

GRANT COUNTY COMMISSION  
PETERSBURG, WEST VIRGINIA 26847

GRANT COUNTY COMMISSION MINUTES

**Date:** June 11, 2024      **Time:** 9:00 a.m.      **Location:** Conference Room  
Grant County Courthouse

**Commissioners:**  
Scotty Miley, President  
Tyson Riggleman  
Kevin Hagerty

**Reporting:**  
Erin Camp, Grant County Press

Michelle Sites, County Administrator

**1. Call to Order**

Commissioner Miley called the regular meeting to order at 9:00 a.m.

**2. Consent and Approval – County Administrator**

**a. Minutes**

- Presented for approval were the minutes from the special meeting held on May 28, 2024.
- Presented for approval were the minutes from the meeting held on May 28, 2024.

A Motion was made to approve the minutes.

**MOTION: Hagerty / unanimously approved**

**b. Budget Revisions**

- |       |                         |          |              |
|-------|-------------------------|----------|--------------|
| • 402 | County Clerk            | increase | \$5,000.00   |
| • 413 | County Clerk Elections  | increase | \$10,000.00  |
| • 696 | Financial Stabilization | increase | \$170,000.00 |
| • 699 | Contingencies           | decrease | \$200,000.00 |
| • 700 | Sheriff Law Enforcement | increase | \$10,000.00  |
| • 917 | Law Library             | increase | \$5,000.00   |

A Motion was made to approve the budget revision.

**MOTION: Riggleman / unanimously approved**

**c. Board Appointments/Removals/Resignations**

The following appointments/re-appointments were presented:

- William Kenyan was appointed to the Region VIII Solid Waste Authority Board.
- Tim Bagley was re-appointed to Grant County Development Authority Board.
- Robert Reed was re-appointed to the Grant County Development Authority Board.
- Teresa Mongold was appointed to the Grant County Library Board.

**3. Actions of the Clerk, Exonerations, Estates**

Commission approved the following actions of the County Clerk:

Wills recorded in Clerk's Office:

- None

Wills admitted to probate:

- Joseph E. Arnold
- Leona M. Cain
- Victor J. Cain
- Dottie H. Roy

Qualification orders granted in the following estates:

- |                        |                                 |
|------------------------|---------------------------------|
| <u>Estate</u>          | <u>Person Qualifying</u>        |
| • Joseph E. Arnold     | Glenn D. Vance Jr., Executor    |
| • Leona M. Cain        | Galen Cain, Co-Executor         |
| • Victor J. Cain       | Shirley Helmick, Co-Executrix   |
|                        | Galen Cain, Co-Executor         |
|                        | Shirley Helmick, Co-Executrix   |
|                        | Kevin H. Roy, Executor          |
| • Dottie H. Roy        | Catherine Wolfe, Administratrix |
| • David L. Wolfe       | Galen B. Amtower, Administrator |
| • Delores R. Amtower   | Brad Humphreys, Administrator   |
| • Richard R. Humphreys |                                 |

Ancillary Administrations granted in the following estates:

- |                     |                                 |
|---------------------|---------------------------------|
| <u>Estate</u>       | <u>Person Qualifying</u>        |
| • Kenneth A. Mallow | Teresa P. Stone, Administratrix |

Small Estate Certificates and Authorizations granted in the following estates:

- |                   |                                  |
|-------------------|----------------------------------|
| <u>Estate</u>     | <u>Person Qualifying</u>         |
| • Rocky K. Barnes | Shirley M. Wills, Administratrix |

A Motion was made to approve the actions of the Clerk.

**MOTION: Riggleman / unanimously approved**

Waiver of Final Settlement

- Waiver of Final Settlement in the estate of Anthony Earl Sites  
**MOTION: Hagerty / unanimously approved**

The following exonerations were presented this day:

- Darwin and Cheryl Bergdoll    Milroy    2023    \$28.45 per half

A Motion was made to approve the above exonerations.

