

GRANT COUNTY COMMISSION
PETERSBURG, WEST VIRGINIA 26847

GRANT COUNTY COMMISSION MINUTES

Date: February 27, 2024 Time: 3:30 p.m. Location: Conference Room
Grant County Courthouse

Reporting:
Erin Camp, Grant County Press

Commissioners:
Scotty Miley, President
Tyson Riggleman
Kevin Hagerty

Michelle Sites, County Administrator

1. Call to Order

Commissioner Miley called the regular meeting to order at 3:30 p.m.

2. Consent and Approval – County Administrator

a. Minutes

- Presented for approval were the minutes from the meeting held on February 13, 2024.
- Presented for approval were the minutes from the Board of Equalization meeting held on February 13, 2024.
- Presented for approval were the minutes from the Special meeting held on February 16, 2024.
- Presented for approval were the minutes from the Board of Equalization meeting held on February 16, 2024.
- Presented for approval were the minutes from the Special meeting held on February 23, 2024.

A Motion was made to approve the minutes.

MOTION: Riggleman/unanimously approved

b. Budget Revisions

- None

c. Board Appointments/Removals/Resignations

- None

3. Actions of the Clerk, Exonerations, Estates

Commission approved the following actions of the County Clerk:
Wills recorded in Clerk's Office:

- Paul M. Kimble

Wills admitted to probate:

- May Belle Kimble
- Eleanor Gaye Abernathy

Qualification orders granted in the following estates:

<u>Estate</u>	<u>Person Qualifying</u>
• May Belle Kimble	Joe M. Long, Executor
• Helen Hedrick	Roy Allen Hedrick, Administrator
• Eleanor Gaye Abernathy	Donna Elaine Fridley, Executrix

Ancillary Administrations granted in the following estates:
Estate
Person Qualifying

- None

Small Estate Certificates and Authorizations granted in the following estates:
Estate
Person Qualifying

- Junior I. Whetzel Timothy Whetzel, Affiant

A Motion was made to approve the actions of the Clerk.

MOTION: Riggleman/ unanimously approved

Waiver of Final Settlement

- Waiver of Final Settlement in the estate of Douglas R. Cook

MOTION: Hagerty/ unanimously approved

- Waiver of Final Settlement in the estate of Robert E. Toothman, Jr.

MOTION: Hagerty/ unanimously approved

The following exonerations were presented this day:

- None

4. Comments from the Public

TJ VanMeter, Executive Director of Region 7 WorkForce Development Board, appeared before the Commission regarding the loss of Allegheny Wood Products, a significant employer in our community. A Rapid Response Meeting is scheduled for Thursday, March 7, 2024 at 10:00 a.m. and again at 1:00 p.m. at the Michael Building to help the dislocated workers.

5. Scheduled Appointments

- a) Laura Brown, Seneca Rocks Regional Development Authority Director, to give an update.

Laura Brown appeared before the Commission to give an update of the first five months since the creation of Seneca Rocks Regional Development Authority.

- b) Peggy Alt, OES/911 Director, to discuss hiring an employee.

Peggy Alt appeared before the Commission to discuss personnel.

A Motion was made to accept the recommendation by Peggy Alt, OES/911 Director, to hire an employee.

MOTION: Hagerty/ unanimously approved

- c) Randy Parsons, Parks & Recreation/Maintenance Manager, to discuss Grant County Dog Pound Contract and personnel.

Randy Parsons appeared before the Commission to discuss personnel.

A Motion was made to go into Executive Session for WV Code 6-9a-4.

MOTION: Riggleman/ unanimously approved

A Motion was made to exit Executive Session with no action taken.

MOTION: Hagerty/ unanimously approved

A Motion was made to end terms with the current contractor at Grant County Dog Pound at the end of March 2024. At the recommendation of Randy Parsons, the work will be absorbed by employees on a rotation.

MOTION: Hagerty/ unanimously approved

A Motion was made to increase the Dog Pound Contract fees for voluntary surrendering to \$250.00.

