

**GRANT COUNTY COMMISSION
PETERSBURG, WEST VIRGINIA 26847**

GRANT COUNTY COMMISSION MINUTES

Date: July 11, 2023 **Time:** 9:00 a.m. **Location:** Conference Room
Grant County Courthouse

Reporting:
Erin Camp, Grant County Press

Commissioners:
Tyson Riggleman, President
Scotty Miley
Kevin Hagerty

Michelle Sites, County Administrator

1. Call to Order

Commissioner Riggleman called the regular meeting to order at 9:00 a.m.
Let the records show that Commissioner Miley is present by conference call.

2. Consent and Approval – County Administrator

a. Minutes

- Presented for approval were the minutes from the meeting held on June 27, 2023.
- Presented for approval were the minutes from the special meeting held on June 30, 2023.

A Motion was made to approve the minutes.

MOTION Hagerty/unanimously approved

b. Budget Revisions

- 299 General County Unassigned Fund Balance increase \$919,068
 - 425 Other Buildings increase \$12,000
 - 696 Financial Stabilization Fund increase \$188,000
 - 699 Contingencies increase \$683,868
 - 715 Ambulance Authority increase \$35,200
- 298 Coal Severance Assigned Fund Balance increase \$234,240
 - 425 Other Buildings increase \$50,000
 - 713 Fire Department increase \$15,000
 - 900 Parks & Recreation increase \$69,240
 - 913 Beautification increase \$100,000

A Motion was made to approve the budget revisions.

MOTION Miley/unanimously approved

c. Board Appointments/Removals/Resignations

The following resignation was presented:

- Donna Alexander is resigning from the Region 8 Solid Waste Authority Board.

A Motion was made to accept the above resignation.

MOTION: Hagerty/unanimously approved

The following appointments were presented:

- Heather Sites was reappointed to the Parks & Recreation.
- Wes Kimble was reappointed to the Parks & Recreation.

- Kevin Haggerty was appointed to the Region 8 Solid Waste Authority Board. A Motion was made to accept the above appointments. Let it be known that Commissioner Haggerty abstained from voting on the Region 8 Solid Waste Authority Board appointment.

MOTION: Riggleman/unanimously approved

3. Actions of the Clerk, Exonerations, Estates

Commission approved the following actions of the County Clerk:

Wills lodged in Clerk's Office:
-None

Wills admitted to probate:
-None

Qualification orders granted in the following estates:

<u>Estate</u>	<u>Person Qualifying</u>
-Virginia Miller	William A. Miller, Jr., Administrator
-Ryan Chastain	Teresa Chastain, Administratrix
-Rex Allen Evans	David P. Evans, Administrator

Ancillary Administrations granted in the following estates:

<u>Estate</u>	<u>Person Qualifying</u>
-None	

Small Estate Certificates and Authorizations granted in the following estates:

<u>Estate</u>	<u>Person Qualifying</u>
-Mark Funkhouser	Taylor Kiggins, Successor

A Motion was made to approve the actions of the Clerk.
MOTION: Riggleman/unanimously approved

Waiver of Final Settlement

- Waiver of Final Settlement in the estate of Maynard G. Muntzing
MOTION: Haggerty/ unanimously approved
- Waiver of Final Settlement in the estate of Burl Hayes, Jr.
MOTION: Haggerty/ unanimously approved
- Waiver of Final Settlement in the estate of Terrie Lee Foley
MOTION: Haggerty/ unanimously approved
- Waiver of Final Settlement in the estate of Viola Mae Mace
MOTION: Haggerty/ unanimously approved

The following exonerations were presented this day:

-Nathaniel Montgomery	Milroy	2023	\$188.29 per half
-Jeffrey Bland	Milroy	2022	\$11.56 per half
-Jerry Bell Jr. & Holly Pelton	Union	2023	\$4.34 per half
-Adams Mobile Home Park, Inc.	Union	2023	\$341.29 per half

A Motion was made to approve the above exonerations.

MOTION: Haggerty/ unanimously approved

4. Comments from the Public

Rhett Dusenbury from Congressman Mooney's Office appeared before the Commission. Mr. Dusenbury will no longer be the representative for Grant County. Brandon Angel will be replacing Mr. Dusenbury in representing the eastern panhandle for Congressman Mooney's Office.