**MOTION: Hagerty / unanimously approved**

#### **4. Comments from the Public**

#### **5. Scheduled Appointments**

- a) EMS Director, Jeffrey Teter, to give monthly report and discuss personnel for Grant County Ambulance.

Jeffrey Teter appeared before the Commission to present a monthly report including number of calls and transports, budget, personnel, equipment, training, meetings, paperwork for payroll and maintenance of ambulance units. All full-time positions are currently filled. Logan Willis applied for a part-time position. Letters of intent for new ambulances have been signed. An offer has been submitted for purchase of a chaser car.

A Motion was made to go into Executive Session for WV Code §6-9a-4.

**MOTION: Hagerty / unanimously approved**

A Motion was made to exit Executive Session with no action taken.

**MOTION: Riggleman / unanimously approved**

- b) OES/911 Director, Peggy Bobo, to discuss hiring an employee. Ms. Bobo did not have a successful applicant.

#### **6. Correspondence**

a) Sheriff's Monthly Settlement dated May 31, 2024

**7. Unfinished Business**

None

**8. New Business**

a) Consideration for approval moving Precinct 10 from Bayard Fire Hall to Bayard United Methodist Church.

A Motion was made to approve moving Precinct 10 from Bayard Fire Hall to Bayard United Methodist Church.

**MOTION: Hagerty / unanimously approved**

b) For Consideration the Hiring of a Part-Time Custodian.

A Motion was made to go into Executive Session for WV Code §6-9a-4.

**MOTION: Hagerty / unanimously approved**

A Motion was made to exit Executive Session with no action taken.

**MOTION: Hagerty / unanimously approved**

A Motion was made to approve the recommendation of Michelle Sites to hire Barbara Crites as a part-time custodian.

**MOTION: Hagerty / unanimously approved**

c) For Consideration the Surplus of Vehicle (Unit 778-2021 Ford Transit Ambulance.)

A Motion was made to surplus Unit 778, 2021 Ford Transit Ambulance.

**MOTION: Riggleman / unanimously approved**

d) Consideration for Signature a Memorandum of Understanding between the Grant County Commission and Clearway Energy regarding property at Mt. Storm for the EMS Building.

Callie Dayton, Clearway Energy, appeared before the Commission regarding property at Mt. Storm for the EMS Building. Ms. Dayton stated obtaining the property is still in progress. Clearway Energy is working on the deed. If additional documentation is requested, Clearway Energy will present that at a later time.

e) For Consideration a Funding Request from the Valley View Golf Association.

Chief Deputy, Steve Wratchford, sent a letter requesting funding for Valley View Golf Association.

The Funding Request is being tabled.

**9. Reports from Elected Officials**

None

**10. Reports from County Commissioners**

Commissioner Miley stated that we have a lot of events to look forward to for the 4<sup>th</sup> of July festivities. A Christian Artist will be performing for the first at this year's concert.

Commissioner Riggleman stated the All-Star games are being hosted at Michael Field for six days. Parks & Recreation employees will be present at the games for needed maintenance. Ground has been broken for the building of the Pavilion at the old Third Base Pad.

11. Approval of Expenses to be Considered for Payment (bills paid or to be paid, the invoices are available for public review by contacting the Grant County Clerk, 5 Highland Avenue, Petersburg, WV 26847. (304)257-4550)

A Motion was made to approve the expenses.

**MOTION: Hagerty / unanimously approved**

12. Adjourn

A Motion was made to adjourn.