MOTION: Riggleman/ unanimously approved

6. Correspondence

- a) Letter from Beautification for Bayard requesting funding for Christmas lights at the Bayard Veterans Memorial Park.
- b) Letter from the Downtown Petersburg Beautification Project requesting funding for the 2024 flowering season.
- c) Letter from Project Hope for Women & Children which is a residential treatment facility for women with substance use disorders and their children.
- d) Grant Award Letter from the WV Records Management and Preservation Board to purchase rolling shelving and file cabinets for the County Clerk's Office.
- e) Sheriff's Monthly Settlement dated January 31, 2024.
- f) Invitation to the Agriculture Winter Dinner Meeting of WVU Extension on Monday, March, 4, 2024.
- g) Letter from Disability Rights WV in reference to the Grant County Polling Place Accessibility Study.
- h) Minutes of the Grant County Parks & Recreation Board Meeting of October 25, 2023.
- i) Minutes of the Grant County PSD Regular Board Meeting of January 25, 2024.
- j) Minutes of the Mt. Top PSD Regular Board Meeting of September 20, 2023; October 19, 2023; November 16, 2023 and December 14, 2023.

7. Unfinished Business

-None

8. New Business

- a) Consideration for Signature the WVCORP 24/25 Renewal Proposal.
A Motion was made to approve the signature of the WVCORP 24/25 Renewal Proposal.
MOTION: Riggleman/ unanimously approved
- b) Consideration for Signature the 2024 Dumpster Rental Contract for Camp Echo with Hott Disposal Service, Inc.
A Motion was made to approve the signature of the 2024 Dumpster Rental Contract for Camp Echo with Hott Disposal Service, Inc.
MOTION: Riggleman/ unanimously approved
- c) Consideration for Signature Community Corrections Resolution and Support Letter for Grant Application.
A Motion was made to approve the signature for Community Corrections Resolution and Support Letter for Grant Application.
MOTION: Hagerly/ unanimously approved
- d) Consideration for Signature the 2024 US Wind Force Grant Application.
A Motion was made to approve the signature of the 2024 US Wind Force Grant Application.
MOTION: Riggleman/ unanimously approved

e) Consideration for Approval a funding request for matching funds for Phase 1 of the Petersburg Hike and Bike Trail.

Bob McCauley appeared before the Commission to request matching funds for Phase 1 of the Petersburg Hike and Bike Trail. The lowest bid came in higher than what was expected; therefore, an additional \$16,343.31 is needed from Grant County Commission.

A Motion was made to approve the additional contribution of \$16,343.31 for Phase 1 of the Petersburg Hike and Bike Trail.

MOTION: Hagerty/ unanimously approved

f) Consideration for Approval a Quote from Advantage Technology for the License Plate Reader Camera Project.

9. Reports from Elected Officials

Lora Bennett, Grant County Clerk, stated that staff from the Clerk's office went to Petersburg High School to register voters. There was a total of 37 who registered to vote.

10. Reports from County Commissioners

-None

11. Approval of Expenses to be Considered for Payment (bills paid or to be paid, the invoices are available for public review by contacting the Grant County Clerk, 5 Highland Avenue, Petersburg, WV 26847, (304)257-4550)

A Motion was made to approve the expenses.

MOTION: Riggleman/ unanimously approved

12. Adjourn

A Motion was made to adjourn.

MOTION: Riggleman/ unanimously approved

ATTEST:

Lora Bennett
CLERK OF THE COUNTY COMMISSION

Scott W. Wiley
PRESIDENT
March 12, 2024
DATE APPROVED

IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA


The Grant County Commission hereby orders the following actions taken by the Grant County Clerk, Lora Bennett, in vacation of the County Commission be approved:

- 1. Wills Recorded in the Clerk's Office:
 - Paul M. Kimble
- 2. Wills Admitted to Probate:
 - May Belle Kimble
 - Eleanor Gaye Abernathy
- 3. Qualification Orders Granted in the Following Estates:

<u>Estate</u>	<u>Person Qualifying:</u>
• May Belle Kimble	Joe M. Long, Executor
• Helen Hedrick	Roy Allen Hedrick, Executor
• Eleanor G. Abernathy	Donna Elaine Fridley, Executrix
- 4. Ancillary Administrations Granted for the following Decedents:
 - None
- 5. Small Estate Certificates and Authorizations Granted in the Following Estates:

<u>Estate:</u>	<u>Person Qualifying:</u>
• Junior I. Whetzel	Timothy Whetzel, Affiant

Approved this the 27th day of February, 2024.



 President

State of West Virginia
County of Grant
5 Highland Avenue
Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Jerry L. Ours, Assessor** hereby makes application for the correction of an erroneous assessment against **Bader, Donna S.** in **Petersburg Corp.** amounting to **\$ 150.11 p h Class IV** being taxes for the year of **2021** on **Personal Property Account No: 20200256** valued at **13,140** for the following reason:

Taxpayer reported a no list because she was assessed with another taxpayer. It was assessed in error.

