

**GRANT COUNTY COMMISSION
PETERSBURG, WEST VIRGINIA 26847**

GRANT COUNTY COMMISSION MINUTES

Date: September 26, 2023 **Time:** 3:30 p.m. **Location:** Conference Room
Grant County Courthouse

Reporting:
Erin Camp, Grant County Press

Commissioners:
Tyson Riggleman, President
Scotty Miley
Kevin Hagerty

Michelle Sites, County Administrator

1. Call to Order

Commissioner Riggleman called the regular meeting to order at 3:30 p.m.

2. Consent and Approval – County Administrator

a. Minutes

- Presented for approval were the minutes from the meeting held on September 12, 2023.
- Presented for approval were the minutes from the special meeting held on September 21, 2023.

A Motion was made to approve the minutes.

MOTION: Hagerty/unanimously approved

b. Budget Revisions

-None

c. Board Appointments/Removals/Resignations

The following appointment was presented:

- Callie Dayton was removed from the Grant County Corridor H Authority.
 - Laura Brown was appointed to the Grant County Corridor H Authority.
- A Motion was made to approve the appointment and removal to the Grant County Corridor H Authority.

MOTION: Miley/unanimously approved

3. Actions of the Clerk, Exonerations, Estates

Commission approved the following actions of the County Clerk:

Wills lodged in Clerk's Office:

-None

Wills admitted to probate:

- Melinda Donovan

Qualification orders granted in the following estates:

<u>Estate</u>	<u>Person Qualifying</u>
-Elaine VanMeter	-Holly Bennett, Administratrix
-Julie Swick	-Ernest Swick, Administrator
-Melinda Donovan	-Rusty Donovan, Executor
-Sheldon M. Miller II	-Danny Miller Administrator

7. Unfinished Business

- a) For Consideration the Reorganization of Emergency Medical Services in Grant County. (Tabled)

A Motion was made to un-table the Reorganization of Emergency Medical Services in Grant County and move it to the active agenda.

MOTION: Miley/ unanimously approved

A Motion was made to go with Proposal A, presented by Bobby Funk and Jeremy Hottinger in last week's special meeting. Employees will not be required to reapply for their current positions. Health Team will do most transports with Grant County continuing to take scheduled transports.

MOTION: Miley/ unanimously approved

- b) Consideration for Approval Notice of Leave Donation Request Applications. (Tabled)

A Motion was made to un-table the Approval Notice of Leave Donation Request Applications and move it to the active agenda.

MOTION: Hagerty/ unanimously approved

A Motion was made to sign the Leave Donation Request Applications.

MOTION: Hagerty/ unanimously approved

8. New Business

- a) Opening of Bids for the installing a concrete pad at the Landes Arts Center.

A Bid was received from Timothy Rohrbaugh in the amount of \$26,989.00. The pad will be used for a storage facility that will benefit WV Theatre East.

A Motion was made to accept the bid from Timothy Rohrbaugh.

MOTION: Miley/ unanimously approved

- b) Consideration for Signature the WV Courthouse Facilities Improvement Authority Grant Application & Resolution.

A Motion was made to approve the signature of the letter to WV Courthouse Facilities Improvement Authority Grant Application & Resolution. The grant would be used to re-cable the courthouse.

MOTION: Miley/ unanimously approved

- c) For consideration employees' status change for Parks & Recreation.

A Motion was made to transition Amy Kisamore from part-time to full-time beginning October 1, 2023.

MOTION: Miley/unanimously approved

- d) Consideration for Approval the appointment of Attorney James Paul Geary II as Fiduciary Commissioner.

A Motion was made to approve the appointment of Attorney James Paul Geary II as Fiduciary Commissioner.

MOTION: Miley/unanimously approved

- e) Consideration for Approval & Signature a Proclamation for National 4-H Week.

A Motion was made to approve and sign a Proclamation for National 4-H Week in remembrance of Martha Garton.

MOTION: Riggleman/unanimously approved

9. Reports from Elected Officials

None

10. Reports from County Commissioners

Commissioner Miley stated that he appreciates Bobby Funk, Jeremy Hottinger and all EMS employees. They have worked hard with the Commission in finding a solution for Grant County EMS. Miley also expressed his thanks to Parks and Recreation for installing new playground equipment at Welton Park. Commissioner Riggleman wonders if there are any upcoming Grants available. Both Commissioner Riggleman and Miley would like to a zip line in Grant County.

