11. Approval of Expenses to be Considered for Payment (bills paid or to be paid, the invoices are available for public review by contacting the Grant County Clerk, 5 Highland Avenue, Petersburg, WV 26847, (304)257-4550)

A Motion was made to approve the expenses.

MOTION: Miley/ unanimously approved

12. Adjourn

A Motion was made to adjourn.

MOTION: Hagerty/ unanimously approved



PRESIDENT

11/14/23
DATE APPROVED

ATTEST:



CLERK OF THE COUNTY COMMISSION

IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

The Grant County Commission hereby orders the following actions taken by the Grant County Clerk, Lora Bennett, in vacation of the County Commission be approved:

1. Wills Lodged in the Clerk's Office:

- None

2. Wills Admitted to Probate:

- James Peeples
- Bonnie C. Smith
- Mary E. Hershaw

3. Qualification Orders Granted in the Following Estates:

EstatePerson Qualifying:

- | | |
|-------------------|----------------------------------|
| • James Peeples | James Boyd, Administrator |
| • Bonnie C. Smith | Terri Alt-Kimble, Administratrix |
| • Mary E. Hershaw | Elizabeth Ann Hakes, Executrix |

4. Ancillary Administrations Granted for the following Decedents:

Estate:Person Qualifying:

- None

5. Small Estate Certificates and Authorizations Granted in the Following Estates:

Estate:Person Qualifying:

- None

Approved this the 24th day of October, 2023.



President