5. Scheduled Appointments

- a) Peggy Bobo Alt, 911/OES Director, to discuss hiring an employee and UPS Maintenance Agreement.

Peggy Alt appeared before the Commission asking for approval to hire a new employee and UPS Maintenance Agreement for four units.

A Motion was made to accept the recommendation from 911/OES Director to hire Christina Ketterman.

MOTION: Riggleman/unanimously approved

A Motion was made to approve the recommendation from 911/OES Director for approving the cost of the UPS Maintenance Agreement.

MOTION: Hagerty/unanimously approved

6. Correspondence

- a) Letter from the WV State Auditor's Office in reference to the Federal Award of National Forest Land.

b) Letter from Landes Arts Center Association in reference to payment from the Grant County Commission.

7. Unfinished Business

-None

8. New Business

- a) Consideration for Signature an Agreement between Software Systems, Inc. and the Grant County Commission pertaining to the Software Systems, Inc. programs.

A Motion was made to approve the signature for the agreement between Software Systems, Inc. and Grant County Commission.

MOTION: Hagerty/ unanimously approved

- b) Consideration for Approval establishing two new funds, Fund 61-County Clerk Election Administration and Fund 62-County Clerk Real Property E-Recording Act.

A Motion was made to approve two new funds, Fund 61 and Fund 62.

MOTION: Hagerty/unanimously approved

- c) Consideration for Signature the Proposed Agreement & Resolution for the Petersburg Hike & Bike Trail Recreational Trails Program Project.

A Motion was made to approve the signatures for the proposed agreement & resolution for the Petersburg Hike & Bike Trail Recreational Trails Program Project.

MOTION: Riggleman/unanimously approved

- d) Consideration for Approval the FY 2023 Forest Service Payment to State Farm.

A Motion was made to approve the 7-year, 25 percent FY 2023 Forest Service Payment.

MOTION: Hagerty/unanimously approved

- e) Consideration for Approval a letter to the Public Service Commission of WV in reference to the responsibility of water infrastructure expansion.

A Motion was made to approve a signature to the letter to the Public Service Commission of WV in reference to the water infrastructure expansion.

MOTION: Riggleman/unanimously approved

f) Letter of Support to the WV Department of Transportation to add a turn lane in downtown Petersburg.

A Motion was made to approve a letter of support to the WV Department of Transportation to add a turn lane in downtown Petersburg.

MOTION: Hagerty/unanimously approved

g) Consideration for Signature a letter of request to Partners 1st Federal Credit Union for employees to have membership access.

A Motion was made to approve the signature of the letter of request to Partners 1st Credit Union for employees to have membership access.

MOTION: Riggleman/unanimously approved

9. Reports from Elected Officials

None

10. Reports from County Commissioners

Commissioner Hagerty would like to thank everyone for their work put in to the 4th of July festivities.

Commissioner Miley stated the ribbon cutting ceremony with WVU Medicine is this afternoon, July 11, 2023.

Commissioner Riggleman stated there is a mission team coming to the First Baptist Church that could possibly volunteer to help with projects regarding the Dog Pound. Commissioner Riggleman has not heard anything about Broadband yet but hopefully we will hear something soon.

11. Approval of Expenses to be Considered for Payment (bills paid or to be paid, the invoices are available for public review by contacting the Grant County Clerk, 5 Highland Avenue, Petersburg, WV 26847, (304)257-4550)

A Motion was made to approve the expenses.

MOTION: Riggleman/ unanimously approved

12. Adjourn

A Motion was made to adjourn.

