

COUNTY COMMISSION OF GRANT COUNTY

5 Highland Avenue
Petersburg, WV 26847
Phone: (304) 257-4422
Fax: (304) 257-9645
Email: administrator@grantcountywv.org



COMMISSIONERS: TYSON K. RIGGLEMAN
SCOTTY W. MILEY
KEVIN P. HAGERTY

ADMINISTRATOR: MICHELLE SITES

Regularly Scheduled Meeting Agenda
Location: Courthouse Upper-Level Jury Room
Friday, May 8, 2026 @ 9:00am

- 1) Call to Order
- 2) Consent and Approval
 - a) Minutes
 - b) Budget Revisions
 - c) Board Appointments/Removals/Resignations
- 3) Scheduled Appointments
 - a) Roy Hedrick to discuss potential change order to paving U-shaped farm ramp on the Hike/Bike Trail.
 - b) Jeffrey Teter, EMS Director, to give Grant County Ambulance update.
- 4) Comments from the Public
- 5) Actions of the Clerk & Estates (See Exhibit A1)
- 6) Exonerations (See Exhibit A2)
- 7) Correspondence
 - a) Minutes of the Grant County PSD Regular Board Meeting of April 8, 2026.
- 8) Unfinished Business
 - a) Consideration for Signature the Land Owner Agreement requesting a minor corporation boundary line adjustment from the City of Petersburg.
- 9) New Business
 - a) Consideration for Signature the 26/27 Court Security Grant Application & Resolution.
 - b) For Consideration a donation to the Potomac Highlands Drug Task Force.
 - c) Consideration for Approval the Delinquent Tax List for Auditor's Office.
- 10) Reports from Elected Officials
- 11) Reports from County Commissioners
- 12) Approval of expenses (See Exhibit A3)
(Invoices are available for public review by contacting the Grant County Clerk, 5 Highland Avenue, Petersburg, WV 26847, 304-257-4550)
- 13) Adjourn

Exhibit A

GRANT COUNTY COMMISSION
PETERSBURG, WEST VIRGINIA 26847

GRANT COUNTY COMMISSION MINUTES

Date: May 8, 2026 Time: 9:00 a.m. Location: Upper-Level Jury Room
Grant County Courthouse

Commissioners:
Tyson Riggleman, President
Scotty Miley
Kevin Hagerty

Reporting:
Erin Camp, Grant County Press

1. Call to Order

President Riggleman called the regular meeting to order at 9:00 a.m.

2. Consent and Approval – County Administrator

a. Minutes

- Presented for approval were the minutes from the meeting held on April 28, 2026.

A motion was made to approve the minutes.

MOTION: Hagerty / unanimously approved

b. Budget Revisions

• 699	Contingencies	decrease	\$56,717
• 304	Property Transfer Tax	increase	\$85,000
• 327	Charges for Services	increase	\$374,000
• 328	Magistrate Court Clerk	increase	\$20,000
• 347	Special Patrol/Security Systems	increase	\$18,000
• 365	Interest Earned	increase	\$25,000
• 366	Miscellaneous Revenue	increase	\$42,883
• 402	County Clerk	increase	\$13,000
• 403	Circuit Clerk	increase	\$3,000
• 404	Sheriff-Treasurer	increase	\$7,500
• 405	Prosecuting Attorney	increase	\$5,500
• 408	Statewide Computer Network	increase	\$30,000
• 412	Agricultural Agent	increase	\$8,500
• 425	Other Buildings	increase	\$33,200
• 432	Industrial Development	increase	\$36,600
• 448	Courthouse Annex	increase	\$7,000
• 700	Sheriff-Law Enforcement	increase	\$271,500
• 701	Sheriff-Service of Process	increase	\$5,400
• 711	Emergency Services/OES	increase	\$30,000
• 715	Ambulance Authority	increase	\$158,000
• 716	Dog Warden/Humane Society	increase	\$5,000
• 900	Parks & Recreation	increase	\$30,000
• 903	Arts & Humanities	increase	\$5,000
• 908	Community Center	increase	\$5,000
• 916	Library	increase	\$400
• 917	Law Library	increase	\$5,000

A motion was made to approve the budget revisions.

MOTION: Miley / unanimously approved

c. Board Appointments/Removals/Resignations

- None

3. Scheduled Appointments

- a) Roy Hedrick to discuss a potential change order to paving u-shaped farm ramp on the hike/bike trail.

