

GRANT COUNTY COMMISSION
PETERSBURG, WEST VIRGINIA 26847

GRANT COUNTY COMMISSION MINUTES

Date: November 12, 2019 **Time:** 9 a.m. **Location:** Conference Room
Grant County Courthouse

Commissioners:

Doug Swick
Jeff Berg
Scotty Miley

Reporting:

Erin Camp, Grant County Press

AGENDA ITEM: Commissioner Swick called the regular meeting to order at 9 a.m.

AGENDA ITEM: Approval of Minutes

DISCUSSION: Presented for approval were the minutes from the regular meeting held on October 22, 2019.

ACTION: A Motion was made to approve the minutes from the regular meeting held on October 22, 2019. **MOTION: Miley-Berg**

AGENDA ITEM: Update on School Safety

DISCUSSION: Doug Lambert, BOE Superintendent, and Brent Nelson, Director of Facilities & Maintenance, appeared before the Commission. Mr. Nelson stated that they obtained a quote for the security film for all of the schools. The quotes were from \$90,000.00 to \$130,000.00.

The secure entry way for Maysville Elementary School and Petersburg Elementary School can be completed for \$40,737.00. Mr. Nelson would recommend to move forward with this project.

An upgrade can be done with the electronics system which would allow a lockdown to be done from the board office remotely without having to go to the location. A lockdown would prevent anyone from entering the building with the exception of first responders. Students would be able to get out of the building.

Based upon the available funds the next step that Mr. Lambert would like to have completed would be the secure entry way at MES and PES.

ACTION: A Motion was made to allocate the \$40,000.00 to the BOE to complete the entry way at PES and MES. **MOTION: Miley-Berg**

AGENDA ITEM: Hiring an Employee

DISCUSSION: Brad Smith, Extension Agent, appeared before the Commission. Mr. Smith stated that they have advertised and interviewed for the position of Administrative Secretary. The committee recommended Hope Watts for the position. Mr. Smith stated that the Commission needed to give the Extension Office the authority to offer the position to Ms. Watts.

ACTION: A Motion was made to permit Mr. Smith to offer the position of Administrative Secretary at the Extension Office to Hope Watts. **MOTION: Miley-Berg**

AGENDA ITEM: WV LED Program Resolution & Investment Pledge

DISCUSSION: This is for the resolution of participation and the investment pledge of \$35,000.00 for the Grant County Development Authority.

ACTION: A Motion was made to permit the Commission to sign the resolution and pledge. **MOTION: Berg-Miley**

AGENDA ITEM: AT&T Smartlink Survey of Ground & Foundation on Courthouse Tower

DISCUSSION: This is for a survey of the ground and existing foundation of the current tower, which will not damage any part of the existing structure. AT&T also wants permission to temporarily remove the equipment on the current tower and place upon a temporary tower in order to erect a new tower in the event that the location of the current tower is satisfactory for a new one.

ACTION: A Motion was made to permit the AT&T Smartlink Survey of the ground & foundation of the courthouse tower, and to allow them to temporarily remove the equipment from the current tower to a temporary tower until such time as a new tower can be erected in the event that the new tower is placed in the same location as the current tower. **MOTION: Miley-Berg**

AGENDA ITEM: Surplus of Equipment (ambulances)

DISCUSSION: There is a 1993 Ford ambulance and a 1998 Ford ambulance, both of which need to be surplused.

ACTION: A Motion was made to surplus the 1993 and 1998 Ford ambulances. **MOTION: Berg-Miley**

AGENDA ITEM: Bid for Courthouse Drainage Installation (tabled)

DISCUSSION: This matter shall remain on the table at this time.

ACTION: No action needed.

AGENDA ITEM: CDBG Updates & Approvals

DISCUSSION: There was a budget amendment request. The CDBG wants to take \$1,000.00 from the grant money and place in an account for administration.

ACTION: A Motion was made to approve the budget amendment request permitting the CDBG to take \$1,000.00 from the grant money and place in an account for administration. **MOTION: Berg-Miley**

A Motion was made to allow the Broadband Feasibility Study to take the first draw of the \$75,000.00 grant for \$9,725.00. **MOTION: Miley-Berg**

AGENDA ITEM: Actions of the Clerk

DISCUSSION: None required.

