

**GRANT COUNTY COMMISSION
PETERSBURG, WEST VIRGINIA 26847**

GRANT COUNTY COMMISSION MINUTES

Date: February 14, 2023 **Time:** 9:00 a.m. **Location:** Conference Room
Grant County Courthouse

Reporting:
Erin Camp, Grant County Press

Commissioners:

Tyson Riggleman, President
Scotty Miley
Kevin Hagerty

Michelle Sites, County Administrator

1. Call to Order

Commissioner Riggleman called the regular meeting to order at 9:00 a.m.

2. Consent and Approval – County Administrator

a. Minutes

Presented for approval were the minutes from the meeting held on January 24, 2023.
Presented for approval were the minutes from the Board of Equalization meeting held on January 31, 2023.
Presented for approval were the minutes from the Board of Equalization meeting held on February 2, 2023.
Presented for approval were the minutes from the Board of Equalization meeting held on February 6, 2023.
Presented for approval were the minutes from the Board of Equalization meeting held on February 9, 2023.
Presented for approval were the minutes from the Work Session meeting held on February 8, 2023.
Presented for approval were the minutes from the Work Session meeting held on February 9, 2023.

A Motion was made to approve the minutes. **MOTION: Miley/unanimously approved**

b. Budget Revisions

366	General County	increase	\$8,117
700	Sheriff's Law Enforcement	increase	\$8,117

A Motion was made to approve the budget revisions. **MOTION: Hagerty/unanimously approved**

c. Board Appointments/Removals/Resignations

-None

3. Actions of the Clerk, Exonerations, Estates

Commission approved the following actions of the County Clerk:

Wills lodged in Clerk's Office:
-None

Wills admitted to probate:

- Darlene K. Michael
- Richard Carl Smith
- Julius Shook, Jr.

-Qualification orders granted in the following estates:

<u>Estate</u>	<u>Person Qualifying</u>
Darlene K. Michael	Brandon & Elizabeth Arnold, Co-Executors
Brenda Joyce Tuning	Hayward Tuning, Administrator
Richard Carl Smith	Michael C. Sites, Executor
Julius Shook, Jr.	Nancy Shook, Executrix

Ancillary Administrations granted in the following estates:

-None

Small Estate Certificates and Authorizations granted in the following estates:

<u>Estate</u>	<u>Person Qualifying</u>
Richard L. Hughes	Peggy G. Hughes

A Motion was made to approve the actions of the Clerk. **MOTION: Miley / unanimously approved**

Waiver of Final Settlement

Waiver of Final Settlement in the estate of Sharon Rogers **MOTION: Hagerty/ unanimously approved**

Waiver of Final Settlement in the estate of Eleanor Frances Haught **MOTION: Hagerty/ unanimously approved**

The following exonerations were presented this day:

-Tricia L. & James F. Link Town of Petersburg 2022 \$37.94 per half

A Motion was made to approve the above exonerations. **MOTION: Hagerty/ unanimously approved**

4. Comments from the Public

-None

5. Scheduled Appointments

a) Mountaintop Public Service District Board Members to request funding for FY23/24. Mountaintop Public Service District Board Members appeared before the commission to request funding for Property and Liability Insurance as well as funding for building deficiencies.

b) Douglas Lyons to request funding for the Mountaintop Health Center.

Mr. Lyons appeared before the commission requesting funding for the main entry way to be extended.

c) Gerald Sites & Frankie Weese, Potomac Valley Conservation District, to request funding for FY23/24.

Mr. Weese and Mr. Sites appeared before the commission to request funding for the maintenance and repairs on 17 Flood Control Dam sites in Grant County.

d) Bob McCalley to discuss funding for the section of the Hike/Bike Trail near practice field.

Mr. McCalley appeared before the commission to request funding for a section of the Hike/Bike Trail from the City Bridge to the practice field behind Martin's Electric. They are requesting between \$50,000 and \$60,000 to pave. There is a grant pending with DOH.

e) Hannah Snyder & David Cooper, Tucker Community Foundation, to discuss funding for Run For It.

Ms. Snyder & David Cooper are requesting funds for Run For It. Grant County had four teams participating last year. This year they are requesting \$3,000. Funding was \$2,500 last year.

f) Bobby Funk & Mike Alt, Grant County Ambulance, to discuss personnel.

Bobby Funk & Mike Alt appeared before the commission.

A Motion was made to go into Executive Session for WV Code 6-9a-4.

MOTION: Miley/ unanimously approved

A Motion was made to exit Executive Session with no action taken. **MOTION: Hagerty/ unanimously approved**

g) Lora Bennett, County Clerk, to discuss a maintenance contract for the express vote machines.

