

GRANT COUNTY COMMISSION
PETERSBURG, WEST VIRGINIA 26847

GRANT COUNTY COMMISSION MINUTES

Date: September 10, 2019 **Time:** 9 a.m. **Location:** Conference Room
Grant County Courthouse

Commissioners:

Doug Swick
Jeff Berg
Scotty Miley

Reporting:

Erin Camp, Grant County Press

AGENDA ITEM: Commissioner Swick called the regular meeting to order at 9 a.m.

AGENDA ITEM: Approval of Minutes

DISCUSSION: Presented for approval were the minutes from the regular meeting held on August 27, 2019.

ACTION: A Motion was made to approve the minutes from the regular meeting held on August 13, 2019. **MOTION: Miley-Berg**

AGENDA ITEM: Update on Safe Schools

DISCUSSION: Doug Lambert, Grant County Superintendent of Schools, appeared before the Commission. Also appearing was Brent Nelson, Director of Facilities of Grant County Schools.

Brent Nelson stated that the installation of the camera systems in the school has been completed. This cost a little over \$60,000.00. The funding came from the \$40,000.00 from the Commission and \$20,000.00 from the Homeland Security Grant.

The next project would be the installation of the man trap at the front entrance at Maysville Elementary School.

Commissioner Swick asked if the cameras were linked to the 911 Center. Mr. Nelson stated that matter is currently being worked on. Mr. Nelson does have a live view of the cameras on his phone.

Commissioner Swick asked what the outside cameras look like at night. Mr. Nelson stated that there are some issues that are going to be taken care of. Overall the outside cameras are clear.

Mr. Nelson stated that the front porch area at Maysville is going to be enclosed. There will be another set of doors which visitors will be buzzed in order to enter the school. This will be done at Petersburg Elementary School in the front area as well.

Mr. Lambert stated that he recently attended a Superintendent Conference. They were given a presentation on vape boxes. These boxes would be installed in the bathrooms and have the ability to detect smoke, as well as loud noises in the event of an altercation. A text message would be sent to a designated person. They also saw infrared devices attached to cameras that have the ability to detect weapons.

Mr. Lambert stated he would like to have two resource officers. He would like to have one that will go between Maysville and Union, and one would go between Petersburg Elementary and Petersburg High School. This is something that Mr. Lambert would like to do in the future.

Mr. Lambert stated that he appreciated all that the Commission does for the schools. He stated that the BOE would like to have the remaining \$40,000.00 that was tentatively promised to the BOE.

Commissioner Swick stated that in looking over the paperwork it appeared that the cost for the cameras was a little higher than originally thought. Mr. Nelson stated that this was due to the cost of the cables. The cables had to be upgraded. They did also add a few more cameras in the schools.

Mr. Nelson stated that the additional \$40,000.00 from the Commission will be used for the window tint. Mr. Nelson stated that the window tint will be placed on the outside of the windows at the high school due to chances of vandalism. The outside film is more expensive. Commissioner Swick stated that he felt that all schools need to have the best window tint even if it does cost a little more money.

Commissioner Miley asked what the man trap would cost. Mr. Nelson said for everything at Maysville Elementary and Petersburg Elementary would be approximately \$26,000.00. Mr. Lambert stated that Petersburg High School would be more expensive due to more work that would need to be done. Petersburg High School will be done at a later time.

Mr. Lambert stated that the BOE voted 5-0 in support of a levy. He stated that the facilities are in dire need of work on the inside. A levy would enable the schools to be upgraded.

ACTION: No action needed.

AGENDA ITEM: Breast Cancer Awareness Proclamation

DISCUSSION: Joanne Harman, Vice President of the Grant County Council for the CEOs appeared before the Commission. Also appearing were Betty Inskeep, Tomasenia Ours, Karen Kitzmiller and Linda Kimble. Ms. Harman stated that they are asking the Commission to sign the proclamation declaring September 30, 2019 as WV Breast Cancer Awareness Day and October as Breast Cancer Awareness month.

