

**GRANT COUNTY COMMISSION  
PETERSBURG, WEST VIRGINIA 26847**

**GRANT COUNTY COMMISSION MINUTES**

**Date:** July 9, 2024      **Time:** 9:00 a.m.      **Location:** Conference Room  
Grant County Courthouse

**Commissioners:**  
Scotty Miley, President  
Tyson Riggleman  
Kevin Hagerty

**Reporting:**  
Erin Camp, Grant County Press

Michelle Sites, County Administrator

**1. Call to Order**

Commissioner Riggleman called the regular meeting to order at 9:00 a.m. Let the record show that President Miley is present by phone.

**2. Consent and Approval – County Administrator**

**a. Minutes**

- Presented for approval were the minutes from the meeting held on June 25, 2024.  
A Motion was made to approve the minutes.

**MOTION: Hagerty / unanimously approved**

**b. Budget Revisions**

• 299	Unassigned Fund Balance	increase	\$1,256,447
• 401	County Commission	increase	\$56,000
• 424	Courthouse	increase	\$35,000
• 448	Courthouse Annex	increase	\$5,000
• 696	Financial Stabilization Fund	increase	\$500,000
• 699	Contingencies	increase	\$625,447
• 716	Dog Warden/Humane Society	increase	\$10,000
• 911	Visitor's Bureau	increase	\$25,000

A Motion was made to accept the budget revisions for General County.

**MOTION: Hagerty / unanimously approved**

• 298	Assigned Fund Balance	increase	\$326,780
• 425	Other Buildings	increase	\$10,000
• 713	Fire Department	increase	\$40,000
• 900	Parks & Recreation	increase	\$109,280
• 913	Beautification	increase	\$67,500
• 996	Ambulance	increase	\$100,000

A Motion was made to accept the budget revisions for Coal Severance.

**MOTION: Hagerty / unanimously approved**

**c. Board Appointments/Removals/Resignations**

The following re-appointment was presented:

- D. Scott Gossard was re-appointed to the Grant County Health Department Board.

A Motion was made to approve the re-appointment.

**MOTION: Riggleman / unanimously approved**

**3. Actions of the Clerk, Exonerations, Estates**

Commission approved the following actions of the County Clerk:

Wills recorded in Clerk's Office:

- Dessie W. Westfall

Wills admitted to probate:

- Deward V. Via

Qualification orders granted in the following estates:

- Estate  
Deward D. Via
- Person Qualifying  
Ellen S. Rexrode, Executrix

Ancillary Administrations granted in the following estates:

- Estate  
None
- Person Qualifying  
None

Small Estate Certificates and Authorizations granted in the following estates:

- Estate  
None
- Person Qualifying  
None

A Motion was made to approve the actions of the Clerk.

**MOTION: Riggleman / unanimously approved**

Waiver of Final Settlement

- Waiver of Final Settlement in the estate of Ervin Whetzel.
- Waiver of Final Settlement in the estate of Julie Ann Swick.
- Waiver of Final Settlement in the estate of Mary Virginia McCulloh.
- Waiver of Final Settlement in the estate of James E. Hillman.
- Waiver of Final Settlement in the estate of Twila Sue Berg.

A Motion was made to approve the Waivers of Final Settlement.

**MOTION: Hagerty / unanimously approved**

The following exonerations were presented this day:

- None

**4. Comments from the Public**

- None

**5. Scheduled Appointments**

- David Bland, IUPAT Governmental Affairs Director, to discuss the International Union of Painters and Allied Trades (IUPAT).

Mr. Bland did not appear before the Commission.

- Peggy Bobo Alt, 911/OES Director, to discuss hiring an employee.

Peggy Bobo Alt appeared before the Commission to discuss hiring an employee.

A Motion was made to accept the recommendation of the 911/EOS Director to hire Jessica Eagle.

**MOTION: Riggleman / unanimously approved**

- c) Jeffrey Teter, EMS Director, to give an update and discuss personnel.  
 Jeffrey Teter, EMS Director, appeared before the Commission to present a monthly update on billing, calls, transports, hiring, equipment, vehicles, new chase car, new system, radios that were ordered, new uniforms, pagers, repair of the AC units, quote for flooring from Parrish Carpet and training. Dr. Scott Finley accepted the position of permanent Medical Director.

