

GRANT COUNTY COMMISSION
PETERSBURG, WEST VIRGINIA 26847

GRANT COUNTY COMMISSION MINUTES

Date: November 28, 2023 **Time:** 3:30 p.m. **Location:** Conference Room
Grant County Courthouse

Commissioners:
Tyson Riggleman, President
Scotty Miley
Kevin Hagerty

Reporting:
Erin Camp, Grant County Press

Michelle Sites, County Administrator

1. Call to Order

Commissioner Riggleman called the regular meeting to order at 3:30 p.m.

2. Consent and Approval – County Administrator

a. Minutes

- Presented for approval were the minutes from the meeting held on November 14, 2023.

A Motion was made to approve the minutes.

MOTION: Hagerty/unanimously approved

b. Budget Revisions

699	Contingency	Decreased	\$75,000.00
903	Arts & Humanity	Increased	\$75,000.00
699	Contingency	Decreased	\$6,000.00
406	Assessor	Increased	\$6,000.00

c. Board Appointments/Removals/Resignations

-None

3. Actions of the Clerk, Exonerations, Estates

Commission approved the following actions of the County Clerk:

Wills lodged in Clerk's Office:

- Wesley Mark Moreland

Wills admitted to probate:

- Dee Ann Gossard
- Carol J. Kemp
- Thomas William Brown

Qualification orders granted in the following estates:

<u>Estate</u>	<u>Person Qualifying</u>
-Dee Ann Gossard	-Charles E. Parsons, Executor
-Elaine Kay Toth	-Albert Smith Jr., Administrator
-Carol J. Kemp	-Helen L. Redmon, Executrix

Ancillary Administrations granted in the following estates:

<u>Estate</u>	<u>Person Qualifying</u>
• Thomas William Brown	James Paul Geary, II, affiant

Small Estate Certificates and Authorizations granted in the following estates:

Estate

- None

A Motion was made to approve the actions of the Clerk.

MOTION: Miley/unanimously approved

Waiver of Final Settlement

-Waiver of Final Settlement in the estate of Mabel Irene George.

MOTION: Hagerty/ unanimously approved

-Waiver of Final Settlement in the estate of Pamela Sue Landis.

MOTION: Hagerty/ unanimously approved

-Waiver of Final Settlement in the estate of Betty Louise Coffman.

MOTION: Hagerty/ unanimously approved

-Waiver of Final Settlement in the estate of Lucinda S. Fulk.

MOTION: Hagerty/ unanimously approved

The following exonerations were presented this day:

- None

4. Comments from the Public

None

5. Scheduled Appointments

a) James E. Smith II, Esquire, request for a hearing in the matter of the Kevin J. Schell Estate.

Attorney Smith stated that the claim in favor of American Express against the above estate is being contested. A hearing was requested and notice was sent to the Claimant on August 30, 2023. There was no representative from American Express present. Prosecuting Attorney John Ours stated that is was his recommendation to deny the claim of American Express.

A Motion was made to accept the recommendation of the Prosecuting Attorney to dismiss said claim. **MOTION: Miley/unanimously approved**

b) Rich Midcap, President of Garrett College and Dr. Tom Striplin, President of Eastern West Virginia Community & Technical College, to give a presentation on the Paramedic Program at Garrett College.

The program was started in 1993 as a non-credit program, but is now an accreditation program. All the EMS education is done at one facility at Garrett College. They are looking into setting up clinical sites in West Virginia.

c) JoAnn Kuhn, ERFNRN, to discuss funding for the Skate Park to be located in the City Park.

Ms. Kuhn stated that the City has given permission to put the skate park on a concrete pad that is already situate in the city park. The City was asked for a donation of \$5,000.00 and agreed to give \$2,500.00. She is requesting the remaining \$2,500.00 from the Commission. Ms. Kuhn stated that the rest of the money will come from grants.

A Motion was made to give \$2,500.00 towards the skate park. **MOTION: Hagerty/unanimously approved**

d) Peggy Bobo Alt, OES/911 Director, and Representatives from Motorola to discuss a change order to contract regarding new coax, new antenna and licensing.

Ms. Alt stated that she wanted to ask approval or a proposal, but she does not agree with the current proposal. Ms. Alt stated that she wanted an itemized statement with regard to the services they are providing before she gets approval for the proposal.

