

GRANT COUNTY COMMISSION
PETERSBURG, WEST VIRGINIA 26847

GRANT COUNTY COMMISSION MINUTES

Date: October 8, 2019 **Time:** 9 a.m. **Location:** Conference Room
Grant County Courthouse

Commissioners:

Doug Swick
Jeff Berg
Scotty Miley

Reporting:

Erin Camp, Grant County Press

AGENDA ITEM: Commissioner Swick called the regular meeting to order at 9 a.m.

AGENDA ITEM: Approval of Minutes

DISCUSSION: Presented for approval were the minutes from the regular meeting held on September 24, 2019.

ACTION: A Motion was made to approve the minutes from the regular meeting held on September 24, 2019. **MOTION: Miley-Berg**

AGENDA ITEM: Hiring an Employee and CAD Updates

DISCUSSION: Peggy Bobo Alt, OES/911 Director appeared before the Commission. Peggy stated that the center was hit by lightning, which has been reported to the insurance company. Some of the equipment needed to be replaced before the incident. There have been issues with the CAD system, but she is not sure if it is due to the lightning. The estimate to repair the CAD is approximately \$100,000.00. There were also two computers damaged.

Peggy stated that there was too much overtime at the 911 Center. All of her full-time positions are filled. There is an opening for one part-time position and there is currently one part-time employee. Peggy would like to combine the two part-time positions and make one full-time position. Peggy would also like to have two "floater" employees that could fill in when someone is sick or on vacation.

Commissioner Swick stated that he would like to see how much the overtime is and how much it would save to have "floater" employees. Peggy said she would do whatever the Commission wants her to do. There are currently 12 full-time employees and 1 part-time employee.

ACTION: A Motion was made to convert the two part-time positions into one full-time position. **MOTION: Berg-Miley**

AGENDA ITEM: RMPB Grant Application & Resolution

DISCUSSION: This year the County Clerk's Office is wanting to digitize the rest of the books in the County Clerk's Office. This is a 10% match, which will come out of the County Clerk budget.

ACTION: A Motion was made sign the resolution for the grant to digitize the records in the County Clerk's Office. **MOTION: Miley-Berg**

A Motion was made to sign the grant application for the RMPB. **MOTION: Miley-Berg**

AGENDA ITEM: Section 125 POP (Premium Only Plan) Renewal

DISCUSSION: This allows employees to participate in pre-tax payroll deductions for health insurance, Aflac, Colonial Insurance and Washington Mutual.

ACTION: A Motion was made permitting the President to sign the Section 125 POP renewal. **MOTION: Miley-Berg**

AGENDA ITEM: Bid for Courthouse Drainage Installation (Tabled)

DISCUSSION: Commissioner Swick stated this matter is to remain tabled at this time.

ACTION: No action needed.

AGENDA ITEM: CDBG Updates & Approvals

DISCUSSION: Tammy Kitzmiller sent Michelle Sites notification that the project contract has been approved and will move forward for the broadband.

ACTION: No action needed.

AGENDA ITEM: Actions of the Clerk

DISCUSSION: None required.

ACTION: Commission approved the following actions of the County Clerk:

-Wills lodged in Clerk's Office:
None

-Wills admitted to probate:
Trong Bui Thi Bean
Naomi Phares Goldizen
Carol W. Beck

-Qualification orders granted in the following estates:

Mai Linh Grapes, Executrix in the Estate of Trong Bui Thi Bean
Sheila Phares, Administratrix CTA in the Estate of Naomi Phares Goldizen
Charles T. Beck, Executor in the Estate of Carol W. Beck

MOTION: Miley-Berg

AGENDA ITEM: Approval of Estates

DISCUSSION: No discussion required.

ACTION: Commission approved the following estates for closure:

Waiver of Final Settlement in the Estate of Joann J. Alt **MOTION: Berg-Miley**
Final Settlement in the Estate of John A. Delaney **MOTION: Berg-Miley**
Waiver of Final Settlement in the Estate of Victor Lane Huffman **MOTION: Berg-Miley**
Waiver of Final Settlement in the Estate of Herman R. Smith **MOTION: Berg-Miley**

AGENDA ITEM: Exonerations

DISCUSSION: Having been filed by the Assessor and approved by the Prosecuting Attorney, an exoneration was reviewed for Ethan C. & Brittany M. Ours.

ACTION: Commission approved the following exonerations:

Ethan C. & Brittany M. Ours Milroy District ('19) \$27.12 ph **MOTION: Berg-Miley**

AGENDA ITEM: Budget Revisions

DISCUSSION: There were no budget revisions presented this day.

ACTION: No action needed.

AGENDA ITEM: Board Appointments/Removals

DISCUSSION: There were three board appointments presented for the Grant County Development Authority Board. The three nominated for the GCDA board are David Amtower, Clem Roby and Sara Moomau.

ACTION: A Motion was made to approve David Amtower, Clem Roby and Sara Moomau to the Grant County Development Authority Board. **MOTION: Berg-Miley**

AGENDA ITEM: Commissioner's Packet

DISCUSSION: Commissioner Swick reviewed the commissioner's packet and presented the following information:

- Grant County PSD regular board meeting minutes of 9/12/19;

- Letter from State Treasurer regarding the distribution of the coal bed methane severance tax;
- Dorcas Ruritan 50th anniversary celebration invitation;
- Sheriff's monthly settlement.


AGENDA ITEM: Approval of Expenses

DISCUSSION: The Commission reviewed the expenses as presented.

ACTION: Commission approved the expenses as presented **MOTION: Berg-Miley**

AGENDA ITEM: Adjournment

ACTION: There being no further business before the Commission, the meeting adjourned. **MOTION: Miley-Berg**



PRESIDENT

ATTEST:


CLERK OF THE COUNTY COMMISSION

OCT 22 - 19

DATE APPROVED

IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

The Grant County Commission hereby orders the following actions taken by the Grant County Clerk, Seymour V. Fisher, in vacation of the County Commission be approved:

1. Wills Lodged in the Clerk's Office:

None

2. Wills Admitted to Probate:

Trong Bui Thi Bean
Naomi Phares Goldizen
Carol W. Beck

3. Qualification Orders Granted in the Following Estates:


Estate

Trong Bui Thi Bean
Naomi Phares Goldizen
Carol W. Beck

Person Qualifying:

Mai Linh Grapes, Executrix
Sheila Phares, Administratrix CTA
Charles T. Beck, Executor

Approved this the 8th day of October, 2019.


President

State of West Virginia
County of Grant
5 Highland Avenue
Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Ralph G. Layton, Assessor** hereby makes application for the correction of an erroneous assessment against **Ours, Ethan C. & Brittany M. in Milroy Dist.** amounting to \$ 27.12 p h, Class 2 being taxes for the year of **2019** on **Personal Property number 20120014** valued at **7,986** for the following reason:

Taxpayer was double assessed on a mobile home that's listed on Brittany M Ours and Ethan C. & Brittany M. Ours.

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: **Ticket 302761**

Exonerate: Value: 7,986 Taxes: \$ 27.12 p h Class II
Pay: Value: 750 Taxes: \$ 5.09 p h Class III

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 9/30/19

Taxpayer

Date

Ralph G. Layton
9/30/19

Assessor

Date

John W. Shelton 10/1/19

Prosecuting Attorney Date

David W. Shelton 10-8-19

President

Date