

COUNTY COMMISSION OF GRANT COUNTY

5 Highland Avenue
Petersburg, WV 26847
Phone: (304) 257-4422
Fax: (304) 257-9645
Email: administrator@grantcountyv WV.org



COMMISSIONERS: TYSON K. RIGGLEMAN
SCOTTY W. MILEY
KEVIN P. HAGERTY

ADMINISTRATOR: MICHELLE SITES

Regularly Scheduled Meeting Agenda
Location: Courthouse Lower-Level Conference Room
Tuesday, September 8, 2026 @ 9:00am

- 1) Call to Order
- 2) Consent and Approval
 - a) Minutes
 - b) Budget Revisions
 - c) Board Appointments/Removals/Resignations
- 3) Scheduled Appointments
 - a) Jeffrey Teter, EMS Director, to give an update and discuss personnel.
 - b) Peggy Bobo Alt, OEM Director, to discuss the initiation of the CAD hardware refresh.
- 4) Comments from the Public
- 5) Actions of the Clerk & Estates (See Exhibit A1)
- 6) Exonerations (See Exhibit A2)
- 7) Correspondence
 - a) Invitation from Region VIII Planning & Development Council to CEDS Regional Trades Workforce Forum.
 - b) Letter of Retirement from Marcella Hartman.
 - c) Thank you from Tucker Community Foundation.
 - d) Landes Arts Center Meeting Minutes of July 15, 1016.
 - e) Minutes of the Grant County PSD Regular Board Meeting of August 6, 2026.
- 8) Unfinished Business
 - a) Consideration for Approval the Lease Agreement between Seneca Rocks Regional Development Authority and the County Commission of Grant County.
 - b) For Consideration a Funding Request from Star of Hope Family Services.
- 9) New Business
 - a) Consideration for Approval the Poll Worker List as submitted by the Executive Committees.
- 10) Reports from Elected Officials
- 11) Reports from County Commissioners
- 12) Approval of expenses (See Exhibit A3)
(Invoices are available for public review by contacting the Grant County Clerk, 5 Highland Avenue, Petersburg, WV 26847, 304-257-4550)
- 13) Adjourn

Exhibit A

GRANT COUNTY COMMISSION
PETERSBURG, WEST VIRGINIA 26847

GRANT COUNTY COMMISSION MINUTES

Date: September 8, 2026 **Time:** 9:00 a.m.

Location: Conference Room
Grant County Courthouse

Commissioners:

Tyson Riggleman, President
Scotty Miley
Kevin Hagerty

Reporting:

Erin Camp, Grant County Press

1. Call to Order

President Riggleman called the regular meeting to order at 9:00 a.m.

2. Consent and Approval – County Administrator

a. Minutes

- Presented for approval were the minutes from the meeting held on August 25, 2026.

A motion was made to approve the minutes.

MOTION: Hagerty / unanimously approved

b. Budget Revisions

- None

c. Board Appointments/Removals/Resignations

- The following re-appointments were presented:

- o Abby Kifer was re-appointed to Parks & Recreation Board.
- o Sonny Crites was re-appointed to Eg11 Advisory Board.

A motion was made to accept the re-appointments above.

MOTION: Miley / unanimously approved

3. Scheduled Appointments

- a) Jeffrey Teter, EMS Director, to give an update and discuss personnel.

Jeffrey Teter, EMS Director, appeared before the commission to provide a monthly update on revenue, expenditures, billing, calls, transports, mutual aide, equipment, station, policies, ambulances, preventative maintenance, and hiring personnel for the month of August 2026.

A motion was made to go into Executive Session per WV Code 6-9a-4.

MOTION: Hagerty / unanimously approved

A motion was made to exit Executive Session with no action taken.

MOTION: Hagerty / unanimously approved

- b) Peggy Bobo Alt, OEM Director, to discuss the initiation of the CAD hardware refresh.

Peggy Bobo Alt, OEM Director, appeared before the Commission to initiate the CAD hardware refresh. It has been nearly six years since the last refresh. They will do all equipment installation.

4. Comments from the Public

- None

5. Actions of the Clerk, Exonerations, Estates (See Exhibit A1)

A motion was made to approve Actions of the Clerk Exhibit A1.

MOTION: Miley / unanimously approved

6. Exonerations (See Exhibit A2)

A motion was made to approve Exonerations Exhibit A2.