ACTION: Commission approved the following actions of the County Clerk:

-Wills lodged in Clerk's Office:

Viola S. Kessel
William V. Parker
Naomi Joyce Carr

-Wills admitted to probate:

Gale E. Wilson
Shirley K. Smith

-Qualification orders granted in the following estates:

Glenn L. Wilson, Executor in the Estate of Gale E. Wilson
Roger W. Mongold, Administrator in the Estate of Sandra Kay Mongold
Pamela Noppenberger, Executrix in the Estate of Shirley K. Smith

MOTION: Miley-Berg

AGENDA ITEM: Approval of Estates

DISCUSSION: No discussion required.

ACTION: Commission approved the following estates for closure:

Waiver of Final Settlement in the Estate of Delmar J. Alt **MOTION: Berg-Miley**

Waiver of Final Settlement in the Estate of Eloise Haslacker Bible **MOTION: Berg-Miley**
 Waiver of Final Settlement in the Estate of Eugene E. Burgess **MOTION: Berg-Miley**
 Waiver of Final Settlement in the Estate of Shirley Maxine Byram **MOTION: Berg-Miley**
 Waiver of Final Settlement in the Estate of Vivian June Chadock **MOTION: Berg-Miley**
 Waiver of Final Settlement in the Estate of Dwight G. Cook **MOTION: Berg-Miley**
 Waiver of Final Settlement in the Estate of Helan L. Foltz **MOTION: Berg-Miley**
 First and Final Settlement in the Estate of Carl G. Kimble **MOTION: Berg-Miley**
 Waiver of Final Settlement in the Estate of Roger J. Lambert **MOTION: Berg-Miley**
 Final Report of Receipts and Disbursements in the Estate of Ruby Fern Wimer Lipscomb
MOTION: Berg-Miley
 Waiver of Final Settlement in the Estate of Harry A. McKenzie, Jr. **MOTION: Berg-Miley**
 Waiver of Final Settlement in the Estate of Bobby Joe Mallow **MOTION: Berg-Miley**
 Waiver of Final Settlement in the Estate of Grayson Murphy **MOTION: Berg-Miley**
 Waiver of Final Settlement in the Estate of Carol M. Wratford **MOTION: Berg-Miley**

AGENDA ITEM: Exonerations

DISCUSSION: Having been filed by the Assessor and approved by the Prosecuting Attorney, an exoneration was reviewed for Delores A. Harris, Bradley F. & Rosa J. Thorne, Gary D. Matheny, and C I Realty LLC (2).

ACTION: Commission approved the following exonerations:

Delores A. Harris	Petersburg Corp ('19)	\$45.41 ph	MOTION: Berg-Miley
Bradley F. & Rosa Thorne	Milroy ('19)	\$55.87 & \$10.60 ph	MOTION: Berg-Miley
Gary D. Matheny	Union ('19)	\$23.84 ph	MOTION: Berg-Miley
C I Realty LLC	Grant ('18)	\$261.96 ph	MOTION: Berg-Miley
C I Realty LLC	Grant ('19)	\$261.96 ph	MOTION: Berg-Miley

AGENDA ITEM: Budget Revisions

DISCUSSION: There were no budget revisions presented this day.

ACTION: No action needed.

AGENDA ITEM: Board Appointments/Removals

DISCUSSION: There were no board appointments/removals presented this day.

ACTION: No action needed.

AGENDA ITEM: Commissioner's Packet

DISCUSSION: Commissioner Swick reviewed the commissioner's packet and presented the following information:

- Region 8 Planning & Development Counsel financial and compliance report year ending June 30, 2018;
- Grant County PSD regular board meeting minutes of 10/10/19;

Commissioner Swick stated that the exit interview with the auditors went well and the only matter that was written up was for segregation of duties. The auditors further stated that the staff was very helpful.

AGENDA ITEM: Discuss Feasibility Study

DISCUSSION: Tammy Kitzmiller and Jack Maytum from Design Nine appeared before the Commission. Design Nine is the company conducting the feasibility study. Mr. Maytum stated that the response to the broadband survey is very good. The state and federal government is providing money for projects to get started. Mr. Maytum stated that Design Nine will provide the county with a mix of funding sources, possible operating mechanisms, business plans and technology costs and expenses.