Roy Hedrick and Rafe Snell appeared before the Commission to request a change order for the u-shaped farm ramp paving plans that will cross with his farm.

A motion was made to ask Mark Geary to pursue a potential change order for the u-shaped farm ramp to potentially put a concrete section of 28 x 8 for the hike/bike trail as long as it remains ADA compliant.

MOTION: Riggleman / unanimously approved

- b) Jeffrey Teter, EMS Director, to give Grant County Ambulance update.

Jeffrey Teter, EMS Director, and Mark Arnold appeared before the Commission to give a monthly update on the budget, revenue, expenditures, billing, calls, transports, mutual aid, equipment, station, policies, ambulances, preventative maintenance, and hiring personnel for the month of April 2026.

4. Comments from the Public

Rhett Dusenberry appeared before the Commission. Mr. Dusenberry attended a financial fraud seminar that was given by the National Captain of FBI. Sheriff, Steve Wrathford, was present to discuss financial fraud.

5. Actions of the Clerk, Exonerations, Estates (See Exhibit A1)

A motion was made to approve Actions of the Clerk Exhibit A1.

MOTION: Miley / unanimously approved

6. Exonerations (See Exhibit A2)

- None

7. Correspondence

- a) Minutes of the Grant County PSD Regular Board Meeting of April 8, 2026.

8. Unfinished Business

- a) Consideration for Signature the Land Owner Agreement requesting a minor corporation boundary line adjustment from the City of Petersburg.

9. New Business

- a) Consideration for Signature the 26/27 Court Security Grant Application and Resolution.

A motion was made to allow the signature for the 26/27 Court Security Grant Application and Resolution.

MOTION: Hagerty / unanimously approved

- b) For Consideration a donation to the Potomac Highlands Drug Task Force.

A motion was made to approve a donation of \$10,000 from the Opioid Settlement Funds to the Potomac Highlands Drug Task Force.

MOTION: Miley / unanimously approved

- c) Consideration for Approval the Delinquent Tax List for Auditor's Office.

A motion was made to approve the Delinquent Tax List for Auditor's Office.

MOTION: Hagerty / unanimously approved

10. Reports from Elected Officials

Sheriff, Steve Watchford, appeared before the Commission in regards to Court Security. Sheriff Watchford requested that he absorb Court Security as his sole responsibility.

11. Reports from County Commissioners

Commissioner Riggleman stated a National Day of Prayer was held at the courthouse on May 7, 2026. Mr. Riggleman met with a gentleman at Michael Fields to get a quote on a water irrigation system. Randy Parsons, Parks & Recreation, is purchasing water pipe to water the fields next year. The internet at Echo Park was setup. Playground equipment is being installed at Mt. Top. There is a lot of work being done on the levy with the hike/bike trail installation.

12. Approval of Expenses to be Considered for Payment (See Exhibit A3)

All invoices are available for public review by contacting the Grant County Clerk, 5 Highland Avenue, Petersburg, WV, 26847, 304-257-4550.

A motion was made to approve the expenses.

MOTION: Miley / unanimously approved

13. Adjourn

A motion was made to adjourn.

MOTION: Riggleman / unanimously approved

ATTEST:

Sara Bennett

CLERK OF THE COUNTY COMMISSION

Sy R. Miley
PRESIDENT

05/26/26
DATE APPROVED

IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

The Grant County Commission hereby orders the following actions taken by the Grant County Clerk, Lora Bennett, in vacation of the County Commission be approved:

1. Wills Recorded in the Clerk's Office:
 - None
2. Wills Admitted to Probate:
 - Patricia A. Nelson
 - Richard F. Curran
3. Qualification Orders Granted in the Following Estates:

<u>Estate</u>	<u>Person Qualifying:</u>
• Patricia A. Nelson	Jessica Bolyard, Executrix
• Richard F. Curran	Philip A. Curran, Executor
4. Ancillary Administrations Granted for the following Decedents:

<u>Estate</u>	<u>Person Qualifying:</u>
• None	
5. Small Estate Certificates and Authorizations Granted in the Following Estates:

<u>Estate</u>	<u>Person Qualifying:</u>
• None	

Approved this 8th day of May, 2026.