MOTION: Miley / unanimously approved

7. Correspondence

- a) Invitation from Region VIII Planning & Development Council to DEDS Regional Trades Workforce Forum.
- b) Letter of Retirement from Marcella Hartman.
- c) Thank you from Tucker Community Foundation.
- d) Landes Arts Center Meeting Minutes for July 15, 2026.
- e) Minutes of the Grant County PSD Regular Board Meeting for August 6, 2026.

8. Unfinished Business

- a) Consideration for Approval the Lease Agreement between Seneca Rocks Regional Development Authority and the County Commission of Grant County.
- b) For Consideration a Funding Request from Star of Hope Family Services.

9. New Business

- a) Consideration for Approval the Poll Worker List as submitted by the Executive Committees.

A motion was made to approve the Poll Worker List submitted by the Executive Committees. Let the record show that Commissioner Hagerty abstained from the vote.

MOTION: Miley / unanimously approved

10. Reports from Elected Officials

- None

11. Reports from County Commissioners

President Rigglesman reported there is an ad in Grant County Press for the open position in Parks & Recreation /Maintenance. We are getting close to putting Christmas lights up soon. Jay Kuykendall is working on purchasing more lights.

12. Approval of Expenses to be Considered for Payment (See Exhibit A3)

All invoices are available for public review by contacting the Grant County Clerk, 5 Highland Avenue, Petersburg, WV, 26847, 304-257-4550.

A motion was made to approve the expenses.

MOTION: Miley / unanimously approved

13. Adjourn

A motion was made to adjourn.

MOTION: Hagerty / unanimously approved

ATTEST:



CLERK OF THE COUNTY COMMISSION


PRESIDENT

9/22/26
DATE APPROVED

IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA
The Grant County Commission hereby orders the following actions taken by the Grant County

Clerk, Lora Bennett, in vacation of the County Commission be approved:

1. Wills Recorded in the Clerk's Office:

- Garry P. Cattafesta

2. Wills Admitted to Probate:

- Harry Richard McCulloh

3. Qualification Orders Granted in the Following Estates:

<u>Estate</u>	<u>Person Qualifying:</u>
• Elizabeth A. Judy	Megan E. O'Dell, Administratrix

4. Ancillary Administrations Granted for the following Decedents:

<u>Estate</u>	<u>Person Qualifying:</u>
• None	

5. Small Estate Certificates and Authorizations Granted in the Following Estates:

<u>Estate</u>	<u>Person Qualifying:</u>
• Harry Richard McCulloh	Deborah McCulloh Judy, Successor
• Margaret I. Weaver	Harry B. Weaver, III, Successor

Approved this 8th day of September, 2026.


President

Exhibit A-1

Waiver of Final Settlement for the following:

- Randall A. Rohrbaugh

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IN THE COUNTY COMMISSION OF PENDLETON COUNTY, WEST VIRGINIA

In the Matter of the Estate of Randall Allen Rohrbaugh

Grant County
Lora A. Bennett, Clerk
Instrument 20260002327
09/08/2026 @ 10:42:34 AM
FIN ADCT & WAIVER (SHORT ADM)
Book 72 @ Page 258
Pages Recorded 2

WAIVER OF FINAL SETTLEMENT

STATE OF WEST VIRGINIA,

COUNTY OF GRANT, to wit,

Helen Victoria Rohrbaugh, as Executrix of the Estate of Randall Allen Rohrbaugh, being
first duly sworn, deposes and says that:

1. I am the duly appointed and acting personal representative of the Estate of Randall Allen Rohrbaugh.
2. That the estate was under the amount of the Federal Unified Credit and there is no Federal or State tax liability.
3. More than sixty (60) days have elapsed since the filing of any notice required by Section 1, Article 2, Chapter 44, of the West Virginia Code as Amended.
4. The time for filing claims against the estate has expired.
5. No unknown and unpaid claims exists against this estate.



President, County Commission
9/8/26

Date Approved

6. All heirs and distributees have been advised of the shares to which each is entitled from the above referenced estate, each has received the same, and no objection has been made to the same.

7. All property to which each beneficiary is entitled to has been or, upon approval of this settlement will be delivered to said beneficiary.

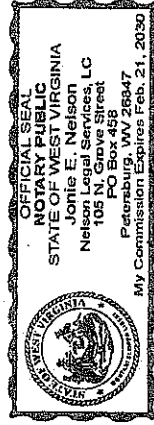
August 11, 2026
Date

Helen Victoria Rohrbaugh
Helen Victoria Rohrbaugh
Administrator of the Estate of Randall Allen Rohrbaugh

STATE OF WEST VIRGINIA
COUNTY OF GRANT, to-wit:

I, Jonie E. Nelson, a Notary Public in and for the County and State aforesaid, do hereby certify that Helen Victoria Rohrbaugh, individually and in her capacity as the Executrix of the Estate of Randall Allen Rohrbaugh, whose name is signed to the foregoing writing, bearing date the 11th day of August, 2026, has this day acknowledged the same before me in my said County and State.