Eastern Regional Community Action is looking to partner with counties to build greenhouses to be used in partnership with food pantries.

There were four applicants for the Grant County PSD Water Study. Interviews will be completed in October.

11. Approval of Expenses to be Considered for Payment (bills paid or to be paid, the invoices are available for public review by contacting the Grant County Clerk, 5 Highland Avenue, Petersburg, WV 26847, (304)257-4550)

A Motion was made to approve the expenses.

MOTION: Hagerty/ unanimously approved

12. Adjourn

A Motion was made to adjourn.

MOTION: Miley/ unanimously approved



PRESIDENT

ATTEST:

10/10/23
DATE APPROVED



CLERK OF THE COUNTY COMMISSION

IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

The Grant County Commission hereby orders the following actions taken by the Grant County Clerk, Lora Bennett, in vacation of the County Commission be approved:

1. Wills Lodged in the Clerk's Office:

-None

2. Wills Admitted to Probate:

-Melinda Donovan

3. Qualification Orders Granted in the Following Estates:

EstatePerson Qualifying:

-Elaine VanMeter

-Holly Bennett, Administratrix

-Julie Swick

-Ernest Swick, Administrator

-Melinda Donovan

-Rusty Donovan, Executor

-Sheldon M. Miller II

-Danny Miller, Administrator

4. Ancillary Administrations Granted for the following Decedents:

Estate:Person Qualifying:

-None

5. Small Estate Certificates and Authorizations Granted in the Following Estates:

Estate:Person Qualifying:

-None

Approved this the 26th day of September, 2023.



President

State of West Virginia
County of Grant
5 Highland Avenue
Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Jerry L. Ours**, Assessor hereby makes application for the correction of an erroneous assessment against **Shreve Dennis G. II & Brandy N. in Petersburg Corp.** amounting to \$ 92.54 p h, Class IV being taxes for the year of 2023 on personal property no: 20040336 valued at 8,100 for the following reason:

The Shreve's divorced in 9/28/2020, when they were assessed in 2021 Brandy did not say to remove his name and she got assessed in Hampshire County. Mr. Shreve had to pay the ticket to renew his license because his name was on the ticket. Exonerate to avoid double taxation.

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: **Ticket Number: 304372**

***Exonerate: Value: 8,100 Taxes: \$ 92.54 p h Class IV
Send refund to: Dennis G. Shreve II
7 Raleigh Drive, Petersburg, WV 26847***

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 9/25/23
Taxpayer Date

Angie Z. Ours 9/25/23
Assessor Date

John A. Ours 9/25/23
Prosecuting Attorney Date

Ken Riggs 9/25/23
President Date

State of West Virginia
County of Grant
5 Highland Avenue
Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Jerry L. Ours, Assessor** hereby makes application for the correction of an erroneous assessment against **Subetto, Michael S. & Katherine E.** in **Grant Dist.** amounting to \$ **113.18 p h Class III** being taxes for the year of **2023** on map **171, parcel 2** valued at **14,102** for the following reason:

The taxpayer filed for managed timber and the values for woodland were not removed from his appraisal.

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: **Ticket Number: 2872**

Exonerate: Value: 14,102 Taxes: \$ 113.18 p h Class III

Pay On: Value: 18,918 Taxes: \$ 151.84 p h Class III

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 9/25/23
Taxpayer Date

Jerry L. Ours 9/25/23
Assessor Date

John W. Deane 9/25/23
Prosecuting Attorney Date

By: R. [Signature] 9/25/23
President Date

State of West Virginia
County of Grant
5 Highland Avenue
Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Jerry L. Ours, Assessor** hereby makes application for the correction of an erroneous assessment against **Morgan, Charles A.** in **Milroy Dist.** amounting to **\$ 38.04 p h, Class III** being taxes for the year of **2023** on personal property no: **20160300** valued at **4,740** for the following reason:

Mr. Morgan was double assessed on his mobile home.

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: **Ticket Number: 300000014 S**

Exonerate: Value: 4,740 Taxes: \$ 38.04 p h Class III

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 9/25/23
Taxpayer Date

Jerry L. Ours
Assessor 9/25/23 Date

John A. Schaefer
Prosecuting Attorney / Date 9/25/23

Sp. Ryker
President 9/26/23 Date