

**GRANT COUNTY COMMISSION
PETERSBURG, WEST VIRGINIA 26847**

GRANT COUNTY COMMISSION MINUTES

Date: November 9, 2021 **Time:** 9 a.m. **Location:** Conference Room
Grant County Courthouse

Reporting:
Erin Camp, Grant County Press

Commissioners:
Scotty Miley, President
Jeff Berg
Tyson Rigglesman

Michelle Sites, County Administrator

1. Call to Order

President Miley called the regular meeting to order at 9 a.m.

President Miley welcomed special guest Senator Hamilton. Senator Hamilton presented the Commission with a check in the amount of \$25,000.00 representing a grant for the Hike/Bike Trail. Sara Moomau and Robert McCalley were also in attendance to accept the check.

2. Consent and Approval – County Administrator

a. Minutes

Presented for approval were the minutes from the regular meeting held on October 26, 2021.

A Motion was made to approve the minutes from the regular meeting held on October 26, 2021. **MOTION: Rigglesman / unananimously approved**

b. Correction to the Minutes of September 28, 2021

The amount of money requested by the Valley View Golf Association was \$15,000.00 instead of the \$10,000.00 stated in the minutes.

A Motion was made to amend the September 28, 2021 minutes to reflect the correct amount requested by the Valley View Golf Association. **MOTION: Rigglesman / unananimously approved.**

c. Budget Revisions

The following budget revision was presented for approval:

699	Contingencies	decrease	\$90,800
903	Arts & Humanity	increase	\$36,900
916	Library	increase	\$32,300
952	Senior Center	increase	\$21,600

A Motion was made to approve the above budget revision. **MOTION: Berg / unananimously approved**

d. Board Appointments/Removals/Resignations

There were no board appointments presented for approval.

3. Actions of the Clerk, Exonerations, Estates

Commission approved the following actions of the County Clerk:

-Wills lodged in Clerk's Office: Richard A. Connor

- Wills admitted to probate: None
- Qualification orders granted in the following estates:
Theresa Kaminski, Administratrix in the Estate of Mary T. DiFranco
- Ancillary Administrations granted in the following estates:
None
- Small Estate Certificates and Authorizations granted in the following estates:
None

MOTION: Riggleman / unanimously approved

There were no estates presented for closure.
There were no exonerations presented for approval.

4. Comments from the Public

- a) Jane Kite Keeling appeared before the Commission to discuss county concerns. No action was necessary.

5. Scheduled Appointments

- a) Senator Bill Hamilton to present funding for the hike/bike trail (see above)
- b) Bobby Funk, Grant County Ambulance, to discuss hiring employees. Also appearing on behalf of the ambulance service was Mike Alt. Mr. Funk stated that he had some revisions on his roster. Medic Sam Johnson resigned because he is moving to Strasburg, and two EMTs are being removed from the roster. Ashly Sites is being moved from part-time to full-time, and Daniel Ewald is moving from full-time to part-time.

Mr. Funk stated that he has four applications for a medic, an EMT and two drivers. Travis Park applied for a part-time medic position; Will Barb applied for a part-time EMT position; Mark Hiitt applied for a part-time driver position; and Seth Bishoff applied for a part-time driver position.

If the above individuals are approved the Grant County Ambulance Service will have 54 employees which consists of 16 medics, 31 EMTs and 8 drivers.

A Motion was made to accept the hiring of the above employees. **MOTION: Berg / unanimously approved**

- c) Sheriff Brian Ours to discuss personnel issues

Sheriff Ours requested executive session to discuss personnel issues.

A Motion was made to enter executive session, pursuant to WV Code 6-9a-4.

MOTION: Miley / unanimously approved

A Motion was made to exit executive session, with no action taken. **MOTION: Berg / unanimously approved**

6. Correspondence

- a) Thank you card from Mt. Storm Health Center Board Members
- b) Minutes of the Grant County Arts Council dated October 12, 2021
- c) Minutes of the Grant County Parks & Recreation Board Meeting dated June 23, 2021
- d) Letter from WV Department of Agriculture in reference to the Assessor's Certification of Compliance with the requirements of the Farm Statistics Law
- e) Sheriff's monthly statement dated October 31, 2021

7. Unfinished Business

There was no unfinished business

8. New Business

- a) For consideration changing the rate of service of the Fiduciary Commissioner

Michelle Sites, County Administrator, stated that she pulled the August 19, 1982 minutes and it was recommended at that time that the rate be set at a maximum of \$50 per hour. President Miley stated that he was in favor of increasing the hourly rate for a fiduciary commissioner. Commissioner Riggleman stated that he would like to see what other counties are paying.