Given under my hand this 11 day of August, 2026.
My commission expires: 2-21-2030



Jonie E. Nelson
Notary Public

Exhibit A-2

Exonerations for the following:

- The Nature Conservancy
 - The Nature Conservancy
 - The Nature Conservancy
 - The Nature Conservancy
 - Michael J. & Virginia K. Grapes
-

State of West Virginia
County of Grant
5 Highland Avenue
Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, *Elizabeth Mallow*, Assessor hereby makes application for the correction of an erroneous assessment against *The Nature Conservancy* in *Union Dist.* amounting to \$ 703.47 p h Class III being taxes for the year of 2025 on *Map 325 parcel 1* assessed value of 90,420 for the following reason:

The Nature Conservancy is tax exempt according to the Internal Revenue Service. Approved award letters enclosed.

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: *Ticket #: 12866*

Exonerate: Value: 90,420 Taxes: \$ 703.47 p h Class III

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 8/26/26
Taxpayer Date

Elizabeth Mallow 8/26/26
Assessor Date

John S. Stevens
Prosecuting Attorney Date

By R. R. Rife 9/8/25
President Date

State of West Virginia
County of Grant
5 Highland Avenue
Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Elizabeth Mallow, Assessor** hereby makes application for the correction of an erroneous assessment against **The Nature Conservancy in Union Dist.** amounting to **\$ 220.49 p h Class III** being taxes for the year of **2025** on **Map 345 parcel 2** assessed value of **28,340** for the following reason:

The Nature Conservancy is tax exempt according to the Internal Revenue Service. Approved award letters enclosed.

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: **Ticket #: 12867**

Exonerate: Value: 28,340 Taxes: \$ 220.49 p h Class III

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 8/26/26
Taxpayer Date

Elizabeth Mallow
Assessor 8/26/26 Date

[Signature]
Prosecuting Attorney Date

[Signature]
President 7/18/25 Date

State of West Virginia
County of Grant
5 Highland Avenue
Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Elizabeth Mallow, Assessor** hereby makes application for the correction of an erroneous assessment against **The Nature Conservancy in Union Dist.** amounting to \$ 772.56 p h Class III being taxes for the year of 2026 on **Map 325 parcel 1** assessed value of 99,300 for the following reason:

The Nature Conservancy is tax exempt according to the Internal Revenue Service. Approved award letters enclosed.

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: **Ticket #: 12888**

Exonerate: Value: 99,300 Taxes: \$ 772.56 p h Class III

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 8/26/26
Taxpayer Date

Elizabeth Mallow
Assessor 8/26/26 Date

John S. Stevens
Prosecuting Attorney Date

W. R. Kopp
President 8/18/26 Date

State of West Virginia
County of Grant
5 Highland Avenue
Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Elizabeth Mallow, Assessor** hereby makes application for the correction of an erroneous assessment against ***The Nature Conservancy*** in ***Union Dist.*** amounting to ***\$ 240.17 p h Class III*** being taxes for the year of ***2026*** on ***Map 345 parcel 2*** assessed value of ***30,870*** for the following reason:

The Nature Conservancy is tax exempt according to the Internal Revenue Service. Approved award letters enclosed.

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: ***Ticket #: 12889***

Exonerate: Value: 30,870 Taxes: \$ 240.17 p h Class III

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 8/26/26
Taxpayer Date

Elizabeth Mallow
Assessor 8/26/26 Date

John S. Lewis
Prosecuting Attorney Date

Ly R. Rife
President 8/8/26 Date

State of West Virginia
County of Grant
5 Highland Avenue
Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, *Elizabeth A. Mallow*, Assessor hereby makes application for the correction of an erroneous assessment against *Grapes, Michael J. & Virginia K. in Milroy Dist.* amounting totaling of \$ 72.01 p h Class III being taxes for the year 2026 on *personal property account 20220442* with an assessed value of 9,255 for the following reason:

Taxpayers did not file return for 2026 but the office deputy copied the 2025 return that was sent back unsigned. The taxpayers had divorced and will pay on supplements separately.

