

GRANT COUNTY COMMISSION
PETERSBURG, WEST VIRGINIA 26847

GRANT COUNTY COMMISSION MINUTES

Date: July 14, 2020 **Time:** 9 a.m. **Location:** Conference Room
Grant County Courthouse

Commissioners:
Doug Swick
Jeff Berg
Scotty Miley

Reporting:
Erin Camp, Grant County Press

AGENDA ITEM: Commissioner Swick called the regular meeting to order at 9 a.m.

AGENDA ITEM: Approval of Minutes

DISCUSSION: Presented for approval were the minutes from the regular meeting held on June 23, 2020.

Presented for approval were the minutes from a special meeting held on June 25, 2020.

ACTION: A Motion was made to approve the minutes from the regular meeting held on June 23, 2020. **MOTION: Miley-Berg**

A Motion was made to approve the minutes from the special meeting held on June 25, 2020, as presented. **MOTION: Berg-Swick**

AGENDA ITEM: Discuss Grant County Airport

DISCUSSION: Commissioner Swick stated that Phyllis Cole called and stated that the issue had been taken care of so she no longer needed to discuss this matter.

ACTION: No action needed.

AGENDA ITEM: Discuss Opioid Litigation Discovery Claims

DISCUSSION: Attorney Hunter Mullens appeared before the Commission by telephone. Attorney Mullens requested an executive session pursuant to WV Code §6-9A-4.

ACTION: A Motion was made to go into executive session pursuant to WV Code §6-9A-4 to discuss claims for the opioid litigation. **MOTION: Miley-Berg**
The Commission went into executive session at 9:05 a.m. and was out of executive session at 9:10 a.m., with no action taken.

AGENDA ITEM: HAVA Grant Application & Resolution

DISCUSSION: Seymour Fisher, County Clerk, appeared before the Commission. He presented the Commission with a HAVA grant that will be used to purchase 2 express votes and 2 DS200 tabulators. The total cost is \$19,690.00. The cost for the county is \$9,845.00, which will come out of the elections budget.

ACTION: A Motion was made permitting the Commission to sign the HAVA grant application and resolution. **MOTION: Miley-Berg**

AGENDA ITEM: Bid Opening for Courthouse Stucco Project

DISCUSSION: The following bids were received for the stucco project:

TMIC, Inc. - \$60,472.00

McDaniel Contracting Services, LLC - \$79,444.00

Commission Swick stated that he felt this matter should be tabled in order to ascertain more information regarding the materials from both companies.

ACTION: A Motion was made to table this matter. **MOTION: Berg-Miley**

AGENDA ITEM: IRS Form 2848: Power of Attorney & Declaration of Representative

DISCUSSION: This is for payroll purposes only. This will allow Lora Bennett and Alicia Reel to have power of attorney rights on IRS Form 2848.

ACTION: A Motion was made allowing Lora Bennett and Alicia Reel to be the declaration of representative and power of attorney on IRS Form 2848. **MOTION: Berg-Miley**

AGENDA ITEM: Family Court Lease MOU (tabled)

DISCUSSION: This matter shall remain on the table.

ACTION: No action needed.

AGENDA ITEM: CDBG Grant Paperwork

DISCUSSION: No discussion needed.

ACTION: A Motion was made permitting the President the sign the CDBG grant paperwork. **MOTION: Miley-Berg**

AGENDA ITEM: Actions of the Clerk

DISCUSSION: None required.

ACTION: Commission approved the following actions of the County Clerk:

-Wills lodged in Clerk's Office: Dolly May Rotruck

-Wills admitted to probate: Martin J. Goldizen
Harry D. Sexton

-Qualification orders granted in the following estates:

Linda Morris, Administratrix in the Estate of Betty Jane Rexroad

Eddie George Goldizen & Daniel Eugene Goldizen, Co-Executors in the Estate of Martin J. Goldizen

Robert J. Vance, II, Administrator in the Estate of Elaine E. Vance

William Joseph Oliver, Administratrix in the Estate of Harry D. Seton

Leroy M. Brooks, Administrator in the Estate Marvin L. Brooks

MOTION: Miley-Berg

AGENDA ITEM: Approval of Estates

DISCUSSION: No discussion required.