ACTION: A Motion was made to authorize the President of the Commission to sign the Breast Cancer Awareness Proclamation. **MOTION: Berg-Miley**

AGENDA ITEM: Financial Update

DISCUSSION: Seymour Fisher, County Clerk, and Alicia Reel, CFO, appeared before the Commission.

Clerk Fisher discussed cyber security. Clerk Fisher stated that the county has a back up system in place to ensure that all files are adequately backed up in the event of an attack. He further stated that the WV Secretary of State's office is working to prevent the possibility of the election systems getting hacked.

Clerk Fisher stated that the county has new voting machines for the 2020 election. He stated that once the staff is trained, he is going to open it up to the public to make sure that the public is aware of the new voting machines and how to use them. The poll workers will also be trained on the new equipment.

Clerk Fisher informed the Commission that Casto & Harris has broke away from ES&S. Casto & Harris is the company that has been printing the ballots and the election calendars. ES&S is the company from which the voting machines were purchased. Clerk Fisher has been in contact with ES&S regarding this matter and stated they are working on this and will remain in touch with him to keep him updated.

Clerk Fisher stated that the Clerk's Office has approximately 12 file cabinet drawers of estates. He stated that there has been a bill passed which permits the County Clerk to close the old estates. This is a process in which twice per year the Clerk's office may present old estates to the County Commission.

Regarding the more recent estates, Clerk Fisher informed the Commission that letters are being sent out to the estate representatives informing them of what needs to be done in order to proceed with the estate.

Clerk Fisher told the Commission that the Clerk's Office can now accept credit/debit cards.

Alicia Reel stated that she just finished the financial statements for the fiscal year ending June 30, 2019. All financial obligations were met, with an adequate amount of cash availability at the end of the year. There were no cash flow problems. The Commission also provided necessary improvements and repairs to capital assets. Some of those items were roof repairs to the Landes Arts Center, new heating/cooling system at the courthouse, roof repair at the annex, renovation of the law library and roof repairs/RTU replacement at the Grant County Health Department.

At the end of the fiscal year all of the county funds together reflected an increase of 1.3 million over the prior year. The levy rate has been the same for the past several years. The revenue collections were 113%, including unencumbered fund balance, and expenditures were 91%. Coal severance had revenues of 124%, also including unencumbered fund balance, and expenditures were 25%.

ACTION: No action needed.

AGENDA ITEM: Grant County Audit Paperwork for WVSAO

DISCUSSION: This is the paperwork that the Auditor needs to have on file.

ACTION: A Motion was made to allow the President of the Grant County Commission to sign all of the necessary paperwork for the WVSAO. **MOTION: Berg-Miley**

AGENDA ITEM: Surplus of Equipment (QuickCut Tractor)

DISCUSSION: The county had a QuickCut tractor which was used to mow the grass on the levee, and the tractor needed to be replaced. The county recently purchased a new tractor.

ACTION: A Motion was made to surplus the QuickCut tractor. **MOTION: Miley-Berg**

AGENDA ITEM: MVFD Funding Request

DISCUSSION: Michelle Sites received an email stating that the MVFD was in need of new radios. The radios are going to cost between \$12,000.00 - \$14,000.00, and they are requesting some assistance with the new radios.

ACTION: A Motion was made to give \$5,000.00 to assist the MVFD with the purchase of new radios. **MOTION: Miley-Berg**

AGENDA ITEM: Corridor H. Funding Request

DISCUSSION: Commissioner Swick stated that it has been brought to his attention that the Commission had been asked for \$5,000.00 to assist in the completion of Corridor H and that money was never received.

ACTION: A Motion was made to honor the \$5,000.00 funding request for the completion of Corridor H. **MOTION: Miley-Berg**

AGENDA ITEM: Bid Opening for Courthouse Drainage Installation (tabled)

DISCUSSION: Commissioner Swick stated that he felt this item needs to remain on the table. Commissioner Miley and Commissioner Berg agreed.

ACTION: No action needed.