MOTION: Riggleman/ unanimously approved

ATTEST:


PRESIDENT

7-25-23
DATE APPROVED


CLERK OF THE COUNTY COMMISSION

IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

The Grant County Commission hereby orders the following actions taken by the Grant County Clerk, Lora Bennett, in vacation of the County Commission be approved:

1. Wills Lodged in the Clerk's Office:
-None

2. Wills Admitted to Probate:
-None

3. Qualification Orders Granted in the Following Estates:

<u>Estate</u>	<u>Person Qualifying:</u>
-Virginia Miller	William A. Miller, Jr., Administrator
-Ryan Chastain	Teresa Chastain, Administratrix
-Rex Allen Evans	David P. Evans, Administrator


4. Ancillary Administrations Granted for the following Decedents:

<u>Estate:</u>	<u>Person Qualifying:</u>
-None	

5. Small Estate Certificates and Authorizations Granted in the Following Estates:

<u>Estate:</u>	<u>Person Qualifying:</u>
-Mark Funkhouser	Taylor Kiggins, Successor

Approved this the 11th day of July, 2023.



President

State of West Virginia
County of Grant
5 Highland Avenue
Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Jerry L. Ours, Assessor** hereby makes application for the correction of an erroneous assessment against **Bland, Jeffrey S.** in **Milroy District** amounting to **\$ 11.56 p h, Class III** being taxes for the year of **2022** on personal property no: **20020273** valued at **1,440** for the following reason:

The office deputy assessed the taxpayer on a regular tax bill and a supplemental.

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: **Ticket Number: 30061-S**


Exonerate: Value: 1,440 Taxes: \$ 11.56 p h Class III

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 7/3/23
Taxpayer Date

 7/3/23
Assessor Date

 7/7/23
Prosecuting Attorney Date

 7/11/23
President Date

State of West Virginia
County of Grant
5 Highland Avenue
Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Jerry L. Ours, Assessor** hereby makes application for the correction of an erroneous assessment against **Bell, Jerry Lee Jr. & Pelton, Holly Christina** in **Union District** amounting to **\$ 4.34 p h, Class II** being taxes for the year of **2023** on **map 0003, parcel 0039 0000 0000** valued at **1,080** for the following reason:

The tax bill is the same as ticket 9656 due to error on transfer clerk adding numbers to the map number.

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: **Ticket Number: 9658**

Exonerate: Value: 1,080 Taxes: \$ 4.34 p h Class II

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 7/3/23
Taxpayer Date

[Signature]
Assessor 7/3/23 Date

[Signature]
Prosecuting Attorney 7/7/23 Date

[Signature]
President 7/11/23 Date

State of West Virginia
County of Grant
5 Highland Avenue
Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Jerry L. Ours, Assessor** hereby makes application for the correction of an erroneous assessment against **Montgomery, Nathaniel M.** in **Milroy Dist.** amounting to **\$ 188.29 p h, Class III** being taxes for the year of **2023** on personal property no: **20170170** valued at **23,460** for the following reason:

Mr. Montgomery mother assessed all of his vehicles in Grant County. He lives in Morgantown and was assessed there on the 2022 Chev Silverado. Exonerate to avoid double taxation.

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: **Ticket Number: 302665**

Exonerate: Value: 23,460 Taxes: \$ 188.29 p h Class III
Pay On: Value: 19,560 Taxes: \$ 156.99 p h Class III

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 7/3/23
Taxpayer Date

[Signature]
Assessor 7/3/23 Date

[Signature]
Prosecuting Attorney Date 7/7/23

[Signature]
President Date 7/11/23

State of West Virginia
County of Grant
5 Highland Avenue
Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Jerry L. Ours, Assessor** hereby makes application for the correction of an erroneous assessment against to **Adams Mobile Home Park Inc.** in **Union District** amounting to \$ **341.29 p h Class III** being taxes for the year of **2023** on personal property No: **20130061** valued at **42,522** for the following reason:

The land owners reported they own no mobile homes in the trailer court that they own. They just rent the lots and said they reported it when they filed their commercial form. The Office Deputy tore theirs up and said here sign this one. The Office Deputy doesn't remember the conversation when assessing them. The last mobile home was sold on April 1, 2020.

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: **Ticket Number: 304628**

Exonerate: Value: 42,522 Taxes: \$ 341.29 p h Class III
Pay: Value: 120 Taxes: \$.96 p h Class III

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 7/10/23
Taxpayer Date

Jerry L. Ours
Assessor 7/10/23 Date

James R. Reed
Prosecuting Attorney Date 7/10/23

Sy R. Riffe
President 7/11/23 Date