

**GRANT COUNTY COMMISSION
PETERSBURG, WEST VIRGINIA 26847**

GRANT COUNTY COMMISSION MINUTES

Date: May 13, 2024 **Time:** 3:30 p.m. **Location:** Conference Room
Grant County Courthouse

Commissioners:

Scotty Miley, President
Tyson Riggleman
Kevin Hagerty

Michelle Sites, County Administrator

1. Call to Order

Commissioner Miley called the regular meeting to order at 3:30 p.m.

2. Consent and Approval – County Administrator

a. Minutes

- Presented for approval were the minutes from the meeting held on April 23, 2024.
A Motion was made to approve the minutes.

MOTION: Hagerty / unanimously approved

b. Budget Revisions

• 404	Sheriff Treasurer	increase	\$1,000
• 700	Sheriff Law Enforcement	increase	\$1,100
• 699	Contingencies	decrease	\$2,100

A Motion was made to approve the budget revision.

MOTION: Hagerty / unanimously approved

c. Board Appointments/Removals/Resignations

The following re-appointments were presented:

- Michael Goldizen was re-appointed to Civil Service Commission.

A Motion was made to approve the appointment.

MOTION: Riggleman / unanimously approved

3. Actions of the Clerk, Exonerations, Estates

Commission approved the following actions of the County Clerk:

Wills recorded in Clerk's Office:

- None

Wills admitted to probate:

- Darlene M. Lyons
- Michael Bland
- Jack G. McKinney
- Harry L. Haberkorn, Jr.

Qualification orders granted in the following estates:

<u>Estate</u>	<u>Person Qualifying</u>
• Darlene M. Lyons	Ronald L. Ketterman, Co-Executor Marilyn L. Ketterman, Co-Executrix
• Victor Cain	Nicole Cain, Co-Administratrix Jennifer Cain, Co-Administratrix
• Jack G. McKinney	Virginia K. McKinney, Executrix
• Harry L. Haberkorn, Jr.	Phyllis L. Harris, Executrix

Ancillary Administrations granted in the following estates:

- None

Small Estate Certificates and Authorizations granted in the following estates:

- Estate
- Michael Bland
- Person Qualifying
- Lora Bland, Successor

A Motion was made to approve the actions of the Clerk.

MOTION: Riggleman / unanimously approved

Waiver of Final Settlement

- Waiver of Final Settlement in the estate of Galen J. Ours
MOTION: Hagerty / unanimously approved
- Waiver of Final Settlement in the estate of William B. Alt
MOTION: Hagerty / unanimously approved
- Waiver of Final Settlement in the estate of Barbara E. Koontz
MOTION: Hagerty / unanimously approved
- Waiver of Final Settlement in the estate of Virgil L. Mallow
MOTION: Hagerty / unanimously approved
- Waiver of Final Settlement in the estate of Ruby Kline Allison
MOTION: Hagerty / unanimously approved
- Waiver of Final Settlement in the estate of Kitty Lou Barr
MOTION: Hagerty / unanimously approved

The following exonerations were presented this day:

- James R. Moreland Union 2023 \$80.26 per half

A Motion was made to approve the above exonerations.

MOTION: Hagerty / unanimously approved

4. Comments from the Public

Mark Geary appeared before the Commission regarding Grant County Commission Development Project on the parcel that joins the Hospital property access road requirements. Proposals were submitted for a gravel road at least 22 feet wide. The lowest cost was \$10,400.

Mr. Geary stated that the pump system at Lunice Creek Pump Station needs an evaluation and testing. Testing has not been completed since 1996.

5. Scheduled Appointments

- a) Randy Parsons, Parks & Recreation Director, to discuss an employee.

Randy Parsons, Parks & Recreation Director, would like to change the status of Tristen Miller from a part-time employee to a full-time employee.

A Motion was made to approve Tristen Miller's status change from part-time to full-time.

MOTION: Riggleman / unanimously approved

- b) Sheriff Brian Ours to discuss personnel.

Brian Ours, Sheriff, appeared before the Commission to discuss personnel.

A Motion was made to go into Executive Session for WV Code 6-9a-4.

MOTION: Hagerty / unanimously approved

A Motion was made to exit Executive Session with no action taken.

MOTION: Riggleman / unanimously approved

- c) Jeffrey Teter, Grant County Ambulance Director, to give an update, discuss hiring employees and to request acquisition of a vehicle.

Jeffrey Teter, Grant County Ambulance Director, appeared before the Commission. Mr. Teter gave an update through the end of April. He would like to decrease the number of transport units from eight to five. He suggested keeping four box trucks and one transport unit for contract transports.

Mr. Teter is seeking approval to purchase a 2017 Tahoe to use as a chase car. The Tahoe is already lighted and has everything in the back that is needed.

There have been some changes in the employment status of several employees. He recommended hiring Jennifer Taylor, Janae Hott and Josh Burkett for full-time employment. He also recommended hiring Christina Flashcamp, Steven Spunk, Brian Fleming, Dalton Strawderman and Alisha Arnold for part-time employment.

A Motion was made to accept the hiring recommendations of Jeffrey Teter, Grant County Ambulance Director.

MOTION: Hagerty / unanimously approved

6. Correspondence

- a) Invitation to the Annual Conference for the WV Association of Museums.
- b) Sheriff's Monthly Settlement dated April 30, 2024.
- c) Letter from Mettiki Coal in Reference to the Mountain View Mine – Mining Notification – Permit No. U-2001-04.
- d) Letter from Advanced Alarm Technologies expressing interest in bidding on any Security Systems as a result of the Court Security Fund administered by the WV Court Security Board of Supreme Court.
- e) Region VIII Solid Waste Authority Board Meeting Minutes of January 18, 2024.