AGENDA ITEM: CDBG Updates & Approvals

DISCUSSION: There is a contract for approval with Design 9 for the broadband grant. The contract has been approved by the State, the broadband committee and the Assistant Prosecuting Attorney.

ACTION: A Motion was made to allow the President to sign the service contract with Design 9 for the broadband grant. **MOTION: Miley-Berg**

AGENDA ITEM: Actions of the Clerk

DISCUSSION: None required.

ACTION: Commission approved the following actions of the County Clerk:

-Wills lodged in Clerk's Office:
None

-Wills admitted to probate:
None

-Qualification orders granted in the following estates:
None

MOTION:

AGENDA ITEM: Approval of Estates

DISCUSSION: No discussion required.

ACTION: Commission approved the following estates for closure:

Waiver of Final Settlement in the Estate of Ernestine Harman **MOTION: Miley-Berg**

Waiver of Final Settlement in the Estate of Andrew Goldizen **MOTION: Berg-Miley**

AGENDA ITEM: Exonerations

DISCUSSION: Having been filed by the Assessor and approved by the Prosecuting Attorney, exonerations were reviewed for Kieran M. O'Malley & Julia K. Fosbender and Neopost USA, Inc.

ACTION: Commission approved the following exonerations:

Kieran M. O'Malley &
Julia K. Fosbender

Grant District (19) \$27.60 ph

MOTION: Berg-Miley

Neopost USA, Inc.

Petersburg Corp (19) \$7.97 ph

MOTION: Berg-Miley

AGENDA ITEM: Budget Revisions

DISCUSSION: There were no budget revisions presented this day.

ACTION: No action needed.

AGENDA ITEM: Board Appointments/Removals

DISCUSSION: Joyce Stewart was re-appointed to the Grant County Housing Authority Board.

ACTION: A Motion was made to re-appoint Joyce Stewart to the Grant County Housing Authority Board. **MOTION: Berg-Miley**

AGENDA ITEM: Commissioner's Packet

DISCUSSION: Commissioner Swick reviewed the commissioner's packet and presented the following information:

- An invitation from the Potomac Valley Conservation District for the annual awards banquet on September 15, 2019;
- Sheriff's monthly settlement;
- Minutes from the Mt. Top PSD board meeting of July 17, 2019;
- Minutes from the Mt. Top PSD board meeting of June 18, 2019;
- Minutes from the Mt. Top PSD board meeting of May 21, 2019.


AGENDA ITEM: Approval of Expenses

DISCUSSION: The Commission reviewed the expenses as presented.

ACTION: Commission approved the expenses as presented **MOTION: Miley-Berg**

AGENDA ITEM: Adjournment

ACTION: There being no further business before the Commission, the meeting adjourned. **MOTION: Berg-Miley**


PRESIDENT

ATTEST:

CLERK OF THE COUNTY COMMISSION

9-24-19
DATE APPROVED

IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

The Grant County Commission hereby orders the following actions taken by the Grant County Clerk, Seymour V. Fisher, in vacation of the County Commission be approved:

1. Wills Lodged in the Clerk's Office:

None

2. Wills Admitted to Probate:

None


3. Qualification Orders Granted in the Following Estates:

Estate

Person Qualifying:

None

Approved this the 10 day of Sept., 2019.


President

State of West Virginia
 County of Grant
 5 Highland Avenue
 Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Ralph G. Layton**, Assessor hereby makes application for the correction of an erroneous assessment against **O'Malley, Kieran M. & Fosbender, Julia K.** in **Grant Dist.** amounting to \$ 27.60 p h, Class 3 Being taxes for the year of 2019 on **Personal Property number 0969406** valued at **4,065** for the following reason:

Taxpayer was assessed but moved before July 1, 2018 to Randolph County.

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: **Ticket 301000**

Exonerate: Value: 4,065 Taxes: \$ 27.60 p h Class III

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 9/4/19
 Taxpayer Date

Ralph G. Layton
 Assessor Date

Prosecuting Attorney Date

Thomas G. Davis 9/4/19
 President Date