

**GRANT COUNTY COMMISSION  
PETERSBURG, WEST VIRGINIA 26847**

**GRANT COUNTY COMMISSION MINUTES**

**Date:** July 25, 2023      **Time:** 3:30 p.m.      **Location:** Conference Room  
Grant County Courthouse

**Commissioners:**

Tyson Riggleman, President  
Scotty Miley  
Kevin Hagerty

**Reporting:**

Erin Camp, Grant County Press

Michelle Sites, County Administrator

**1. Call to Order**

Commissioner Riggleman called the regular meeting to order at 3:30 p.m.

**2. Consent and Approval – County Administrator**

**a. Minutes**

- Presented for approval were the minutes from the special meeting held on May 26, 2023.
- Presented for approval were the minutes from the work session held on May 26, 2023.
- Presented for approval were the minutes from the meeting held on July 11, 2023.
- Presented for approval were the minutes from the special meeting held on July 17, 2023.
- Presented for approval were the minutes from the special meeting held on July 20, 2023.

A Motion was made to approve the minutes.

**MOTION Hagerty/unanimously approved**

**b. Budget Revisions**

None

**c. Board Appointments/Removals/Resignations**

The following resignation was presented:

- Pat Bosley is resigning from the Grant County Housing Authority Board.

A Motion was made to accept the above resignation.

**MOTION: Miley/unanimously approved**

**3. Actions of the Clerk, Exonerations, Estates**

Commission approved the following actions of the County Clerk:

Wills lodged in Clerk's Office:

-None

Wills admitted to probate:

- -William H. Zellman, Jr.
- -Thomas M. Redman, Sr.
- -Donald W. Mongold
- -Virgil L. Mallow

Qualification orders granted in the following estates:

<u>Estate</u>	<u>Person Qualifying</u>
-Donald W. Mongold -Virgil L. Mallow	Geraldine Long, Executrix John G. Ours, Executor

Ancillary Administrations granted in the following estates:

<u>Estate</u>	<u>Person Qualifying</u>
-William H. Zellman, Jr. -Thomas M. Redman, Sr.	-James Paul Geary II, Affiant -James Paul Geary II, Affiant

Small Estate Certificates and Authorizations granted in the following estates:

<u>Estate</u>	<u>Person Qualifying</u>
-None	

A Motion was made to approve the actions of the Clerk.

**MOTION: Miley/unanimously approved**

Waiver of Final Settlement

-Waiver of Final Settlement in the estate of Justin J. Kisamore  
**MOTION: Hagerty/ unanimously approved**

The following exonerations were presented this day:

-Bambino Pizza Subs & More LLC	Town of Petersburg	2023	\$889.34 per half
-Brian A. Dolly	Milroy	2023	\$32.74 per half
-Charles & Brenda Kisner	Town of Petersburg	2023	\$5.83 per half
-Paul & Linda Leatherman	Grant	2023	\$15.42 per half
-Michael & Susan Thorne	Milroy	2023	\$20.35 per half

A Motion was made to approve the above exonerations.

**MOTION: Hagerty/ unanimously approved**

**4. Comments from the Public**

Randy Parsons appeared before the Commission. The Landes Art Center is requesting a storage building. Randy Parsons is requesting to hire an additional maintenance person.

Jerry Ours, Grant County Assessor, appeared before the Commission to talk about the new Motor Vehicle Tax Credit. If the whole year is paid in 2023 there will be no credit to deduct on income taxes for 2024. It is recommended to pay the first half in 2023 and the second half after January 1, 2024.

**5. Scheduled Appointments**

a) Peggy Bobo Alt, 911/OES Director, to discuss hiring an employee and UPS Maintenance Agreement.

Peggy Bobo Alt was not available to attend the Commission Meeting; however, Michelle Sites presented the hiring of an employee, Keirah Cullers. Ms. Cullers will replace Evers Turner.

A Motion was made to approve the recommendation from 911/OES Director for hiring Keirah Cullers.

**MOTION: Riggleman/unanimously approved**

The state is no longer providing a maintenance contract for the counties. Peggy Bobo Alt recommends having a maintenance contract on the equipment. This was tabled until Ms. Bobo can be present and explain the benefit of a contract.

b) Bobby Funk, Grant County Ambulance Director, to discuss personnel and hiring employees.

Jeremy Hottinger, Grant County Ambulance Director Assistant, was present on behalf of Bobby Funk, Grant County Ambulance Director.