Lora Bennett appeared before the commission. Mrs. Bennett is requesting funding for a maintenance contract for the express vote machines. Currently there is no contract. The contract will cover repairs and updates on all the machines that need taken care of.

6. Correspondence

a) Sheriff's Monthly Settlement dated January 31, 2023

b) Coal County Reallocation Severance Tax Distribution for October 1, 2022 through December 31, 2022

c) Letter from WV Department of Arts, Culture & History in reference to the Records Management & Preservation Grant Application and approved grant award.

d) Letter from the Kanawha County Commission to the Public Employees Insurance Agency in reference to the PEIA 2023 Rate Increase & Spousal Removal.

e) Region VIII Solid Waste Authority Board Minutes of October 20, 2022

f) Region VIII Planning & Development Council Meeting Minutes of November 17, 2022.

g) Landes Arts Center Association Meeting Minutes of November 30, 2022.

h) Minutes of the Grant County PSD Regular Board Meeting of December 12, 2022, January 11, 2023 and January 20, 2023.

i) Tucker Community Foundation 2020-21 Annual Report.

7. Unfinished Business

a) Consideration for Approval the Dumpster Rental Contract with Hott Disposal Services, Inc. (Tabled)

A Motion was made to make the tabled item as active. **Miley/ unanimously approved**

A Motion was made to approve the seasonal contract for Camp Echo. **Miley/ unanimously approved**

8. New Business

a) Bid Opening for 2007 Jeep Grand Cherokee.

A motion was made to accept the bid from Larry Alt of \$700.00 for the 2007 Jeep Grand Cherokee. **MOTION: Miley/ unanimously approved**

b) Consideration for Signature Community Corrections Agreement & Support Letter for Grant Application.

A motion was made to approve the signature for Community Corrections Agreement & Support Letter for Grant Application. **MOTION: Hagerty/ unanimously approved**

c) Consideration for Signature the Second Amendment to Management Services Agreement between Grant Memorial Hospital and WVU Hospitals, Inc.

A Motion was made to approve the Second Amendment to Management Services Agreement. **MOTION: Miley/ unanimously approved**

d) Consideration for Signature a letter of support for Potomac Valley Transit Authority to enhance our application for U.S. Department of Transportation RAISE planning grant funding.

A Motion was made to approve the signature for the letter of support for Potomac Valley Transit Authority. **MOTION: Hagerty/ unanimously approved**

9. Reports from Elected Officials

-None

10. Reports from County Commissioners

Commissioner Riggelman is still working on Charlie's Knob Agreement. American Towers proposed agreement is requesting \$20,000 to release the county of most of the original agreement. Commissioner Riggelman has been reaching out to American Tower lawyer, Sara to discuss the agreement. They will allow any 3rd party services like wireless broadband and cell services on County owned towers. If anything is put on the tower at Charles knob that will interfere with their current equipment we would have to pay them for losses. This doesn't apply to future equipment. However, we can put equipment on the Charles knob tower and any other county own tower.

11. Approval of Expenses to be Considered for Payment (bills paid or to be paid, the invoices are available for public review by contacting the Grant County Clerk; 5 Highland Avenue, Petersburg, WV 26847, (304)257-4550)

A Motion was made to approve the expenses **MOTION: Hagerty/ unanimously approved**

12. Adjourn

A Motion was made to adjourn. **MOTION: Miley/ unanimously approved**

ATTEST:


PRESIDENT

02 - 28 - 23
DATE APPROVED


CLERK OF THE COUNTY COMMISSION

IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

The Grant County Commission hereby orders the following actions taken by the Grant County Clerk, Lora Bennett, in vacation of the County Commission be approved:

- 1. Wills Lodged in the Clerk's Office:

None

- 2. Wills Admitted to Probate:

Darlene K. Michael
Richard Carl Smith
Julius Shook, Jr.

- 3. Qualification Orders Granted in the Following Estates:

Estate

Darlene K. Michael
Brenda Joyce Tuning
Richard Carl Smith
Julius Shook, Jr.

Person Qualifying:

Brandon & Elizabeth Arnold, Co-Executors
Hayward Tuning, Administrator
Michael C. Sites, Executor
Nancy Shook, Executrix

- 4. Ancillary Administrations Granted for the following Decedents:

None

- 5. Small Estate Certificates and Authorizations Granted in the Following Estates:

Estate

Richard L. Hughes

Person Qualifying:

Peggy G. Hughes

Approved this the 14th day of February, 2023.



President