Ms. Alt stated that in January she will start looking at equipment and the costs of same.

e) Peggy Bobo Alt, OES/911 Director, to discuss hiring employees.

Ms. Alt stated that she would like to hire a new employee that had an excellent background check and referenced.

A Motion was made to agree with the recommendation of Peggy Bobo Alt, OES/911 Director, regarding the hiring of a new employee. **MOTION: Riggleman/unanimously approved**

f) Bobby Funk & Jeremy Hottinger, Grant County Ambulance, to give an update on EMS Services in Grant County.

Jeremy Hottinger gave an update with regard to the finances of the ambulance. Jeremy stated that the ALS coordinator takes care of all the drugs and checks the expiration dates and orders all the necessary drugs. The training officer does all the QA and QU and takes care of the training files making sure everyone has what they need.

Jeremy stated that he has no resignations; therefore no one is to be dropped from the roster as of now.

Jeremy stated that 7-2, 7-1 and 7-6 are out of service. 7-9 should be back in service soon.

Station appears clean and everyone is doing their job.

Jeremy stated that from October 27 until today there have been 180 calls. 147 in Petersburg, 33 in Mt. Storm. There have been two transfers.

6. Correspondence

- a) Invitation to the Bayard Volunteer Fire Department Awards Banquet on January 27, 2024 @ 5 pm.
- b) Letter from the WV State Tax Department certifying that Jerry Ours, Assessor of Grant County, has substantially completed the Assessor's Additional Duties.
- c) Minutes of the Grant County PSD Special Board Meeting of October 17, 2023.
- d) Minutes of the Grant County PSD Regular Board Meeting of October 26, 2023.

7. Unfinished Business

- None

8. New Business

- a) Consideration for Approval opening a New Fund and bank account called Fund 42-EMS Salary Enhancement Fund to account for revenues received from WV Office of Emergency Services.

A Motion was made to approve the opening of a new account. **MOTION: Riggleman/unanimously approved**

b) For consideration a request for finance assistance to secure matching funds for the Phase II Petersburg River Park Hike and Bike Trail. Commissioner Riggleman stated that he has spoken with Bob McCalley and Mr. McCalley stated that he working with different entities for financial assistance.

9. Reports from Elected Officials

None

10. Reports from County Commissioners

Commissioner Miley stated that he has spoken with Commissioner Workman regarding the closing of the dialysis center located in Moorefield. Commissioner Miley stated that he would like to be able to offer that service at Grant Memorial Hospital. He stated that the CEO at GMH said it is something they would be interesting in possibly pursuing.

11. Approval of Expenses to be Considered for Payment (bills paid or to be paid, the invoices are available for public review by contacting the Grant County Clerk, 5 Highland Avenue, Petersburg, WV 26847, (304)257-4550)
A Motion was made to approve the expenses.

MOTION: Hagerty/ unanimously approved

12. Adjourn

A Motion was made to adjourn.

MOTION: Miley/ unanimously approved



PRESIDENT

ATTEST:



CLERK OF THE COUNTY COMMISSION

12-12-23

DATE APPROVED

IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

The Grant County Commission hereby orders the following actions taken by the Grant County Clerk, Lora Bennett, in vacation of the County Commission be approved:

1. Wills Lodged in the Clerk's Office:
 - Wesley Mark Moreland
2. Wills Admitted to Probate:
 - Dee Ann Gossard
 - Carol J. Kemp
 - Thomas William Brown
3. Qualification Orders Granted in the Following Estates:

<u>Estate</u>	<u>Person Qualifying:</u>
• Dee Ann Gossard	Charles E. Parsons, Executor
• Elaine Kay Toth	Albert Smith Jr., Administrator
• Carol J. Kemp	Helen L. Redmon, Executrix
4. Ancillary Administrations Granted for the following Decedents:

<u>Estate:</u>	<u>Person Qualifying:</u>
• Thomas William Brown	James Paul Geary II, Affiant
5. Small Estate Certificates and Authorizations Granted in the Following Estates:

<u>Estate:</u>	<u>Person Qualifying:</u>
• None	

Approved this the 28th day of November, 2023.



President