

**GRANT COUNTY COMMISSION
PETERSBURG, WEST VIRGINIA 26847**

GRANT COUNTY COMMISSION MINUTES

Date: July 11, 2019
Courthouse

Time: 8:30 a.m. **Location:** Conference Room
Grant County

Commissioners:
Doug Swick
Jeff Berg
Scotty Miley (via telephone)

Reporting:

AGENDA ITEM: Commissioner Swick called the special meeting to order at 8:30 a.m.

AGENDA ITEM: CDBG (Broadband Grant) MOU

DISCUSSION: Commissioner Swick asked for a Motion permitting the President to sign the MOU for the Broadband Grant.

ACTION: A Motion was made to sign the MOU for the Broadband Grant. **MOTION:** Berg-Miley

AGENDA ITEM: CDBG (Broadband Grant) Notice to Bid

DISCUSSION: Commissioner Swick asked for a Motion permitting the President to sign the Notice to Bid.

ACTION: A Motion was made to sign the Notice to Bid for the Broadband Grant. **MOTION:** Berg-Miley

AGENDA ITEM: CDBG (Broadband Grant) Approval of RFP

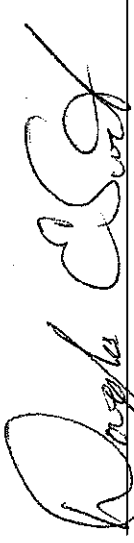
DISCUSSION: The RFP was written by Tammy Kitzmiller. This document does not need to be signed; however, it does need to be approved by the Commission. Commissioner Miley stated that the document states on one page that inquiries should be made to Tammy Kitzmiller and another page states that inquiries should be made to the County Commission. Ms. Kitzmiller stated she felt it would be easier if all inquiries were directed to her.

Commissioner Miley stated that the document requires the company performing the work to have three years of experience. Ms. Kitzmiller stated that this was standard and recommended by the WV Development Office and the WV Broadband Enhancement Council. Commissioner Miley stated that the document states that the background of the company must be checked in order to make certain the company is in financial position to perform the work. He asked Ms. Kitzmiller if references would be checkd. Ms. Kitzmiller stated that a company submitting a bid package must include financial information, company history and references for similar projects that they have completed.

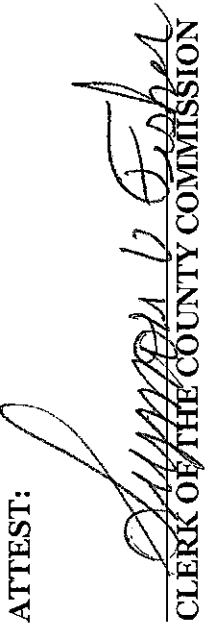
ACTION: A Motion was made to approve the RFP with the change to reflect that all inquiries be directed to Tammy Kitzmiller, Development Authority Director. **MOTION:** Miley-Berg

AGENDA ITEM: Adjournment

ACTION: There being no further business before the Commission, the meeting adjourned. **MOTION:** Berg-Miley


PRESIDENT

ATTEST:


CLERK OF THE COUNTY COMMISSION

7-23-19
DATE APPROVED