

GRANT COUNTY COMMISSION  
PETERSBURG, WEST VIRGINIA 26847

GRANT COUNTY COMMISSION MINUTES

**Date:** June 8, 2020      **Time:** 9 a.m.      **Location:** Conference Room  
Grant County Courthouse

**Commissioners:**  
Doug Swick  
Jeff Berg  
Scotty Miley

**Reporting:**  
Erin Camp, Grant County Press

**AGENDA ITEM:** Commissioner Swick called the regular meeting to order at 9 a.m.

**AGENDA ITEM:** Approval of Minutes

**DISCUSSION:** Presented for approval were the minutes from the regular meeting held on May 26, 2020.

**ACTION:** A Motion was made to approve the minutes from the regular meeting held on May 26, 2020, with the correction on the second page to read "painting" instead of "paintings".      **MOTION:** Miley-Berg

**AGENDA ITEM:** Hiring an Employee

**DISCUSSION:** County Clerk Seymour Fisher appeared before the Commission. Mr. Fisher stated that he would like to give an election update first. He stated that 1,684 absentee ballots were sent out, with 1,335 being returned as of today's date. There were 533 early voters. There are approximately 320 ballots that have not been returned. Mr. Fisher stated he would be going to the polls at 5:30 a.m. on election day to make sure that they are up and running.

Mr. Fisher stated that the early voting machine and the absentee voting machine have been closed out; however, the results will not be processed until election night after the polls close.

Mr. Fisher informed the Commission that Madison Chapman will be leaving the end of July/first of August. He is requesting permission to hire Bethany Drake.

**ACTION:** A Motion was made to permit the County Clerk, Seymour Fisher, to hire Bethany Drake to replace Madison Chapman effective July 1, 2020.      **MOTION:** Miley-Swick  
It should be noted that Commissioner Berg abstained.

**AGENDA ITEM:** Surplus of Property (911 Generator)

**DISCUSSION:** Michelle Sites stated that it was for the old generator that the County can no longer get parts for.

**ACTION:** A Motion was made to declare the old 911 generator surplus property.  
**MOTION:** Berg-Miley

**AGENDA ITEM:** GST Contract Renewal

**DISCUSSION:** Michelle Sites stated that this is for the IT support contract that is signed every year. The contract is for the same amount as last year.

**ACTION:** A Motion was made to allow the President of the Commission to sign the GST contract for IT services at the courthouse.      **MOTION:** Miley-Berg

**AGENDA ITEM:** Family Court Lease MOU (tabled)

**DISCUSSION:** This matter shall remain on the table.

**ACTION:** No action needed.

**AGENDA ITEM: Actions of the Clerk**

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**DISCUSSION:** None required.

**ACTION:** Commission approved the following actions of the County Clerk:

-Wills lodged in Clerk's Office: None

-Wills admitted to probate: Cleta Lyon  
Maxine Chadock Henderson

-Qualification orders granted in the following estates:

Richard Shirk, Administrator in the Estate of John William Shirk  
Darwin Keplinger, Executor in the Estate of Cleta Lyon  
Gerald Chadock, Executor in the Estate of Maxine Chadock Henderson

**MOTION: Miley-Berg**

**AGENDA ITEM: Approval of Estates**

**DISCUSSION:** No discussion required.

**ACTION:** Commission approved the following estates for closure:

Waiver of Final Settlement in the Estate of Josephine S. Keplinger **MOTION: Berg-Miley**

Waiver of Final Settlement in the Estate of Karl W. Bobo **MOTION: Berg-Miley**

**AGENDA ITEM: Exonerations**

**DISCUSSION:** There were no exonerations this day presented.

**ACTION:** No action needed.

**AGENDA ITEM: Budget Revisions**

401-County Commission	Increase	\$25,581.00
405-Prosecuting Attorney	Increase	\$10,000.00
408-Statewide Computer Network	Increase	\$7,200.00
412-Agricultural Agent	Increase	\$5,000.00
413-Elections County Clerk	Increase	\$25,000.00
425-Other Buildings	Increase	\$25,000.00
448-Courthouse Annex	Increase	\$5,000.00
699-Contingency	Decrease	\$104,781.00
908-Community Center	Increase	\$2,000.00

**ACTION:** A Motion was made to approve the budget revision. **MOTION: Berg-Miley**

**AGENDA ITEM: Board Appointments/Removals**

**DISCUSSION:** The following board appointments were presented:

Jerry Burke, re-appointed to the Parks & Recreation Board;  
Mike Hipp, re-appointed to the Board of Health;  
George Ford, re-appointed to the Library Board;  
Bill Kenyan, re-appointed to the Solid Waste Management Board;  
Lee Thompson, re-appointed to the Potomac Valley Transit Authority Board

**ACTION:** A Motion was made to approve the re-appointment of George Ford to the Library Board. **MOTION: Berg-Swick.** It should be noted that Commissioner Miley abstained from voting on this appointment. A Motion was made to approve the remaining board re-appointments. **MOTION: Miley-Berg**

Commissioner Swick stated that John Koontz, Sr. and Allen Evans no longer wish to served on the Parks & Recreation Board. Commissioner Swick did have some recommendations. The Commission agreed to discuss the recommendations at a later time.

**AGENDA ITEM: Commissioner's Packet**

**DISCUSSION:** Commissioner Swick reviewed the commissioner's packet and presented the following information:

- Sheriff's monthly settlement;
- Minutes from the Grant County PSD board meeting dated 5/15/2020;
- Annual budget from the Grant County PSD for 7/1/2020 thru 6/30/2021.


**AGENDA ITEM: Approval of Expenses**

**DISCUSSION:** The Commission reviewed the expenses as presented.

**ACTION:** Commission approved the expenses as presented. **MOTION: Miley-Berg**

**AGENDA ITEM: Adjournment**

**ACTION:** There being no further business before the Commission, the meeting adjourned. **MOTION: Berg-Miley**

  
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**PRESIDENT**

**ATTEST:**

  
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**CLERK OF THE COUNTY COMMISSION**

6-23-2020  
**DATE APPROVED**

IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

The Grant County Commission hereby orders the following actions taken by the Grant County Clerk, Seymour V. Fisher, in vacation of the County Commission be approved:

- 1. Wills Lodged in the Clerk's Office:

None

- 2. Wills Admitted to Probate:

Cleta Lyon  
Maxine Chadock Henderson

- 3. Qualification Orders Granted in the Following Estates:


Estate

John William Shirk  
Cleta Lyon  
Maxine Chadock Henderson

Person Qualifying:

Richard Shirk, Administrator  
Darwin Keplinger, Executor  
Gerald Chadock, Executor

Approved this the 8<sup>th</sup> day of June, 2020.

  
President