A Motion was made to table this agenda item until the next meeting. **MOTION: Riggleman / unanimously approved.**

It should be noted that Commissioner Berg abstained.

b) For consideration removing concrete barrier and wall, installing fencing and future options for the parking lot at the Grant County Annex

Commissioner Riggleman stated that he was recently asked by John Paul Hott and the owner of the Grove Street Café if the barriers could be moved. Commissioner Riggleman stated that he spoke with Dareck Kuykendall and a fence would cost approximately \$600. Commissioner Riggleman also stated that he would like to have something done where 3rd Base previously was to make it look more presentable.

A Motion was made to remove the barriers and the walls to make the area more presentable. **MOTION: Miley / unanimously approved**

c) For consideration approval to sign a contractual agreement with the Department of Health & Human Resources for COVID-19 specimen collection by the Grant County Ambulance.

Michelle Sites, County Administrator, stated that both the Prosecutor and the Assistant Prosecutor reviewed and approved the document.

An executive session was requested by Mike Alt, Grant County Ambulance Service, to discuss personnel matters.

A Motion was made to enter executive session pursuant to WV Code 6-9a-4. **MOTION: Riggleman / unanimously approved**

A Motion was made to exit executive session with no action taken. **MOTION: Miley**

A Motion was made to approve the contract to permit the Grant County Ambulance to collect specimens for COVID-19 testing. The contact person for the testing is to be Mike Alt.

MOTION: Riggleman / unanimously approved

9. Reports from Elected Officials

County Clerk, Seymour Fisher, reported to the Commission that redistricting is currently underway. Since there are no GIS people in the County a Memorandum of Understanding has been initiated with the WVU GIS Group to take care of the redistricting in Grant County. There was a Senatorial District change making the entire county one district.

Clerk Fisher said that there is a national push from people to eliminate voting machines. He stated that he is not sure what is going to happen with this situation.

10. Reports from County Commissioners

Commissioner Riggleman stated that an email address has been set up so that Michelle Sites may mail out the agenda to any person that would like to have agendas emailed to them. Anyone wishing to receive the agenda via email would need to give Mrs. Sites their email address. This would be a no-reply email.

The Grant County Broadband initiative group now has a Facebook page. There was also an article that was in the Press this week. Commissioner Riggleman stated that group is at a point where they can share information with the public. Commissioner Riggleman stated that by the end of November they hope to have a list of projects, and submit for grants to assist with

funding. There is another meeting on November 17. Commissioner Riggleman stated that they are going to look at areas that may not have as much service as other areas.

Commissioner Berg asked if Hardynet is still coming into the county. Commissioner Riggleman stated that there may be some areas which Hardynet would be the best option, and there may be other areas in which Shentel would be the best option.

Commissioner Riggleman stated that he attended commissioner training. He learned about meeting management, and how commissioners in different counties handle their meeting management. Commissioner Riggleman stated that all the information regarding meeting management is on the website. Commissioner Riggleman stated that work sessions is something new that the Commission has started. He stated he felt the work sessions have been very beneficial.

Commissioner Riggleman stated that at the first of the year the Commission is going to review how the Commission handles appointments for people that wish to speak before the Commission.

President Miley stated that according to Roberts Rules of Order, motions do not need to be seconded.

11. Approval of Expenses to be Considered for Payment

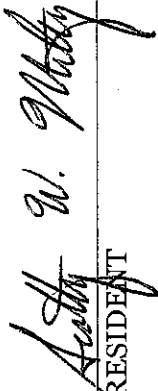
A Motion was made to approve the expenses as presented. **MOTION: Berg / unanimously approved**

12. Adjourn

A Motion was made to adjourn. **MOTION: Riggleman / unanimously approved**

ATTEST:


CLERK OF THE COUNTY COMMISSION


PRESIDENT

November 23, 2021
DATE APPROVED

IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

The Grant County Commission hereby orders the following actions taken by the Grant County Clerk, Seymour V. Fisher, in vacation of the County Commission be approved:

- 1. Wills Lodged in the Clerk's Office:

Richard A. Connor

- 2. Wills Admitted to Probate:

None

- 3. Qualification Orders Granted in the Following Estates:

Estate

Person Qualifying:

Mary T. DiFranco

Theresa Kaminski, Administrator

- 4. Ancillary Administrations Granted for the following Decedents:

None

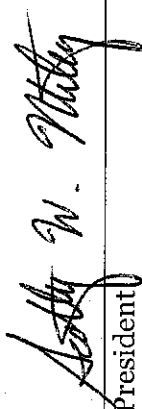
- 5. Small Estate Certificates and Authorizations Granted in the Following Estates:

Estate

Person Qualifying:

None

Approved this the 9th day of November, 2021.