A Motion was made to go into Executive Session for WV Code 6-9a-4.  
**MOTION: Hagerty/ unanimously approved**

A Motion was made to exit Executive Session with no action taken. **MOTION: Miley/ unanimously approved**

A Motion was made to accept the recommendation for personnel hiring

**MOTION: Miley/ unanimously approved**

**6. Correspondence**

- a) Sheriff's Monthly Settlement dated June 30, 2023.
- b) Thank you from the Grant County PSD for assistance with purchasing radio-read meters.
- c) Minutes of the Grant County PSD Regular Board Meeting of June 6, 2023 and June 29, 2023.
- d) Coal County Reallocation Severance Tax Distribution for April 1, 2023 through June 30, 2023.
- e) Resignation Letter from Angela VanMeter, Circuit Clerk, effective September 11, 2023.

**7. Unfinished Business**

-None

**8. New Business**

a) Consideration for Approval Right-of-Way Agreements for three different parcels between the Grant County Commission and Hardy Telecommunications Inc.

A Motion was made to approve the Right-of-Way Agreements between Grant County Commission and Hardy Telecommunications Inc. upon the approval of documents by John Ours, Prosecuting Attorney or Bradley Goldizen, Assistant Prosecuting Attorney.

**MOTION: Hagerty/ unanimously approved**

b) Consideration for Approval the Surplus of Equipment/Furniture.

A Motion was made to approve purging Equipment/Furniture with the exception of flag poles/materials. It is a possibility that the VFW would like to salvage the flag poles or some of its materials. PC will be reformatted and disposed of through recycling.

**MOTION: Hagerty/unanimously approved**

c) Consideration for Approval the selection process for 2023 Secure Rural Schools Act State Payment.

A Motion was made to have Michelle Sites to redo the form for the Secure Rural Schools Act State Payment that will allow more funding after further review.

**MOTION: Riggleman/unanimously approved**

**9. Reports from Elected Officials**

None

**10. Reports from County Commissioners**

Commissioner Rigglesman would like to thank the Mission Team that worked with First Baptist Church for painting the Dog Pound. Thank you to Kevin Hagerty, Jessica Wilkins, Maintenance Department and Michelle Sites for working on getting the grant opportunity in progress. It is possible that Jim Justice will be making an announcement Wednesday, July 26, 2023 regarding the Broadband Grant. Thank you to Development Authority Members that have been working on Regional Development with meetings and deciding the best path to move forward. Joe Manchin did a public release that secures more than \$77,000,000 for West Virginia funding bills. Grant County will possibly be awarded funding of \$607,000 for the Hike & Bike Trail contingent upon if a certain bill is passed at the end of the year.

**11. Approval of Expenses to be Considered for Payment** (bills paid or to be paid, the invoices are available for public review by contacting the Grant County Clerk, 5 Highland Avenue, Petersburg, WV 26847, (304)257-4550)

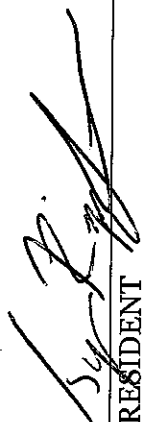
A Motion was made to approve the expenses.

**MOTION: Hagerty/ unanimously approved**

**12. Adjourn**

A Motion was made to adjourn.

**MOTION: Miley/ unanimously approved**

  
\_\_\_\_\_  
PRESIDENT

ATTEST:

8/8/23  
DATE APPROVED

  
\_\_\_\_\_  
CLERK OF THE COUNTY COMMISSION

## IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

The Grant County Commission hereby orders the following actions taken by the Grant County Clerk, Lora Bennett, in vacation of the County Commission be approved:

## 1. Wills Lodged in the Clerk's Office:

-None

## 2. Wills Admitted to Probate:

-William H. Zellman, Jr.

-Thomas M. Redman, Sr.

-Donald W. Mongold

-Virgil L. Mallow

## 3. Qualification Orders Granted in the Following Estates:

Estate

-Donald W. Mongold

-Virgil L. Mallow

Person Qualifying:

-Geraldine Long, Executrix

-John G. Ours, Executor

## 4. Ancillary Administrations Granted for the following Decedents:

Estate:

-William H. Zellman, Jr.

-Thomas M. Redman, Sr.

Person Qualifying:

-James Paul Geary II, Affiant

-James Paul Geary, II, Affiant

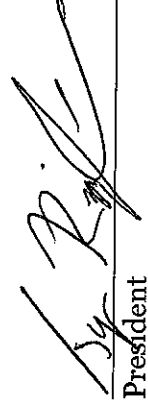
## 5. Small Estate Certificates and Authorizations Granted in the Following Estates:

Estate:

-None

Person Qualifying:

Approved this the 25<sup>th</sup> day of July, 2023.