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered that said the applicant is exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: *Ticket # 302048*

Exonerate: Value: 9,255 Taxes: \$ 72.01 p h, Class III

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File: 8/31/2026
Taxpayer Date

Elizabeth Mallow
Assessor Date

John S. Stevens
Prosecuting Attorney Date

Ken R. Rife
President Date

A		B	C	E	F	G
		LIST OF ELECTION OFFICIALS				BOOK 030
1		GENERAL ELECTION				
2		3-Nov-26				
3						
4						
5	Republican		PRECINCT	Democrat		
6						
7	Michelle Dolly	RM		Jesse Hedrick (N)		
8	Danny Cooper		1	Kelle Miller	M	
9	Linda Cooper					
10						
11	Janet Crites			Paula Freeman	RM	
12	Darius Stark	M	2			
13	Mary Hawk					
14						
15	Leon Alt			Michael Hannum (N)	RM	
16	Bev Scott		4	Sheila Gordan		
17	Michael Reel	M				
18						
19	Chuck Boggs	M		Sheri Arbogast	RM	
20	Shelly Rummer		5	Roy Mullenax		
21	Heather Addams					
22						
23	Shirley Bergdoll			Lynsey Berg	RM	
24	Teresa Donaldson	M	6			
25	Darlene Turner					
26						
27	Barbara Porter			Anna Goldizen		
28	Kathy Locke	M	7	Barb DiBenedetto	RM	
29	Paula Weese					
30						
31	Sandy Hedrick	RM		Tammy Barger		
32	Wanda Morris-Kuh		8	Kristina Goldizen (N)	M	
33	Joy Darlene Berg					
34						
35	Dorinda Bomboy	RM		David Bomboy	M	
36	Angela Lambka		10	Trudy Gaither		
37	Pam Nash					
38						
39	Jennifer Funk			Cindy Brennan (N)	RM	
40	Debbie Rexrode	M	11	Elizabeth Hannum		
41	Vanessa Strawderman					
42						
43	Randy Cosner					
44	Paula Rohrbaugh	M	11A			
45	Rhonda Rohrbaugh					
46						
47	Denise George					
48	Dana Keplinger		12	Bobbie Rexroad	RM	
49	Betty Rohrbaugh	M				
50						
51	Ed Fischer	M		Sheila VanMeter	RM	
52	Jessica Hagerty		13			
53	Beth Mallow					
54						
55				Jenny Harman	RM	
56	Doris Mongold	M	14	Francis Kessel		
57	Charles Shreve					
58						
59	Donna Collette	RM				
60	Stacey Shuck		15	Dorothy Martino	M	
61	Caleb George					
62						
63	Republican Alternates			Democratic Alternates		
64	Janice Hinebaugh					
65	MaryAnn Bennett					
66	Kevin Hagerty					
67						
68						
69						
70						
71	APPROVED THIS THE 8th DAY OF SEPTEMBER, 2026					
72	IN OPEN SESSION			President, GRANT COUNTY COMMISSION		
73						

		Grant County Commission	Meeting Date:	Exhibit A-3
			9/8/2026	Page 1 of 4
		<u>Name</u>	<u>Memo</u>	<u>Amount</u>
		E-911		
9/8/2026	3913	ESRI	GIS Mapping	\$2,269.50
9/8/2026	3914	Frontier Communications	304-189-1270-102207-4	\$548.52
9/8/2026	3915	Hardy Telecommunications	20004358276	\$563.64
9/8/2026	3916	NGA 911	192731	\$1,349.79
		Assessor Valuation		
		**OUT-OF-ORDER		
9/8/2026	2931	PAID 7/14/2026		
	*2932	Sheriff of Grant Co	Refund for check lost in mail	\$510.00
	*2932	PAID 7/14/26		
		*Duplicate Check number -	Switched banks so number duplicated	
		2933	PAID 7/14/26	
		2934	PAID 7/14/26	
		2935	PAID 7/14/26	
		2936	PAID 7/28/26	
		2937	PAID 7/28/26	
		2938	PAID 7/28/26	
		2939	PAID 8/11/26	
		2940	PAID 8/25/26	
		2941	PAID 8/25/26	
		2942	PAID 8/25/26	
		2943	PAID 8/25/26	
9/8/2026	2944	Allegheny Builders LLC	Install Signs/Advertisement	\$3,150.00
9/8/2026	2945	GST	Network Support	\$1,020.00
9/8/2026	2946	Riverview Consulting	Contract Wages/Rexrode	\$1,400.00