 President

VVGA Golf Association, Inc

BOOK 0028 PAGE 0441

September 16th, 2021

Grant County Commission
5 Highland Avenue
Petersburg, WV 26847

On behalf of the Board of Directors of VVGA Golf Association (VVGA), we are requesting \$15,000 in funding from the American Rescue Plan.

Established in 1968, VVGA is a beautiful and key attraction to the Potomac Highlands area. Unfortunately, the course is currently operating with a loss. To save the course, the Board has worked hard to realign the budget and launched several initiatives to save costs and enhance the playability of the course. VVGA is a non-profit entity.

As you know, VVGA is also the location of Oakland Hall, owned by the Oakland Hall Preservation Association, which was built in 1840 and placed on the National Register of Historic Places in 1985. With this history, VVGA is considered a landmark in the South Branch Valley and the community recognizes the importance of sustaining the grounds of VVGA.

In addition to being a landmark in the County, and possibly one of the most important community aspects, VVGA adds to our area is supporting our youth through free golf to any child under the age of 14 (when accompanied by a playing adult) and to the members of at least three local high school golf teams. VVGA also hosts high school and regional golf tournaments and a summer Junior Golf Program, with over 30 youth learning and competing in golf. There are also several non-profit organizations that hold fund raising golf tournaments at VVGA, including fire companies, VFW, high schools and WVU Alumni Association.

We request that you consider the overall impact to the surrounding counties if VVGA Golf course is closed.

We appreciate your consideration and if you have any questions or need additional information, please do not hesitate to reach me at 304-851-0500.

Sincerely,



Michael Mathias
President VVGA

GRANT COUNTY COMMISSION
PETERSBURG, WEST VIRGINIA 26847

GRANT COUNTY COMMISSION MINUTES

Date: September 28, 2021 Time: 3:30 p.m. Location: Conference Room
Grant County Courthouse

Reporting:
Erin Camp, Grant County Press

Commissioners:
Scotty Miley, President
Jeff Berg
Tyson Riggleman

Michelle Sites, County Administrator

1. Call to Order

President Miley called the regular meeting to order at 3:30 p.m.

2. Consent and Approval – County Administrator

a. Minutes

Presented for approval were the minutes from the regular meeting held on September 14, 2021.

A Motion was made to approve the minutes from the regular meeting held on September 14, 2021. **MOTION: Riggleman / unanimously approved**

Presented for approval were the minutes from the special meeting held on September 17, 2021.

A Motion was made to approve the minutes from the special meeting held on September 17, 2021. **MOTION: Riggleman / unanimously approved**

Presented for approval were the minutes from the special meeting held on September 21, 2021.

A Motion was made to approve the minutes from the special meeting held on September 21, 2021. **MOTION: Riggleman / unanimously approved**

b. Budget Revisions

There were no budget revisions presented for approval.

c. Board Appointments/Removals/Resignations

The following board appointments were presented:

- Kim Getz and Briar Keplinger to the Farmland Protection Board

A Motion was made to approve the above-board appointment. **MOTION: Berg / unanimously approved**

- Rosanne Glover, Ann Harrison and Jennifer Sites to the Landes Arts Center. A Motion was made to approve the above-board appointment. **MOTION: Riggleman / unanimously approved**

The following resignation was presented:

- Jennifer Gartin resigned from the Grant Memorial Hospital Board.