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: **Ticket: 303507**

Exonerate: Value: 13,140 Taxes: \$ 150.11 p h Class IV

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 3/7/24
Taxpayer Date

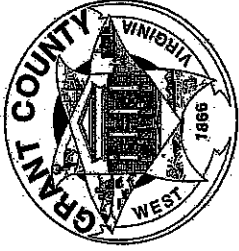
[Signature]
Assessor 3/7/24 Date

[Signature]
Prosecuting Attorney Date 3/7/24

[Signature]
President 03/12/2024 Date

COUNTY COMMISSION OF GRANT COUNTY

5 Highland Avenue
Petersburg, WV 26847
Phone: (304) 257-4422
Fax: (304) 257-9645
Email: administrator@grantcountywv.org



COMMISSIONERS: SCOTTY W. MILEY
KEVIN P. HAGERTY
TYSON K. RIGGLEMAN

ADMINISTRATOR: MICHELLE SITES

RESOLUTION

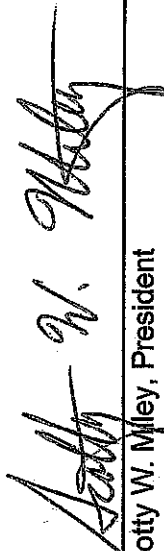
WHEREAS: the Grant County Commission participates in the Mineral County Community Corrections Program; and

WHEREAS: a Mineral County Community Corrections Board was established pursuant with West Virginia State Code and is comprised of 100% of Mineral County residents; and


WHEREAS: West Virginia State Code §62-11-6(g) states, "If a community criminal justice board represents more than one county, the appointed membership of the board, excluding any ex officio members, shall include an equal number of members from each county, unless the county commission of each county agrees in writing otherwise."

NOW, THEREFORE BE IT RESOLVED THAT the Grant County Commission relinquishes its right to equal representation on the Mineral County Community Corrections Board.

APPROVED and ADOPTED on this the twenty-seventh day of February, 2023.



Scotty W. Miley, President



Tyson/K. Riggleman, Commissioner



Kevin P. Hagerly, Commissioner

COUNTY COMMISSION OF GRANT COUNTY

5 Highland Avenue
Petersburg, WV 26847
Phone: (304) 257-4422
Fax: (304) 257-9645
Email: administrator@grantcountywv.org



COMMISSIONERS: SCOTTY W. MILEY
KEVIN P. HAGERTY
TYSON K. RIGGLEMAN

ADMINISTRATOR: MICHELLE SITES

February 27, 2024

Marty Allen Hatfield, M.S.
Senior Criminal Justice Specialist
West Virginia Division of Justice and Community Services (DJCS)
1124 Smith Street, Suite 3100
Charleston WV 25301-1323

Re: Letter of Commitment

Dear Mr. Hatfield,

I am writing you to show my commitment to the Mineral County Community Criminal Justice Board.

The Mineral County Community Corrections Program is aimed at providing an effective alternative to incarceration. This program provides an increased number of community-based sanctions, Alternative Sentencing, and treatment options to offenders, while reducing the total cost to provide corrections.

I fully support this grant proposal and will continue to serve on the board as required by the program guidelines.

Thank you for your consideration of this grant proposal.

Sincerely,

Scotty W. Miley
President
Grant County Commission

GRANT COUNTY COMMISSION
PETERSBURG, WEST VIRGINIA 26847

GRANT COUNTY COMMISSION MINUTES

Date: March 1, 2024 **Time:** 8:45 a.m. **Location:** Conference Room
Grant County Courthouse

Commissioners:

Scotty Miley, President
Tyson Riggleman
Kevin Hagerty

Michelle Sites, Administrator

The purpose of this work session is to review the first 6 months of the FY 23/24 Budget and hear requests for the FY 24/25 Budget. The following times have been scheduled for each elected official/department head.

- 8:45 AM AGRICULTURAL AGENT
- 9:00 AM COUNTY CLERK
- 10:30 AM CIRCUIT CLERK
- 11:00 AM SHERIFF
- 11:30 AM PROSECUTING ATTORNEY
- NOON BREAK FOR LUNCH
- 1:00 PM ASSESSOR