President

Exhibit A-1

Waiver of Final Settlement for the following:

- Curtis J. Harman
 - Randall B. Champ
 - Charles A. Fisher
 - Penny Lohman
 - Elaine K. Toth
 - Mary P. Henderson
-

State of West Virginia



County of Grant, ss:

Waiver of Final Settlement

An inheritance tax release, if required, having been filed with the Clerk of the Grant County Commission, West Virginia; More than (60) days having elapsed since the filing of any notice required by §44-2-1 of the West Virginia Code, as amended; and based upon the affidavit of the personal representative in this estate, which affidavit is made a part hereof; We, the undersigned, being the beneficiaries and/or executor/trix of said estate do hereby waive the final settlement in this estate.

CURTIS JUNIOR HARMAN	
DECEASED	
CRYSTAL FRIEND	
ADMINISTRATOR	<u>Crystal G. Friend</u> (L.S.)
CRYSTAL FRIEND	
DAUGHTER	<u>Crystal G. Friend</u> (L.S.)
CURTIS GLENN HARMAN	
SON	<u>Curtis G. Friend</u> (L.S.)

Grant County
Lora A. Bennett, Clerk
Instrument 20260001222
05/11/2026 @ 11:42:16 AM
FIN ACT & WAIVER (SHORT ADM)
Book 71 @ Page 666
Pages Recorded 1

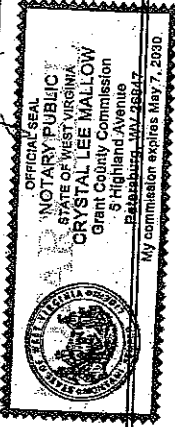
[Signature]
President, County Commission
05/08/26
Date Approved

STATE OF West Virginia

COUNTY OF Grant, to-wit

The foregoing instrument was acknowledged before me this 1 day of May, 2026.

My Commission expires: May 7, 2030 Crystal Malloy



Estate: 7205
Settlement/Waiver/Final

Notary Public



Waiver of Final Settlement

An inheritance tax release, if required, having been filed with the Clerk of the Grant County Commission, West Virginia; More than (60) days having elapsed since the filing of any notice required by §44-2-1 of the West Virginia Code, as amended; and based upon the affidavit of the personal representative in this estate, which affidavit is made a part hereof; We, the undersigned, being the heirs and/or administrator/rix of said estate do hereby waive the final settlement in this estate.

RANDALL BLAKE CHAMP	
DECEASED	
SHAWN CHAMP	<u>John R. Champ</u> (L.S.)
CO ADMINISTRATOR	
ADAM CHAMP	<u>Adam C. Champ</u> (L.S.)
CO ADMINISTRATOR	
SHAWN CHAMP	<u>John R. Champ</u> (L.S.)
SON	
ADAM CHAMP	<u>Adam C. Champ</u> (L.S.)
SON	

Grant County
Lora A. Bennett, Clerk
Instrument 202600001223
05/11/2026 @ 11:42:17 AM
FIN AGT & WAIVER (SHORT ADM)
Book 71 @ Page 667
Pages Recorded 1

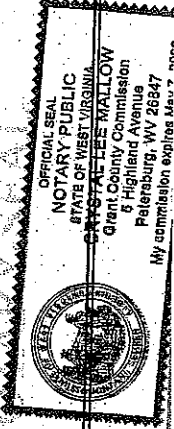
John R. Champ
President, County Commission
05/08/26
Date Approved

STATE OF West Virginia
COUNTY OF Grant, to-wit

The foregoing instrument was acknowledged before me this 30 day of April, 2026.

My Commission expires: May 7, 2030 Crystal Morrow
Notary Public

Estate: 7164
Settlement Waiver Final



State of West Virginia

County of Grant, ss:



Waiver of Final Settlement

An inheritance tax release, if required, having been filed with the Clerk of the Grant County Commission, West Virginia; More than (60) days having elapsed since the filing of any notice required by §44-2-1 of the West Virginia Code, as amended; and based upon the affidavit of the personal representative in this estate, which affidavit is made a part hereof; We, the undersigned, being the heirs and/or administrator/rix of said estate do hereby waive the final settlement in this estate.