A Motion was made to accept the recommendation of Jeffrey Teter to hire two employees.

**MOTION: Hagerty / unanimously approved**

- d) Lora Bennett, County Clerk, to discuss a budget revision.

A Motion was made to go into Executive Session for WV Code 6-9a-4.

**MOTION: Hagerty / unanimously approved**

A Motion was made to exit Executive Session with no action taken.

**MOTION: Hagerty/ unanimously approved**

A Motion was made to approve the budget revision that was requested by County Clerk, Lora Bennett, for an increase in salary for two employees.

**MOTION: Hagerty/ unanimously approved**

#### **6. Correspondence**

- a) Tucker Community Foundation 2023 Annual Report.
- b) Sheriff's Monthly Settlement dated June 30, 2024.
- c) Minutes of the Grant County PSD Regular Board Meeting of May 17, 2024.
- d) Minutes of the Grant County PSD Regular Board Meeting of June 13, 2024.

#### **7. Unfinished Business**

- None

#### **8. New Business**

- a) Bid Opening for the 2021 Ford Transit Ambulance.

A Motion was made to accept the bid of \$22,500 on Grant County EMS Unit #778 from County Medical Transport Inc.

**MOTION: Hagerty / unanimously approved**

- b) Consideration for Signature the contract between the Grant County Commission and Superior Industrial Laundries, Inc. to provide dust mops for the Grant County Courthouse, Annex and door mats for Grant County Ambulance.

A Motion was made to approve the signature for the contract between Grant County Commission and Superior Industrial Laundries, Inc.

**MOTION: Riggleman / unanimously approved**

- c) Consideration for Signature the Order to move Precinct 10 from Bayard Fire Hall to Bayard United Methodist Church.

A Motion was made to approve the signature of the Order to move Precinct 10 from Bayard Fire Hall to Bayard United Methodist Church.

**MOTION: Hagerty / unanimously approved**

**9. Reports from Elected Officials**

- None

**10. Reports from County Commissioners**

Commissioner Hagerly and Commissioner Riggleman would like to thank Grant County Parks & Recreation for putting on a great 4<sup>th</sup> of July show. We are very appreciative for all of their hard work and dedication.

**11. Approval of Expenses to be Considered for Payment** (bills paid or to be paid, the invoices are available for public review by contacting the Grant County Clerk, 5 Highland Avenue, Petersburg, WV 26847, (304)257-4550)

A Motion was made to approve the expenses.

**MOTION: Riggleman / unanimously approved**

**12. Adjourn**

A Motion was made to adjourn.

**MOTION: Hagerly / unanimously approved**

  
 PRESIDENT

July 23, 2024  
 DATE APPROVED

ATTEST:

  
 CLERK OF THE COUNTY COMMISSION

IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

The Grant County Commission hereby orders the following actions taken by the Grant County Clerk, Lora Bennett, in vacation of the County Commission be approved:

1. Wills Recorded in the Clerk's Office:
  - Dessie W. Westfall
2. Wills Admitted to Probate:
  - Deward V. Via
3. Qualification Orders Granted in the Following Estates:
  - Estate
  - Deward V. Via
  - Person Qualifying:
  - Ellen S. Rexrode, Executrix
4. Ancillary Administrations Granted for the following Decedents:
  - None
5. Small Estate Certificates and Authorizations Granted in the Following Estates:
  - None

Approved this the 9<sup>th</sup> day of July, 2024.

  
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President

IN THE OFFICE OF THE GRANT COUNTY COMMISSION, GRANT COUNTY WEST VIRGINIA,

July 9, 2024 - In Open Session, the following is ordered:

It is hereby ORDERED by the Grant County Commission that pursuant to West Virginia State Code Chapter 3 Article 1 Section 7 - *Precinct changes; procedure; precinct record*

For voting purposes, the polling place for Precinct 10 is now located at the Bayard United Methodist Church located at 2009 Front Street, Bayard, WV. All persons previously voting at the Bayard Fire Hall will now vote at this new location.

Written notification shall be mailed to all registered voters affected by the change before the next succeeding election.

Given under my hand this 9 day of July, 2024.

  
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President, Grant County Commission

ATTEST: Shara Bennett  
Clerk, Grant County Commission, Grant County, West Virginia