**MOTION: Riggleman / unanimously approved**

Acadly W. Patten  
PRESIDENT

June 25, 2024  
DATE APPROVED

ATTEST:

Shelley Bonner

CLERK OF THE COUNTY COMMISSION

## IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

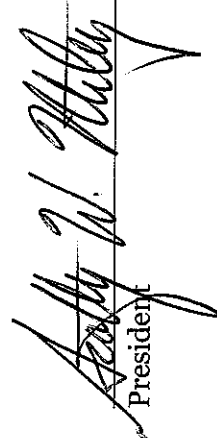
The Grant County Commission hereby orders the following actions taken by the Grant County Clerk, Lora Bennett, in vacation of the County Commission be approved:

1. Wills Recorded in the Clerk's Office:
  - None
2. Wills Admitted to Probate:
  - Joseph E. Arnold
  - Leona M. Cain
  - Victor J. Cain
  - Dottie H. Roy
3. Qualification Orders Granted in the Following Estates:

<u>Estate</u>	<u>Person Qualifying:</u>
• Joseph E. Arnold	Glenn D. Vance Jr., Executor
• Leona M. Cain	Galen Cain, Co-Executor
• Victor J. Cain	Shirley Helmick, Co-Executrix
• Dottie H. Roy	Galen Cain, Co-Executor
• David L. Wolfe	Shirley Helmick, Co-Executrix
• Delores R. Amtower	Kevin H. Roy, Executor
• Richard R. Humphreys	Catherine Wolfe, Administratrix
	Galen B. Amtower, Administrator
	Bard Humphreys, Administrator
4. Ancillary Administrations Granted for the following Decedents:
  - Kenneth A. Mallow                      Teresa P. Stone, Administratrix
5. Small Estate Certificates and Authorizations Granted in the Following Estates:

<u>Estate:</u>	<u>Person Qualifying:</u>
• Rocky K. Barnes	Shirley M. Wills, Administratrix

Approved this the 11<sup>th</sup> day of June, 2024.

  
President

ORDER NO: 06-11-2024- 495

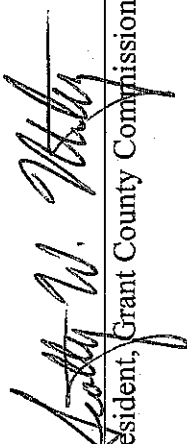
IN THE OFFICE OF THE GRANT COUNTY COMMISSION, GRANT COUNTY WEST VIRGINIA, June 11, 2024 - In Open Session, the following is ordered:

The Grant County Commission hereby gives notice to the County Clerk of Grant County to complete the necessary procedures to make a change in the location of Precinct 10 for voting purposes pursuant to West Virginia State Code 3 Article 1 Section 7.

The change will be made to move the voting location from the Bayard Fire Hall at 100 Potomac Avenue, Bayard, WV, to the Bayard United Methodist Church at 2009 Front Street, Bayard, WV.

This change is being made to convert to a facility that will serve both the voters and poll workers in a better capacity as defined by West Virginia Election Code 3-1-23.

Given under my hand this 11<sup>th</sup> day of June, 2024.

  
President, Grant County Commission

ATTEST:  
  
Clerk, Grant County Commission, Grant County, West Virginia

State of West Virginia  
County of Grant  
5 Highland Avenue  
Petersburg, WV 26847

I, Jerry L. Ours, Assessor, hereby make application for the correction of an erroneous assessment against **Darwin & Cheryl Bergdoll in Milroy District** amounting to \$8.45 for interest and \$20.00 for advertising & receipt fees, being taxes for **2023** on **Map 490 Parcel 25-1** for the following reason:

The Assessor's Office neglected to transfer this property.

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice of the intention and character of the corrections desired in said application and being present and defending the interest of the State, County, District and Court, having heard evidence, it is ordered that said applicants are exonerated from payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: Ticket Number: 5096

**Exonerate: Interest and Advertising & Receipt Fees: \$28.45**

The Clerk is directed to furnish a copy of this order, which, when property endorsed, shall be a voucher for the Sheriff in his settlement.

<u>Signature on File</u>	<u>5/29/24</u>	<u>John J. Davis</u>	<u>5/29/24</u>
Taxpayer	Date	Prosecuting Attorney	Date
<u>Jerry L. Ours</u>	<u>5-29-24</u>	<u>Scotty W. Hasky</u>	<u>06/11/2024</u>
Assessor	Date	President	Date