CHARLES A FISHER	
DECEASED	
JOANNE V FISHER	<u>Joanne V. Fisher (L.S.)</u>
ADMINISTRATRIX	
JOANNE V FISHER	<u>Joanne V. Fisher (L.S.)</u>
WIFE	

Grant County
Lora A. Bennett, Clerk
Instrument 2026-0001224
05/11/2026 @ 11:42:18 AM
FIN ACCT & WAIVER (SHORT ADM)
Book 71 @ Page 668
Pages Recorded 1

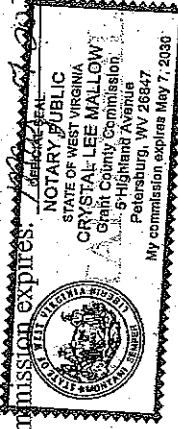
[Signature]
President, County Commission
05/08/26
Date Approved

STATE OF West Virginia

COUNTY OF Grant, to-wit

The foregoing instrument was acknowledged before me this 22 day of April, 2026.

My Commission expires May 7, 2030



Notary Public

Estate: 7169

Settlement Waiver Final

IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA
In The Matter of The Estate of Renny Lohman

WAIVER OF FINAL SETTLEMENT

STATE OF WEST VIRGINIA

COUNTY OF GRANT, to wit:

Charles Lohman

, being first duly sworn, deposes and says that:

1. I am the duly appointed and acting personal representative of the estate of Renny Lohman
2. That the estate was under the amount of the Federal Unified Credit and there is no Federal or State Tax liability.
3. More than sixty (60) days have elapsed since the filing of any notice required by Section 1, Article 2, Chapter 44, of the West Virginia Code as Amended.
4. The time for filing claims against this estate has expired.
5. No unknown and unpaid claims exist against this estate.
6. All heirs and distributees whose signature appear below have been advised of the share of shares to which each is entitled from the above-reference estate.

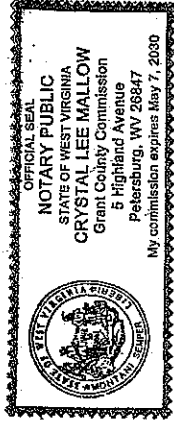
Charles Lohman
Representative

Taken, subscribed and sworn to before the undersigned authority by

Crystal Mallow, in the county aforesaid this 29 day of April

2026.

My commission expires May 7 2030



Crystal Mallow
Notary Public

President, County Commission

05/08/26
Date Approved

IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

In the Matter of The Estate of Elaine Kay Toth.

Grant County
Lara A. Bennett, Clerk
Instrument 20260001227
05/11/2026 @ 11:42:21 AM
FIN AGT & WATER (SHORT AMM)
Book 71 @ Page 672
Pages Recorded 2

WAIVER OF FINAL SETTLEMENT

Albert Smith Jr., being first duly sworn, deposes and says that:

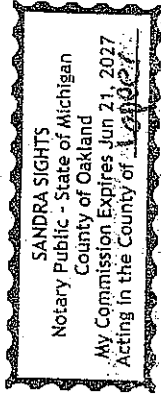
- (1) He is the duly appointed Administrator of the Estate of Elaine Kay Toth.
- (2) That the Estate was under the amount of the Federal Unified Credit and there is no Federal or State tax liability.
- (3) More than sixty (60) days have elapsed since the filing of any notice required by Section 1, Article 2, Chapter 44, of the West Virginia Code as amended.
- (4) The time for filing claims against this estate has expired.
- (5) No unknown and unpaid claims exist against this estate.
- (6) All heirs and distributees whose signatures appear below have been advised of the share or shares to which each is entitled from the above-referenced Estate.

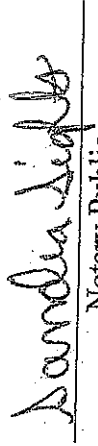

Albert Smith, Jr., Administrator of the
Estate of Elaine Kay Toth

STATE OF MICHIGAN,
COUNTY OF Oakland, TO-WIT:

Taken, subscribed and sworn to before the undersigned by Albert Smith, Jr., in the County aforesaid this the 22 day of April, 2026.

My commission expires 06/21/2027.



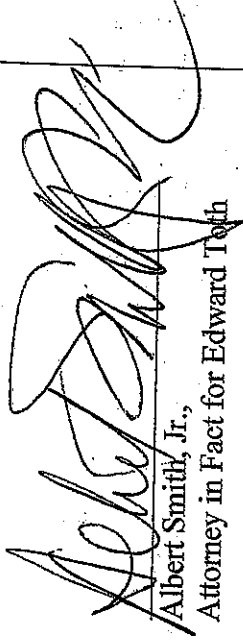

Sandra Sights
Notary Public



President, County Commission

05/08/26
Date Approved

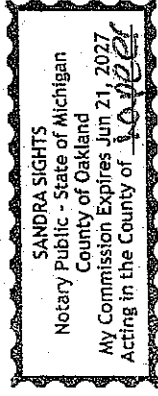
BENEFICIARIES:

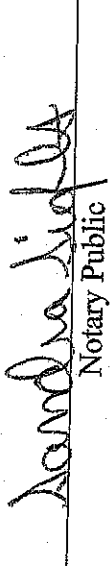

Albert Smith, Jr.,
Attorney in Fact for Edward Toth

STATE OF MICHIGAN,
COUNTY OF Oakland, TO-WIT:

The foregoing Waiver and Application for Short Form Settlement was acknowledged
before me this the 22 day of April, 2026, by Albert Smith, Jr.

