

GRANT COUNTY COMMISSION
PETERSBURG, WEST VIRGINIA 26847

GRANT COUNTY COMMISSION MINUTES

Date: February 9, 2021 Time: 9 a.m. Location: Conference Room
Grant County Courthouse

Reporting:
Erin Camp, Grant County Press

Commissioners:
Scotty Miley, President
Jeff Berg
Tyson Riggleman

1. Call to Order

Commissioner Miley called the regular meeting to order at 9 a.m.

2. Consent and Approval – County Administrator

a. Presented for approval were the minutes from the regular meeting held on January 26, 2021.

Presented for approval were the minutes from the Board of Review and Equalization meeting held on February 1, 2021.

Presented for approval were the minutes from the Board of Review and Equalization meeting held on February 4, 2021.

A Motion was made to approve the minutes from the regular board meeting held on January 26, 2021 as presented. **MOTION: Riggleman**

A Motion was made to approve the minutes from the Board of Review and Equalization meeting held on February 1, 2021 as presented. **MOTION: Riggleman**

A Motion was made to approve the minutes from the Board of Review and Equalization meeting held on February 4, 2021 as presented. **MOTION: Riggleman**

b. Budget Revisions-There were no budget revisions this day presented.

c. Board Appointments/Removals/Resignations-There were no board appointments/removals/resignations this day presented.

3. Actions of the Clerk, Exonerations, Estates

Commission approved the following actions of the County Clerk:

-Wills lodged in Clerk's Office: None

-Wills admitted to probate: Shirley M. Baker

-Qualification orders granted in the following estates:

Christina Fawley, Administratrix in the Estate of Anna Yvonne Fawley
Lowell E. Alt, Jr., Administrator in the Estate of Osceola McClure Alt
Jack E. Watts, Executor in the Estate of Clara M. Watts
J. Frank Baker, Executor in the Estate of Shirley M. Baker
Phyllis Dolly, Executrix in the Estate of Carl William Dolly

MOTION: Riggleman

Commission approved the following estate for closure:

Waiver of Final Settlement in the Estate of Maxine Reed **MOTION: Berg**
Waiver of Final Settlement in the Estate of Kathryn P. Morrison **MOTION: Berg**

4. Comments from the Public

Jeremy Bodkin and Paul Koontz with Colonial Life appeared before the Commission to discuss supplemental insurance for county employees.

Mr. Koontz stated that they offer pay for critical illness, and short-term disability. Colonial Life also has a cancer policy, and they offer insurance for firemen and law enforcement officers.

Mr. Koontz stated that he would like to set up a day and time that an enrollment team could come to the courthouse and be available for employees that would like more information.

5. Scheduled Appointments

a. MTPSD Board Members to request funding for next fiscal year. Doug Hines and Wilbur Keefer appeared before the Commission. A list was given to the Commission with projects the MTPSD would like to accomplish the next fiscal year.

A resignation letter from Paul Pacella was given to the Commission. Mr. Pacella has relocated and therefore resigned from the MTPSD Board. Jennifer Dougherty worked for the MTPSD for 12 years and they would like to appoint her to the board.

A Motion as made to appoint Jennifer Dougherty to the MTPSD Board. **MOTION: Berg**

b. Bobby Funk, Luke Stump and Mike Alt, Grant County Ambulance, to give an update on EMS.

Mike Alt gave the following update on the items that are currently being worked on:

- trash cans to make the bay more biohazard friendly
- make the living quarters presentable at all times
- researching some of the maintenance contracts
- crash incident reports
- recruitment, retention and personnel screening
- education for management level personnel and EMS
- license
- developing a personnel policy for the ambulance

Luke Stump gave the following report:

- ambulance personnel are going to be assisting with the COVID vaccine he is just not sure to what extent
- the new ambulances should arrive around the end of March or first of April. The ambulance is in need of some other equipment as well.

Luke requested executive session to discuss personnel.

A Motion was made to go into executive session pursuant to WV Code §6-9A-4. **MOTION-Riggleman**

The Commission came out of executive session with no action taken.

6. Correspondence

- Letter from Federal Aviation Administration regarding a recent aeronautical study
- Letter from Dave McKinley's office

- Letter from John B. McCuskey to Brian Ours, Sheriff, regarding funds for the Minerals Management Services Royalty Management Program

- Letter to Anthony Oates regarding funds for the Minerals Management Services Royalty Management Program

- Letter from the approval of a grant in the amount of \$9,086.00 for the purpose of digitizing books in the County Clerk's Office

- Sheriff's monthly settlement

- Minutes from the Grant County PSD regular board meeting of 1/7/2021

- January 21 transfers

- Minutes from GMH board meeting of 10/26/2020

- Minutes from GMH board meeting of 11/30/2020

- Minutes from the Mt. Top PSD Board Meetings

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

a. Bid Opening for Courthouse Exterior Door Project

There were five bids for the courthouse exterior door project.

- TMIC Inc.,	\$65,080.00
- Glass Service of Cumberland	\$69,778.00
- Mt. Top Glass	\$39,790.00
- Glass & Metals, Inc.	\$104,157.00
- Glass Doctor of Northern VA	\$75,319.04

Commissioner Miley felt that this matter needed clarification from Mt. Top Glass since their bid was significantly lower than the others.

A Motion was made to table this matter. **MOTION: Riggleman**

A Motion was made to bring this matter off the table. **MOTION: Berg**

Randy Parsons was able to get clarification from Mt. Top Glass regarding their bid. He stated that they do not have the handicap doors available.

The bid goes to TMIC, Inc. for \$65,080.00

A Motion was made to accept the bid from TMIC, Inc. **MOTION: Riggleman**

9. Reports from Elected Officials

There were no reports from elected officials.

10. Reports from County Commissioners

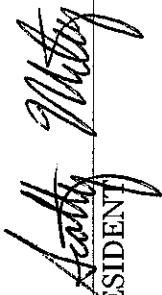
Commissioner Miley asked Michelle Sites to check into a voice, text and email company so that a mass call can be made to employees in the event of bad weather or any other issue that may arise.

11. Approval of Expense to be Considered for Payment

A Motion was made to approve the expenses with the exception of one bill that needs clarification. **MOTION: Riggleman**

12. Adjourn

A Motion was made to adjourn.



PRESIDENT

02/23/2021
DATE APPROVED

ATTEST:


CLERK OF THE COUNTY COMMISSION

IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

The Grant County Commission hereby orders the following actions taken by the Grant County Clerk, Seymour V. Fisher, in vacation of the County Commission be approved:

1. Wills Lodged in the Clerk's Office:

None

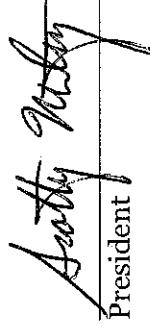
2. Wills Admitted to Probate:

Shirley M. Baker

3. Qualification Orders Granted in the Following Estates:

<u>Estate</u>	<u>Person Qualifying:</u>
Anna Yvonne Fawley	Christina Fawley, Administratrix
Osceola McClure Alt	Lowell E. Alt, Jr., Administrator
Clara M. Watts	Jack E. Watts, Executor
Shirley M. Baker	J. Frank Baker, Executor
Carl William Dolly	Phyllis Dolly, Administratrix

Approved this the 9th day of February, 2021.



 President