	Grant County Commission		Meeting Date: 9/8/2026	Page 3 of 4	Exhibit A-3
9/8/2026	117497	Bound Tree Medical	GCA Supplies	\$4,941.15	
9/8/2026	117498	C & B Auto Parts	Auto Supplies for Shop	540.87	
9/8/2026	117499	City of Petersburg	Water-Annex/CH/Kennel/HD/EXT/OIDCH/Shop	1100.08	
9/8/2026	117500	De Lage Landen	Copier Rental	\$673.75	
9/8/2026	117501	Grant County Press	Public Law	\$67.14	
9/8/2026	117502	Grove St. Tech Repair	Shop Auto	\$208.08	
9/8/2026	117503	Grove St. Tech Repair	Auto Inspection	\$120.65	
8/25/2026	117504	Grant County Press	To Replace VOIDED Check # 117419 pd 8/25/26	\$661.55	
9/8/2026	117505	Hardy Co CPR & Training	Provider Course	\$150.00	
9/8/2026	117506	JH Consulting	Project Management	\$5,500.00	
9/8/2026	117507	Medical Claims Assist Inc	Medical Billing GCA	\$2,908.04	
9/8/2026	117508	Mineral Co Comm Correct.	Sept Monthly Match	\$3,392.83	
9/8/2026	117509	Mountainview Vet	Spray	\$322.10	
9/8/2026	117510	Petersburg Electronics		\$11.99	
9/8/2026	117511	Pye Barker Fire & Safety	Annual Inspection	\$124.95	
9/8/2026	117512	QH Design	Tshirts	\$506.00	
	117513	VOID	VOID		
9/8/2026	117514	Quill	Supplies	\$87.10	
	117515	VOID	VOID		
	117516	VOID	VOID		
	117517	VOID	VOID		
9/8/2026	117518	Roberts Oxygen Co.	Oxygen Rental	\$565.14	
9/8/2026	117519	Software Systems	Main Charge/Tax Statements	\$1,471.72	
9/8/2026	117520	Stericycle Inc.	OSHA Subscription	\$239.50	
9/8/2026	117521	Superior Laundries	Supplies	\$168.12	
9/8/2026	117522	WB Mason	Custodial Supplies	\$898.43	
9/8/2026	117523	Woltes Garage LLC	Car Serviced	\$58.75	
9/8/2026	117524	WVACO	Vision/Dental Employee Insurance	\$2,989.00	
9/8/2026	117525	WV Div Corr/Rehab	Inmate Days	\$24,502.10	
9/8/2026	117526	Glottely Tire	Inspection	\$19.00	

		Grant County Commission	Meeting Date: 9/8/2026	Page 4 of 4	Exhibit A-3
		General County			
9/8/2026	117527	Weimer Ford	Ford F-150	\$9,188.54	
9/8/2026	117528	A & S Enterprises	Toilet Rental	\$760.00	
9/8/2026	117529	Brewer & Co.	Fire Alarm Inspection	\$1,120.00	
9/8/2026	117530	Gloffely Tire	Dumptruck Tires	\$797.64	
9/8/2026	117531	Holtzman Oil	Fuel	\$1,547.27	
9/8/2026	117532	AT&T	911 Cell Phone	\$1,689.13	
9/8/2026	117533	J & K Pest Control	Ext Office	\$205.00	
9/8/2026	117534	Mosquito & Pest Auth	Camp Echo	\$200.00	
9/8/2026	117535	Mt. Top PSD	GCA MTOPLIB/MTOPCOMCTR	\$157.42	
9/8/2026	117536	Potomac Edison	DayPark/Ext Office Electric	\$2,368.59	
9/8/2026	117537	Quill LLC	Lysol Wipes	\$65.36	
9/8/2026	117538	Quill LLC	Sharpie	\$6.79	
9/8/2026	117539	Shrimps Garage	Auto Repair	\$420.00	
9/8/2026	117540	Simmons Parts & Service	Auto / Linkage Clip	\$565.31	
9/8/2026	117541	Software Systems	Level 2 Main Charge	\$64.00	
9/8/2026	117542	Southern Garrett Co.	Medic Assist	\$200.00	
9/8/2026	117543	State Tax Dept.	Equipment	\$2,523.81	
9/8/2026	117544	Winsupply Harrisonburg	Maintenance Supplies	\$358.03	
9/8/2026	117545	WVCoRP	Risk Pool Ins.	\$26,890.75	
			WVCPRRB: WV Consolidated Public Retirement Board		
			GCA: Grant County Ambulance		
			CH: Courthouse		
			LAC: Landes Art Center		
			MMF: Michael Memorial Field		
			OES: Office of Emergency Services		
			CVB: Convention Visitor's Bureau		
			GCHD: Grant County Health Dept.		
			SRDA: Seneca Rocks Development Auth.		
			PA: Prosecuting Attorney		