

**GRANT COUNTY COMMISSION  
PETERSBURG, WEST VIRGINIA 26847**

**GRANT COUNTY COMMISSION MINUTES**

**Date:** May 23, 2023      **Time:** 3:30 p.m.      **Location:** Conference Room  
Grant County Courthouse

**Commissioners:**

Tyson Riggleman, President  
Scotty Miley  
Kevin Hagerty

**Reporting:**  
Erin Camp, Grant County Press

Michelle Sites, County Administrator

**1. Call to Order**

Commissioner Riggleman called the regular meeting to order at 3:30 p.m.

**2. Consent and Approval – County Administrator**

**a. Minutes**

- Presented for approval were the minutes from the meeting held on May 9, 2023

A Motion was made to approve the minutes.

**MOTION Miley/unanimously approved**

**b. Budget Revisions**

- |                               |          |          |
|-------------------------------|----------|----------|
| • 424 Airports                | increase | \$35,000 |
| • 398 Financial Stabilization | decrease | \$35,000 |
| • 700 Law Enforcement         | increase | \$26,401 |
| • 366 Miscellaneous Insurance | decrease | \$26,401 |

A Motion was made to approve the budget revisions.

**MOTION Miley/unanimously approved**

**c. Board Appointments/Removals/Resignations**

The following re-appointment was presented:

- Vanessa Strawderman was re-appointed to the 911 Advisory Board.

A Motion was made to accept the above appointment.

**MOTION: Hagerty/unanimously approved**

**3. Actions of the Clerk, Exonerations, Estates**

Commission approved the following actions of the County Clerk:

Wills lodged in Clerk's Office:  
-Eva M. Kesner

Wills admitted to probate:  
-Lemuel Whetzel  
-Harold Hines  
-Jeanette Stions

Qualification orders granted in the following estates:

<u>Estate</u>	<u>Person Qualifying</u>
-Lemuel Whetzel	Bryson Junior Shirk, Executor
-Harold Hines	Glenn H. Vance, Executor
-Jeanette Sions	Bradley Sions, Co-Executor
	Kevin Sions, Co-Executor
-Philip Pixter	Rose Marie Minor, Administratrix
-Sandra E. Arnold	Johnathan Brill, Attorney, Joint-Temporary Curator
	J. Bryan Edwards, Attorney, Joint-Temporary Curator

Ancillary Administrations granted in the following estates:

<u>Estate</u>	<u>Person Qualifying</u>
-None	

Small Estate Certificates and Authorizations granted in the following estates:

<u>Estate</u>	<u>Person Qualifying</u>
-Thomas John Freeland	Tina Freeland, Successor

A Motion was made to approve the actions of the Clerk.

**MOTION: Miley/unanimously approved**

Waiver of Final Settlement

-Waiver of Final Settlement in the estate of Paul M. Ours

**MOTION: Hagerty/ unanimously approved**

The following exonerations were presented this day:

-Cynthia A. Salvadori	Grant	2022	\$69.47 per half
-Mary Jane Wellons	Town of Petersburg	2022	\$38.56 per half

A Motion was made to approve the above exoneration.

**MOTION: Hagerty/ unanimously approved**

**4. Comments from the Public**

- None

**5. Scheduled Appointments**

a) Vivian Parson, Public Entities Specialist with WVCoRP, to give an update on the WV Communities Risk Pool.

Vivian Parson appeared before the Commission to give an update about the WV Communities Risk Pool as well as renewal prices.

b) Brent Walls, Potomac River Keepers, to discuss the Potomac River Basin and impacts from mega agriculture locations.

Brent Walls appeared before the Commission to discuss his mission to protect the Potomac River and the public's right for clean water. Mr. Walls stated that he would get a list of things that we should consider doing including surveys.

c) Sheriff Brian Ours to discuss hiring an employee.

A Motion was made to go into executive session WV Code 6-9A-4.

**MOTION: Miley/ unanimously approved**

A Motion was made to exit executive session with no action taken.

**MOTION: Miley/unanimously approved**

A Motion was made to accept the recommendation from Sheriff Ours to allow him to hire a position for the office.

**MOTION: Miley/unanimously approved**

d) Peggy Alt, 911/OES Director, to administration positions.

A Motion was made to go into executive session WV Code 6-9A-4.

**MOTION: Riggleman/ unanimously approved**

A Motion was made to exit executive session with no action taken.

**MOTION: Miley/unanimously approved**

A Motion was made to accept the recommendation from Peggy Alt for wage increases for the 911 staff.

**MOTION: Haggerty/ unanimously approved**

e) Bobby Funk, Grant County Ambulance Director, to discuss personnel.

A Motion was made to go into executive session WV Code 6-9A-4.

**MOTION: Riggleman/ unanimously approved**

A Motion was made to exit executive session with no action taken.

**MOTION: Miley/unanimously approved**

A Motion was made to accept the recommendation from Bobby Funk to hire two new employees and promote Jeremy Hottinger to Assistant Director.

**MOTION: Haggerty/ unanimously approved**

#### **6. Correspondence**

a) Invitation from the Commission of Aging Family Services to their 50<sup>th</sup> Anniversary Celebration.

b) Grant County Arts Council Inc., Minutes of April 11, 2023.

c) Minutes of the Grant County PSD Regular Board Meeting of April 13, 2023.

d) Sheriff's Monthly Settlement dated April 30, 2023.

e) Inspection Certificate from Fire Alarm and Life Safety System for the Grant County Courthouse, Grant County Annex & Landis Arts Center.

f) Grant County Magistrate Court Audit for the Period Ended December 31, 2021.

#### **7. Unfinished Business**

a) Bid Opening for the Grant County Library Window Project. (Tabled)

A Motion was made to un-table the bid opening for the Grant County Library Window Project.