My commission expires 06/21/2027.




Sandra Sights
Notary Public

THIS INSTRUMENT PREPARED BY GEARY AND GEARY LC
ATTORNEYS AT LAW, 104 N MAIN STREET, PETERSBURG, WV 26847

RY AND GEARY L.C.
TTORNEYS AT LAW
P.O. BOX 218
33BURG, WEST VIRGINIA
26847-0218

IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

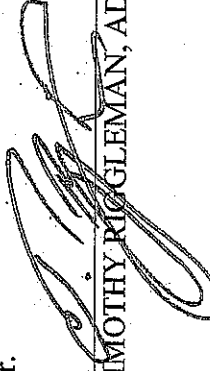
In The Matter of The Estate of Mary P. Henderson

WAIVER OF FINAL SETTLEMENT

STATE OF WEST VIRGINIA,
COUNTY OF GRANT, TO-WIT:

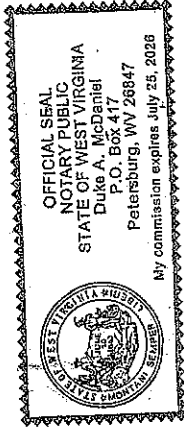
Timothy Rigglesman, first duly sworn, deposes and says that:

- (1) I am the duly appointed and acting personal representative of the Estate of Mary P. Henderson.
- (2) That the estate was under the amount of the Federal Unified Credit and there is no Federal or State tax liability.
- (3) More than sixty (60) days have elapsed since the filing of any notice required by Section 2, Article 29, Chapter 44, of the West Virginia Code as Amended.
- (4) The time for filing claims against this estate has expired.
- (5) No known and unpaid claims exist against this estate.
- (6) All heirs and distributees whose signatures appear below have been advised of the share or shares to which each is entitled from the above-reference estate.
- (7) Each beneficiary receiving a bequest of tangible personal property or a bequest of cash pursuant to 44-2-29 is not required to execute the waiver.


TIMOTHY RIGGLEMAN, ADMINISTRATOR

Taken, subscribed and sworn to before the undersigned authority by Timothy Rigglesman, Administrator, in the county aforesaid this 22 day of April, 2026.

My Commission Expires: 7/25/26 



NOTARY PUBLIC


President, County Commission

05/08/26
Date Approved

Richard D. Henderson
RICHARD D. HENDERSON
BENEFICIARY

STATE OF WEST VIRGINIA,

COUNTY OF GRANT, to-wit:

The foregoing Waiver and Application for Short Form Settlement was acknowledged

before me this the 22 day of April, 2026, by Richard D. Henderson, Beneficiary.

My Commission Expires: 7/25/29
[Signature]
NOTARY PUBLIC

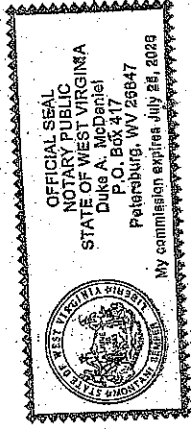


Exhibit A-2

Exonerations for the following:

- Jeremy R. & Ashley R. Fitzwater

To the Honorable, the County of Grant County, WV

I, **Elizabeth Mallow, Assessor** hereby makes application for the correction of an erroneous assessment against **Fitzwater, Jeremy R. & Ashley R. in Grant Dist.** amounting to **\$ 272.49 p h, Class III** being taxes for the year of **2025** on personal property account number **20250332** valued at **35,025** for the following reason:

Taxpayers had a tax bill on the same vehicles listed on account 20250020 as the supplement. The office deputy created the tax bill in error.

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: **Ticket Number: 200000026 S**

Exonerate: Value: 35,025 Taxes: \$ 272.49 p h Class III

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement. ✓

<u>Signature on File</u>	4/29/26
Taxpayer	Date

Assessor Elizabeth Nall Date 4/29/26

in his settlement.