  
President

State of West Virginia  
 County of Grant  
 5 Highland Avenue  
 Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Jerry L. Ours, Assessor** hereby makes application for the correction of an erroneous assessment against **Bambinos Pizza Subs & More LLC** in **Petersburg Corp.** amounting to **\$ 889.34 p h, Class IV** being taxes for the year of **2023** on personal property no: **20230106** valued at **77,848** for the following reason:

**Bambinos was charged with the furniture and equipment, it belongs to the owner of the building. The owner of Bambinos has inventory only.**

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: **Ticket Number: 303545**

**Exonerate: Value: 77,848 Taxes: \$ 889.34 p h Class IV**

**Pay On: Value: 240 Taxes: \$ 2.74 p h Class IV**

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 7/21/23  
 Taxpayer Date

Jerry L. Ours 7/21/23  
 Assessor Date

John D. Ours 7/26/23  
 Prosecuting Attorney Date

Jerry L. Ours 7-25-23  
 President Date

State of West Virginia  
County of Grant  
5 Highland Avenue  
Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Jerry L. Ours, Assessor** hereby makes application for the correction of an erroneous assessment against **Leatherman, Paul A. & Linda K.** in **Grant Dist.** amounting to **\$ 15.42 p h, Class III** being taxes for the year of **2023** on personal property no: **09657320** valued at **1,920** for the following reason:

**Mr. Leatherman sold the 03 Chev Silverado truck before July 1.**

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: **Ticket Number: 300865**

**Exonerate: Value: 1,920 Taxes: \$ 15.42 p h Class III**

**Pay On: Value: 36,801 Taxes: \$ 295.36 p h Class III**

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 7/21/23  
Taxpayer Date

*[Signature]*  
Assessor 7/21/23 Date

*[Signature]*  
Prosecuting Attorney Date 7-26-23

*[Signature]*  
President Date 7-25-23

State of West Virginia  
 County of Grant  
 5 Highland Avenue  
 Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Jerry L. Ours, Assessor** hereby makes application for the correction of an erroneous assessment against **Kisner, Charles H. & Brenda K. in Petersburg Corp.** amounting to **\$ 5.83 p h, Class II** being taxes for the year of **2023** on personal property no: **20040454** valued at **1,020** for the following reason:


***The building is on real estate and needs removed from personal property.***

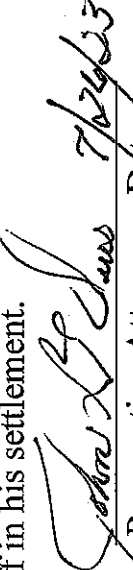

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: **Ticket Number: 304051**

**Exonerate: Value: 1,020 Taxes: \$ 5.83 p h Class II**

**Pay On: Value: 19,560 Taxes: \$ 223.46 p h Class IV**

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 7/21/23  
 Taxpayer Date  
  
 Assessor Date

 Prosecuting Attorney Date 7/26/23  
  
 President Date 7-25-23



State of West Virginia  
 County of Grant  
 5 Highland Avenue  
 Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Jerry L. Ours, Assessor** hereby makes application for the correction of an erroneous assessment against **Dolly, Brian A.** in **Milroy Dist.** amounting to **\$ 32.74 p h, Class III** being taxes for the year of **2023** on personal property no: **20130299** valued at **4,080** for the following reason:

**Mr. Dolly double assessed on two supplements for 2023.**

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: **Ticket Number: 300000040 S**

**Exonerate: Value: 4,080 Taxes: \$ 32.74 p h Class III**

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 7/21/23  
 Taxpayer Date

 7/21/23  
 Assessor Date

 7/26/23  
 Prosecuting Attorney Date

 7-25-23  
 President Date

State of West Virginia  
 County of Grant  
 5 Highland Avenue  
 Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Jerry L. Ours, Assessor** hereby makes application for the correction of an erroneous assessment against **Thorne, Michael B. & Susan A.** in **Milroy Dist.** amounting to \$ **20.35 p h, Class III** being taxes for the year of **2023** on personal property no: **04349806** valued at **2,535** for the following reason:

**The Office Deputy removed the 2001 Mida Tl instead of the 2008 Pontiac G8, the line marking was confusing. Do a supplemental on the trailer.**

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: **Ticket Number: 303230**

**Exonerate: Value: 2,535 Taxes: \$ 20.35 p h Class III**

**Pay On: Value: 49,155 Taxes: \$ 394.52 p h Class III**

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 7/25/23  
 Taxpayer Date

July 2, 2023 7/25/23  
 Assessor Date

John W. Smith 7/25/23  
 Prosecuting Attorney Date

John R. Smith 7-25-23  
 President Date