**MOTION: Haggerty/ unanimously approved**

A Motion was made to accept the bid of \$21,291.63 for the Grant County Library Window Project.

**MOTION: Riggleman/ unanimously approved**

#### **8. New Business**

a) Consideration for Signature the Annual Memorandum proclamation of Agreement between Grant County Commission and WVU Cooperative Extension Service and Grant County Extension Service Committee.

A Motion was made to approve the signature for the Annual Memorandum proclamation of Agreement between Grant County Commission and WVU Cooperative Extension Service and Grant County Extension Service Committee.

**MOTION: Miley/ unanimously approved**

b) Consideration for Signature Letter of Support for the Hike/Bike Trail Grant.  
A Motion was made to approve the Signature for the Letter of Support for the Hike/Bike Trail Grant.

**MOTION: Hagerty/unanimously approved**

c) Approval of Request to Donate Annual Leave.

A Motion was made to approve the request to donate annual leave.

**MOTION: Miley/unanimously approved**

**9. Reports from Elected Officials**

None

**10. Reports from County Commissioners**

Commissioner Riggleman stated that Tyson Michael should have a drawing for the old 3<sup>rd</sup> Base Pavilion Pad by the end of this week. Commissioner Riggleman and the Broadband Committee had a nice call with Frontier this morning. We plan to review areas that we could possibly partner with Frontier on for a Broadband grant opportunity.

**11. Approval of Expenses to be Considered for Payment** (bills paid or to be paid, the invoices are available for public review by contacting the Grant County Clerk, 5 Highland Avenue, Petersburg, WV 26847, (304)257-4550)

A Motion was made to approve the expenses.

**MOTION: Hagerty/ unanimously approved**

**12. Adjourn**

A Motion was made to adjourn.

**MOTION: Miley/ unanimously approved**

  
\_\_\_\_\_  
PRESIDENT

ATTEST:

6/13/23  
\_\_\_\_\_  
DATE APPROVED

  
\_\_\_\_\_  
CLERK OF THE COUNTY COMMISSION

## IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

The Grant County Commission hereby orders the following actions taken by the Grant County Clerk, Lora Bennett, in vacation of the County Commission be approved:

## 1. Wills Lodged in the Clerk's Office:

-Eva M Kesner

## 2. Wills Admitted to Probate:

-Lemuel Whetzel  
-Harold Hines  
-Jeanette Sions

## 3. Qualification Orders Granted in the Following Estates:

Estate  
-Lemuel Whetzel  
-Harold Hines  
-Jeanette Sions  
-Philip Pixter  
-Sandra E. Arnold

Person Qualifying:

Bryson Junior Shirk, Executor  
Glenn H. Vance, Executor  
Bradley Sions, Co-Executor  
Kevin Sions, Co-Executor  
Rose Marie Minor, Administratrix  
Johnathan G. Brill, Attorney Joint-Temporary Curator  
J. Bryan Edwards, Attorney Joint-Temporary Curator

## 4. Ancillary Administrations Granted for the following Decedents:

Estate:  
-None

Person Qualifying:

## 5. Small Estate Certificates and Authorizations Granted in the Following Estates:

Estate:  
-Thomas John Freeland

Person Qualifying:  
Tina Freeland, Successor

Approved this the 23<sup>rd</sup> day of May, 2023.

  
\_\_\_\_\_  
President

IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

The County Commission of Grant County, West Virginia, meeting this the 23rd day of May, 2023, does hereby order and direct the Clerk to issue a check in the amount of \$35,000.00 to be drawn on the Financial Stabilization Fund and transferred to the General County Fund for the purchase of AWOS Equipment.

Given under my hand this the 23<sup>rd</sup> day of May, 2023.

  
PRESIDENT

ATTEST:

  
CLERK COUNTY COMMISSION



State of West Virginia  
 County of Grant  
 5 Highland Avenue  
 Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Jerry L. Ours, Assessor** hereby makes application for the correction of an erroneous assessment against to **Wellons, Mary Jane in Petersburg Corp.** amounting to **\$ 38.56 p h, Class II** being taxes for the year of **2022** on personal property no: **20170226** valued at **6,750** for the following reason:

**The mobile home was sold to her brother, Carl R. Helmick and titled on DMV 11/17/2020 but taxpayer did not report it, just signed her name and dated it on the assessment form. The office deputy taxed it to her. Exonerate and do a supplemental for Mr. Helmick.**

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: **Ticket Number: 304536**

**Exonerate: Value: 6,750 Taxes: \$ 38.56 p h Class II**

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 5/18/23  
 Taxpayer Date

*Jerry L. Ours*  
 Assessor 5/18/23 Date

*John G. Gledhill*  
 Prosecuting Attorney Date 5/18/23

*By R. Riffle*  
 President 5/23/23 Date

State of West Virginia  
County of Grant  
5 Highland Avenue  
Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Jerry L. Ours, Assessor** hereby makes application for the correction of an erroneous assessment against **Salvadori, Cynthia A.** in **Grant Dist.** amounting to **\$ 69.47 p h, Class III** being taxes for the year of **2022** on personal property no: **20150058** valued at **8,655** for the following reason:

*An exoneration was created for 2021 and 2022 on an A & B ticket due to a divorce. The husband has not paid his taxes therefore, the tax system will not allow Cynthia to pay her 2022 tax bill. This exonerates her 2022 ticket and a supplemental with a new number will be created for Cynthia to pay on account 20230302.*

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: **Ticket Number: 301168**

**Exonerate: Value: 8,655 Taxes: \$ 69.47 p h Class III**

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 5/15/23  
Taxpayer Date

*Jerry L. Ours*  
Assessor 5/15/23  
Date

Prosecuting Attorney Date

*John R. K...* 5/15/23  
President 5/23/23  
Date