A Motion was made to accept the above resignation. **MOTION: Berg / unanimously approved**

3. Actions of the Clerk, Exonerations, Estates

Commission approved the following actions of the County Clerk:

-Wills lodged in Clerk's Office: Emmett Keith Inskeep

-Wills admitted to probate:

Wayne E. Bosley
Harvey H. Moses
Cletus J. Ketterman
Virginia Alt
Rose Marie Tinney

-Qualification orders granted in the following estates:

Kim Bruner, Administratrix in the Estate of John R. Rohrbaugh
Cheri Arnold, Executor in the Estate of Wayne E. Bosley
Ellen Marie Lantz, Executrix in the Estate of Harvey H. Moses
Billy Ketterman, Executor in the Estate of Cletus J. Ketterman
Barbara Halterman, Executrix in the Estate of Virginia Alt
Homer A. Tinney, Executor in the Estate of Rose Marie Tinney
Kathleen B. Huffman, Administrator in the Estate of Warren G. Brake

-Ancillary Administrations granted in the following estates:

David Charles Williamson

-Small Estate Certificates and Authorizations Granted in the following estates:

Gary Newby, Affiant in the Estate of Melvin Lee Newby

MOTION: Riggleman / unanimously approved

Waiver of Final Settlement in the estate of Mary Jane Carr **MOTION: Berg / unanimously approved**

Waiver of Final Settlement in the estate of Lenora Belle Crites **MOTION: Berg / unanimously approved**

Waiver of Final Settlement in the estate of Mable Rosalee Heavener **MOTION: Berg / unanimously approved**

Commission approved the following exonerations:

Rory D. Kuh, II & Amber L. Kuh	Grant Corp	2021	\$27.21 per half
Richard A. and Tammy Rodgers	Milroy District	2021	\$80.26 per half

MOTION: Berg / unanimously approved

4. Comments from the Public

a) Jane Kite Keeling appeared before the Commission to discuss county concerns. No action was necessary.

b) Jill Long appeared before the Commission to discuss county concerns. No action was necessary.

5. Scheduled Appointments

a) Donna Alexander to request funding for the Valley View Golf Association.

Ms. Alexander stated that she is aware that the ARP money may be used to support non-profits and tourism. She stated that they Valley View Golf Association is asking for \$10,000.00 from Grant County's allotment of ARP money.

President Miley stated that this matter will be under consideration.

6. Correspondence

- a) Letter from Public Service Commission notifying the commission will receive a check in the amount of \$145,981.30 representing the disbursement of Wireless E-911 subscriber fees for the months of June, July & August, 2021
- b) Letter from the City of Petersburg about an increase in the refuse rates
- c) Hardy Telecommunications Annual Meeting Registration
- d) Minutes of the Grant County PSD Special Board Meeting of 9/3/21
- e) Minutes of the Grant County PSD Regular Board Meeting of 8/31/21
- f) Grant Memorial Hospital August 2021 ER transfers

7. Unfinished Business

There was no unfinished business

8. New Business

- a) WVCFIA Grant Application & Resolution

Michelle Sites, County Administrator, stated that she is writing the grant this year to renovate the courtroom to make it ADA compliant. The jury boxes will be lowered, a ramp will be installed to the witness stand and the chairs in the gallery will be rearranged to create room for wheelchair access.

A Motion was made to permit the Commission to sign the grant application and resolution. **MOTION: Riggleman / unanimously approved**

9. Reports from Elected Officials

Seymour Fisher, County Clerk, stated that three weeks ago an inspection of the precincts was done by the Disability Rights of WV. Most of the precincts have some type of deficiency that will have to be dealt with and corrected. Some of the buildings do not belong to the county and may not be able to be fixed. Clerk Fisher stated that he has to reply in 60 days explaining on how the issues will be addressed.

Clerk Fisher stated that there is a House Bill that is being introduced due to redistricting. The Bill states that the County Commission is responsible for supplying the Federal Census Bureau with the data from the precincts. Clerk Fisher stated that Grant County has sent all of the data in to the Federal Census Bureau.

10. Reports from County Commissioners

Commissioner Riggleman stated that there will be a Broadband Counsel meeting on October 4, 2021 at 3 p.m. at the Data Center.

11. Approval of Expenses to be Considered for Payment

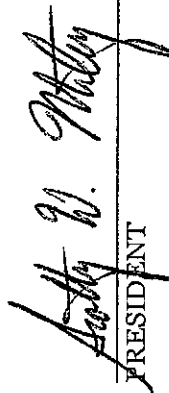
A Motion was made to approve the expenses as presented. **MOTION: Berg / unanimously approved**

12. Adjourn

A Motion was made to adjourn. **MOTION: Riggleman / unanimously approved**

ATTEST:


 CLERK OF THE COUNTY COMMISSION


 PRESIDENT

October 19, 2021
 DATE APPROVED