Chas. H. Jones 4/29/26

Prosecuting Attorney Date

J. R. [Signature] 05-08/26

President Date

 Date 05/08/20

		Grant County Commission	Meeting Date: 5/8/2026	Exhibit A-3
				Page 1 of 4
Date Approved	Check #	Name	Memo	Amount
5/8/2026	3862	SRDA	County Portion of Utilities	\$365.68
5/8/2026	3863	Carolina Recording Systems	NexLog Annual Maintenance	\$10,340.00
5/8/2026	3864	Computer Projects	OpenFox Maintenance	\$198.00
5/8/2026	3865	Frontier Communications	Telephone	\$579.48
5/8/2026	3866	Mon Power	Electric/Bayard	\$97.62
5/8/2026	3867	VOID	VOID	\$0.00
5/8/2026	3868	WB Mason	Ink/Mapping	\$594.00
5/8/2026		Home Detention		
5/8/2026	927	Grant County Sheriff	Home Confinement Fees	\$362.50
5/8/2026	928	Super Com	Law Enforcement	\$442.00
		Coal Severance		
5/8/2026	2916	American Industrial Fence	Michael Field Ballfield Fencing	\$9,122.00
		Assessor Valuation		
5/8/2026	2918	Riverview Consulting	Wages for Consulting Fees	\$1,400.00
		Home Detention		
5/8/2026	928	Super Com	Law Enforcement	\$442.00
		Magistrate		
5/8/2026	2332	Frontier	304-257-1289-042789-4	\$11.99
		Parks & Recreation		
5/8/2026	207	WB Mason	Cardstock / July 4th	\$105.42

Grant County Commission			
Meeting Date:	5/8/2026	Page 2 of 4	Exhibit A-3
116864	Grant County Bank	Payroll Taxes	\$37,690.00
116865	WVACO	Employee Insurance	\$2,875.50
116866	Grant County Bank	Payroll Taxes	\$610.55
116867	Blue to Gold LLC	Investigations	\$225.00
116868	Central Tie & Lumber	Paint Supplies	\$177.11
116869	Cindy Strosnider	Contract Wages	\$531.00
116870	Kristina Goldizen	Contract Wages	\$3,812.50
116871	Pitney Bowes	Postage	\$3,083.16
JV	Washington National	Employee Contributions	\$1,132.05
116872	A&S Enterprises	PortaPotty Rental	\$905.00
116873	Central Tie & Lumber	Shop Supplies	\$1,195.05
116874	City of Petersburg	WaterCH/Kennel/Annex/Shop/HD/EX/Old CH	\$1,050.60
116875	Cutting Edge Small Engine	Levee blades	\$418.88
116876	Grant County Press	Estate Publication	\$236.13
116877	Morgantown Security & Fire	Baby Box Monitoring-3 months	\$89.85
116878	Mt. Top PSD	WaterGCA/Mt. Top CommCtr&Library	\$159.05
116879	Roberts Oxygen	GCA Oxygen	\$116.80
116880	WB Mason	Supplies CH/Parks/Annex	\$127.47
116881	HIPPA	HIPPA	\$1,066.20
JV	Legal Shield	Employee Contributions	\$25.90
116882	Bound Tree	GCA Supplies	\$353.69
116883	C & B Auto Parts	Sheriff Auto Parts	\$9.98
116884	City Electric	Shop Supplies	\$23.16
116885	DeLage Landen Fin Serv	Copier Rental	\$321.01
116886	Docco	Copier Rental -Tax Office/Sheriff	\$40.00
116887	Grant County Mulch	Welton Park Kiddie Mat	\$598.00
116888	Makailly Stahl	Reimbursement/Court Security Clothing	\$200.00
116889	Mineral County Comm Corr	May Monthly Match	\$3,392.83
116890	Petersburg Electronics	Sheriff Batteries	\$5.99

Grant County Commission	Meeting Date:	Exhibit A-3
	5/8/2026	Page 4 of 4
	GCA: Grant County Ambulance	
	CH: Courthouse	
	LAC: Landes Art Center	
	MMF: Michael Memorial Field	
	OES: Office of Emergency Services	
	CVB: Convention Visitor's Bureau	
	GCHD: Grant County Health Dept.	
	SRDA: Seneca Rocks Development Auth.	
	PA: Prosecuting Attorney	