7. Unfinished Business

None

8. New Business

- a) Bid Opening for the Downtown Pavilion.
 - EBY Builders, LLC \$199,110.00
 - Richwood Builders, Inc. \$156,000.00
- A Motion was made to accept the bid from Richwood Builders, Inc. in the amount of \$156,000.00.

MOTION: Hagerty / unanimously approved

- b) Consideration for Signature the WVCoRP 2024-2025 Coverage Intent Form.

A Motion was made to approve the signature of the WVCoRP 2024-2025 Coverage Intent Form.

Coverage Intent Form.

MOTION: Hagerty / unanimously approved

- c) Consideration for Approval a Resolution to Become a Participating Employer of the WV Emergency Medical Services Retirement System (EMSRS) for 911 Dispatchers.

Grant County EMS already participates in EMSRS; however, a motion was made to sign the Resolution to Become a Participating Employer of the WV Emergency Medical Services Retirement System (EMSRS) to allow all newly hired 911 dispatchers to participate.

MOTION: Riggleman / unanimously approved

- d) Surplus of Office Equipment – File Cabinets at Dorcas Community Center.

A Motion was made to surplus two filing cabinets to North Mill Creek Baptist Church.

MOTION: Riggleman / unanimously approved

e) Consideration for Approval a request for funding from the Town of Bayard to assist in purchasing a Plow Truck.

A Motion was made to approve \$15,000 funding to assist in purchasing a Plow Truck for the Town of Bayard.

MOTION: Hagerty / unanimously approved

f) Consideration for Approval Matching Funds for the Phase II of the Petersburg Hike & Bike Trail.

A Motion was made to approve matching funds of up to \$55,672.68 for Phase II of the Petersburg Hike & Bike Trail.

MOTION: Riggleman / unanimously approved

g) Consideration for Approval a resolution Recognizing the establishment of the Grant County Board of Health and the organization's current official name and office locations.

A Motion was made to approve a resolution Recognizing the establishment of the Grant County Board of Health and the organization's current official name and office locations.

MOTION: Miley / unanimously approved

h) Consideration for Approval the Delinquent Tax List for Auditor's Office.

A Motion was made to approve the Delinquent Tax List for Auditor's Office.

MOTION: Riggleman / unanimously approved

i) Consideration for Approval the Tower Lease Agreement between Micrologic and the Grant County Commission.

MOTION: / unanimously approved Who made motion?

j) Consideration for Signature the Grant Agreement between the Department of Arts, Culture & History and the Grant County Commission.

A Motion was made to approve the signature of the Grant Agreement between the Department of Arts, Culture & History and Grant County Commission.

MOTION: Hagerty / unanimously approved

k) Consideration for Signature the FY24 Homeland Security Grant Program (HSGP) Grant Application.

A Motion was made to approve the signature of the FY24 Homeland Security Grant Program (HSGP) Grant Application.

MOTION: Riggleman / unanimously approved

9. Reports from Elected Officials

None

10. Reports from County Commissioners

Commissioner Riggleman stated that Micrologic has been doing some work for Broadband. Shentel should be getting started in the next couple of weeks.

Commissioner Miley would like to thank Grant County PSD for their hard work and dedication as well as the residents that were without water. Thank you to County Clerk Lora Bennett's Office for all the hard work for Early Voting and the upcoming Primary Election.

Commissioner Hagerty stated that there was a good, productive meeting regarding the Town of Bayard. They want to develop and improve their town.

11. Approval of Expenses to be Considered for Payment (bills paid or to be paid, the invoices are available for public review by contacting the Grant County Clerk, 5 Highland Avenue, Petersburg, WV 26847, (304)257-4550)

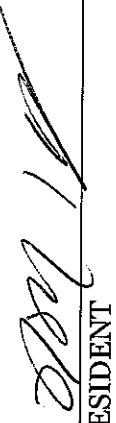
A Motion was made to approve the expenses.

MOTION: Hagerty / unanimously approved

12. Adjourn

A Motion was made to adjourn.

MOTION: Riggleman / unanimously approved



PRESIDENT

5-28-24

DATE APPROVED

ATTEST:

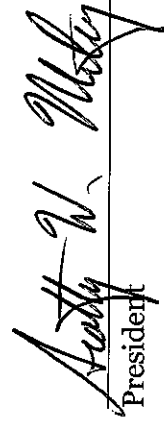

CLERK OF THE COUNTY COMMISSION

IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

The Grant County Commission hereby orders the following actions taken by the Grant County Clerk, Lora Bennett, in vacation of the County Commission be approved:

1. Wills Recorded in the Clerk's Office:
 - None
2. Wills Admitted to Probate:
 - Darlene M. Lyons
 - Michael Bland
 - Jack G. McKinney
 - Harry L. Haberkorn, Jr.
3. Qualification Orders Granted in the Following Estates:
 - Estate
 - Darlene M. Lyons
 - Victor Cain
 - Jack G. McKinney
 - Harry L. Haberkorn, Jr.
 - Person Qualifying:
 - Ronald L. Ketterman, Co-Executor
 - Marilyn L. Ketterman, Co-Executrix
 - Nicole Cain, Co-Administratrix
 - Jennifer Cain, Co-Administratrix
 - Virginia K. McKinney, Executrix
 - Phyllis L. Harris, Executrix
4. Ancillary Administrations Granted for the following Decedents:
 - None
5. Small Estate Certificates and Authorizations Granted in the Following Estates:
 - Estate:
 - Michael Bland
 - Person Qualifying:
 - Lora Bland, Successor

Approved this the 13th day of May, 2024.


President