ACTION: Commission approved the following estates for closure:

Waiver of Final Settlement in the Estate of Odell Linden Dettinburn, Sr. **MOTION: Berg-Miley**

Waiver of Final Settlement in the Estate of Mary L. Harman **MOTION: Berg-Miley**

Waiver of Final Settlement in the Estate of Ray E. Helmick **MOTION: Berg-Miley**

Waiver of Final Settlement in the Estate of Marie Lucy Kifer **MOTION: Berg-Miley**

Waiver of Final Settlement in the Estate of Virgil Wayne Wratckford, Sr. **MOTION: Berg-Miley**

AGENDA ITEM: Exonerations

DISCUSSION: There were no exonerations this day presented.

ACTION: No action needed.

AGENDA ITEM: Budget Revisions

DISCUSSION: The budget revisions presented this day was for the surplus monies from fiscal year ending June 30, 2020. The revisions are as follows:

413	Elections County Clerk	Increase	\$10,873.00
445	Litigation Reserve	Increase	\$100,000.00

696	Financial Stabilization Fund	Increase	\$415,000.00
699	Contingencies	Increase	\$295,000.00
711	Emergency Services	Increase	\$100,000.00
715	Ambulance Authority	Increase	\$300,00.00

ACTION: A Motion was made to approve and sign the budget revisions. **MOTION:** **Berg-Miley**

Alicia Reel appeared before the Commission to give them a financial update. General County has an ending balance of 1.6 million dollars and coal severance has an ending balance of 1.1 million dollars.

AGENDA ITEM: Board Appointments/Removals

DISCUSSION: Wes Kimble and Heather Sites appointed to the Grant County Parks & Recreation Board; Allan Kile re-appointed to the GMH Board of Trustees.

ACTION: A Motion was made to approve the appointment of Wes Kimble and Heather Sites to the Grant County Parks & Recreation Board; and the re-appointment of Allan Kile to the GMH Board of Trustees. **MOTION: Miley-Berg**

AGENDA ITEM: Commissioner's Packet

DISCUSSION: Commissioner Swick reviewed the commissioner's packet and presented the following information:

- Letter from North Fork Ruritan Club asking for \$1,842.74 to add commercial lighting for the parking lot;
- Invitation to a ribbon cutting ceremony to celebrate Petersburg's partnership with the Monongalia National Forest on July 29, 2020;
- Minutes from the Grant County PSD regular board meeting of 6/11/2020;
- Sheriff's monthly settlement;
- A resignation letter from Madison Chapman;
- Letter from State Auditor's office regarding the yearly in-service training.

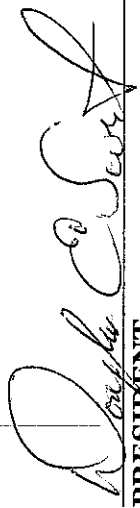
AGENDA ITEM: Approval of Expenses

DISCUSSION: The Commission reviewed the expenses as presented.

ACTION: Commission approved the expenses as presented. **MOTION: Berg-Miley**

AGENDA ITEM: Adjournment

ACTION: There being no further business before the Commission, the meeting adjourned. **MOTION: Miley-Berg**


PRESIDENT

ATTEST:


CLERK OF THE COUNTY COMMISSION

7-28-2020
DATE APPROVED

IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

The Grant County Commission hereby orders the following actions taken by the Grant County Clerk, Seymour V. Fisher, in vacation of the County Commission be approved:

- 1. Wills Lodged in the Clerk's Office:

Dolly May Rotruck

- 2. Wills Admitted to Probate:

Martin J. Goldizen
Harry D. Sexton

- 3. Qualification Orders Granted in the Following Estates:


Estate

Betty Jane Rexroad
Martin J. Goldizen
Elaine E. Vance
Harry D. Sexton
Marvin L. Brooks

Person Qualifying:

Linda Morris, Administrator
Eddie George Goldizen & Daniel Eugene Goldizen, Co-Executors
Robert J. Vance, III, Administrator
William Joseph Oliver, Executor
Leroy M. Brooks, Administrator

Approved this 14th day of July, 2020


President