ACTION: No action needed.


AGENDA ITEM: Approval of Expenses

DISCUSSION: The Commission reviewed the expenses as presented.

ACTION: Commission approved the expenses as presented **MOTION:** Berg-Miley

AGENDA ITEM: Adjournment

ACTION: There being no further business before the Commission, the meeting adjourned. **MOTION:** Miley-Berg


PRESIDENT

ATTEST:


CLERK OF THE COUNTY COMMISSION

11-26-19
DATE APPROVED

IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

The Grant County Commission hereby orders the following actions taken by the Grant County Clerk, Seymour V. Fisher, in vacation of the County Commission be approved:

1. Wills Lodged in the Clerk's Office:

Viola S. Kessel
William V. Parker
Naomi Joyce Carr

2. Wills Admitted to Probate:

Gale E. Wilson
Shirley K. Smith

3. Qualification Orders Granted in the Following Estates:


Estate

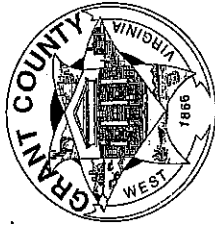
Gale W. Wilson
Sandra K. Mongold
Shirley K. Smith

Person Qualifying:

Glenn L. Wilson, Executor
Roger W. Mongold, Administrator
Pamela Noppenberger, Executrix

Approved this the 12th day of November, 2019.


President


COUNTY COMMISSION OF GRANT COUNTY

5 Highland Avenue
 Petersburg, WV 26847
 Phone: (304) 257-4422
 Fax: (304) 257-9645
 Email: administrator@grantcountywv.org

COMMISSIONERS:
 DOUGLAS E. SWICK,
 PRESIDENT
 JEFFREY R. BERG
 SCOTTY W. MILEY
 ADMINISTRATOR:
 MICHELLE SITES

**West Virginia Local Economic Development (LED) Program
 Resolution of Participation**

WHEREAS, the Grant County Commission is interested in the economic well-being of its citizenry and the community at large, and

WHEREAS, the Grant County Commission is prepared to support appropriate efforts within the community to become totally prepared to promote economic development, and

WHEREAS, the West Virginia Chamber of Commerce, the West Virginia Economic Development Council and the West Virginia Development Office are offering a program that is specially designed to help West Virginia communities become better prepared for industrial and related economic development, and

WHEREAS, BE IT RESOLVED BY THE Grant County Commission, that Grant County wishes to participate in the Certified Development Program, and that the leadership of this community fully realizes this program requires dedicated effort, and

BE IT FURTHER RESOLVED that the program requires the existence or formation of a local economic development organization, and the Grant County Commission designates the Grant County Development Authority as representing Grant County for the purpose of participating in this program.


This resolution is in full effect upon its adoption on November 12, 2019.



Douglas Swick, President



Jeffrey Berg, Commissioner



Scotty Milley, Commissioner

INVESTMENT PLEDGE FORM

GRANT COUNTY DEVELOPMENT AUTHORITY
(NAME OF ECONOMIC DEVELOPMENT ORGANIZATION)

AMOUNT OF INVESTMENT PLEDGED: \$35,000

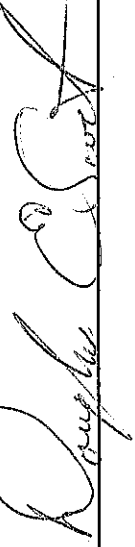
AMOUNT TO BE PAID PRIOR TO JUNE 30, 2021: \$35,000

CONTRIBUTOR INFORMATION

NAME: GRANT COUNTY COMMISSION

ADDRESS: 5 HIGHLAND AVENUE
PETERSBURG, WV 26847

PHONE: 304-257-4422 FAX: 304-257-4261
E-MAIL: administrator@grantcountywv.org

CONTRIBUTOR'S SIGNATURE: 

State of West Virginia
County of Grant
5 Highland Avenue
Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Ralph G. Layton, Assessor** hereby makes application for the correction of an erroneous assessment against to **Harris, Delores A. in Petersburg Corp.** amounting to \$ **45.41 p h Class II** being taxes for the year of **2019** on **personal property number 20070328** valued at **8,914** for the following reason:

The taxpayer filed on a supplemental for mobile home taxes. The disability exemption was missed so need reimburse the mortgage company. Loan Acct No: 1262657

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: **Ticket Number: 400555**

**Refund: Value: 8,914 Taxes: \$ 45.41 p h Class II
Vanderbilt Mortgage & Finance P O Box 9800, Maryville, TN 37802**

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 10/25/19

Taxpayer Date

Ralph G. Layton
10/25/19

Assessor

Date

[Signature] 10/28/19

Prosecuting Attorney Date

[Signature] 11-12-19

President

Date

State of West Virginia
 County of Grant
 5 Highland Avenue
 Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Ralph G. Layton, Assessor** hereby makes application for the correction of an erroneous assessment against **Thorne, Bradley F. & Rosa J. in Milroy District** amounting to **\$ 55.87 & 10.60 per half, Class 3** being taxes for the year of **2019** on **Personal Property account number 3000276** valued at **8,229 & 1,560** for the following reason:

Taxpayers requesting split tickets due to a divorce. The county is not losing any tax dollars.

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: ***Split Ticket 303258***

Thorne, Bradley F. Ticket A ***Crites, Rosa J. Ticket B***
6 Short St ***217 Windmill Ln***
Petersburg, WV 26847 ***Moorefield, WV 26836***
Value: 8,229 Taxes: \$ 55.87 p h cl 3 ***Value: 1,560 Taxes: \$ 10.60 p h Cl 3***

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 10/28/19

Taxpayer Date

Ralph G. Layton
 10/28/19

Assessor

Date

Prosecuting Attorney Date

John H. Deane 10/28/19

President

Date

11-12-19

State of West Virginia
 County of Grant
 5 Highland Avenue
 Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Ralph G. Layton**, Assessor hereby makes application for the correction of an erroneous assessment against **Matheny, Gary D.** in **Union Dist.** amounting to \$ **23.84 p h**, **Class 3** being taxes for the year of **2019** on **Personal Property number 20060299** valued at **3,510** for the following reason:

Taxpayer was assessed on the 2004 Ford truck in Pocahontas Co. where he keeps the vehicle. Exonerate to avoid double taxation.

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: **Ticket 305317**

Exonerate: Value: 3,510 Taxes: \$ 23.84 p h Class III

Pay On: Value: 22,284 Taxes: \$ 75.65 p h Class II

Value: 7,920 Taxes: \$ 53.78 p h Class III

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 11/1/19
 Taxpayer Date

Ralph G. Layton 11/1/19
 Assessor Date

John A. Schuss 11/1/19
 Prosecuting Attorney Date

David W. Schuss 11-12-19
 President Date

State of West Virginia
 County of Grant
 5 Highland Avenue
 Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Ralph G. Layton, Assessor** hereby makes application for the correction of an erroneous assessment against to **CI Realty LLC** in **Grant District** amounting to **\$ 261.96 p h, Class III** being taxes for the year of **2018** on **map 368, parcel 7.14** valued at **38,580** for the following reason:

This property is double assessed with 02 268 0007 0014 0000.

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: **Ticket Number: 960**

Exonerate: Value: 38,580 Taxes: \$ 261.96 p h Class III

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 10/31/19
 Taxpayer Date

Ralph G. Layton
 Assessor Date

Prosecuting Attorney Date

John G. Lewis 11/21/19
 Prosecuting Attorney Date
John G. Lewis 11-12-19
 President Date

State of West Virginia
County of Grant
5 Highland Avenue
Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Ralph G. Layton, Assessor** hereby makes application for the correction of an erroneous assessment against to **CI Realty LLC** in **Grant District** amounting to **\$ 261.96 p h, Class III** being taxes for the year of **2019** on **map 368, parcel 7.14** valued at **38,580** for the following reason:

This property is double assessed with 02 268 0007 0014 0000.

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: **Ticket Number: 955**

Exonerate: Value: 38,580 Taxes: \$ 261.96 p h Class III

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 10/31/19
Taxpayer Ralph G. Layton
Assessor 10/31/19 Date

Prosecuting Attorney Date
John A. Y. Shum 10/31/19
Ralph G. Layton 11-12-19
President Date