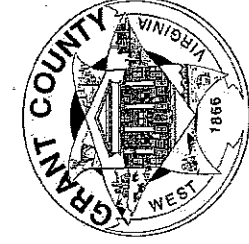


COUNTY COMMISSION OF GRANT COUNTY

5 Highland Avenue
Petersburg, WV 26847
Phone: (304) 257-4422
Fax: (304) 257-9645
Email: administrator@grantcountywv.org



COMMISSIONERS: SCOTTY W. MILEY
KEVIN P. HAGERTY
TYSON K. RIGGLEMAN

ADMINISTRATOR: MICHELLE SITES

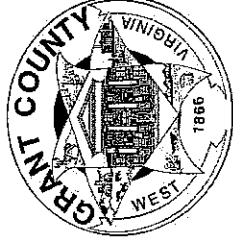
Regularly Scheduled Meeting Agenda
Location: Courthouse Lower-Level Conference Room
Tuesday, January 13, 2026 @ 9:00am

- 1) Call to Order
- 2) Consent and Approval
 - a) Minutes
 - b) Budget Revisions
 - c) Board Appointments/Removals/Resignations
- 3) Comments from the Public
- 4) Scheduled Appointments
 - a) Sheriff Steve Wrathford to discuss budget, contracts and evidence room.
- 5) Actions of the Clerk & Estates (See Exhibit A1)
- 6) Exonerations (See Exhibit A2)
- 7) Correspondence
 - a) Notice of Cancellation of the bond in the amount of \$46,200 between Black Rock Wind Force LLC, Berkley Surety and the Grant County Commission.
 - b) Letter from the WV Economic Development in reference to the in on-site inspections of Welton and Turner Parks.
 - c) Letter from the WV Tax Division in reference to the Assessor's Proposed Valuation Fund Budget.
 - d) Minutes of the Grant County PSD Regular Board Meeting of November 20, 2025.
- 8) Unfinished Business
 - a) Consideration for Signature the Land Owner Agreement requesting a minor corporation boundary line adjustment from the City of Petersburg.
- 9) New Business
 - a) Consideration for Approval the Memorandum of Understanding concerning use of the Woodchuck Trailer Mounted Chipper between the Region VIII Solid Waste Authority and the Grant County Commission.
 - b) Consideration for Signature the 2026 Dumpster Rental Contract for Camp Echo with Hott Disposal Service Inc.
 - c) Consideration for Signature the FY27 Records Management & Preservation Board Grant Application & Resolution.
 - d) Consideration for Signature the Application for the West Virginia Spay Neuter Assistance Program.
 - e) For Consideration Surplus of Equipment.

Exhibit A

COUNTY COMMISSION OF GRANT COUNTY

5 Highland Avenue
Petersburg, WV 26847
Phone: (304) 257-4422
Fax: (304) 257-9645
Email: administrator@grantcountywv.org



COMMISSIONERS: SCOTTY W. MILEY
KEVIN P. HAGERTY
TYSON K. RIGGLEMAN
ADMINISTRATOR: MICHELLE SITES

Regularly Scheduled Meeting Agenda
Location: Courthouse Lower-Level Conference Room
Tuesday, January 13, 2026 @ 9:00am

10) Reports from Elected Officials

11) Reports from County Commissioners

12) Approval of expenses (See Exhibit A3)

(Invoices are available for public review by contacting the Grant County Clerk, 5 Highland Avenue, Petersburg, WV 26847, 304-257-4550)

13) Adjourn

Exhibit A

GRANT COUNTY COMMISSION
PETERSBURG, WEST VIRGINIA 26847
GRANT COUNTY COMMISSION MINUTES

Date: January 13, 2026 **Time:** 9:00 a.m. **Location:** Conference Room
Grant County Courthouse

Commissioners:

Tyson Riggleman, President
Scotty Miley
Kevin Hagerty

Reporting:

Erin Camp, Grant County Press

Michelle Sites, County Administrator

1. Call to Order

President Riggleman called the regular meeting to order at 9:00 a.m.

2. Consent and Approval – County Administrator

a. Minutes

- Presented for approval were the minutes from the meeting held on December 19, 2025.

A motion was made to approve the minutes.

MOTION: Hagerty / unanimously approved

b. Budget Revisions

- None

c. Board Appointments/Removals/Resignations

- None

3. Comments from the Public

Mr. Richard Dennis would like to congratulate the new President of Grant County Commission, Tyson Riggleman. Thanks to the past President of Grant County Commission, Kevin Hagerty for everything he did.

4. Scheduled Appointments

- a) Sheriff Steve Wrathford to discuss budget, contracts and evidence room.

Sheriff Wrathford appeared before the Commission to discuss budget, contract payments and a new evidence room.

Commissioner Riggleman and Sheriff Wrathford discussed the evidence room currently in the basement of the ANNEX. Mr. Wrathford and Mr. Parsons discussed putting up some walls and a door in the mechanical room to make a 7 x 8 evidence room.

Sheriff Wrathford stated the Sheriff's Department handled 5,203 calls, WV State Police 893 calls and City of Petersburg 41 calls from Grant Com 911 dispatch. He recently went to the City Office to discuss hiring officers. The City of Petersburg will have one full-time officer and three to four part-time officers.

5. Actions of the Clerk, Exonerations, Estates (See Exhibit A1)

A motion was made to approve Actions of the Clerk Exhibit A1.

MOTION: Miley / unanimously approved

6. Exonerations (See Exhibit A2)

There were no Exonerations.

7. Correspondence

- a) Notice of Cancellation of the bond in the amount of \$46,200 between Black Rock Wind Force LLC, Berkley Surety and the Grant County Commission.
- b) Letter from the WV Economic Development in reference to the on-site inspections of Welton and Turner Parks.
- c) Letter from the WV Tax Division in reference to the Assessor's Proposed Valuation Fund.
- d) Minutes of the Grant County PSD Regular Board Meeting of November 20, 2025.

8. Unfinished Business

- a) Consideration for Signature the Land Owner Agreement requesting a minor corporation boundary line adjustment from the City of Petersburg.

9. New Business

- a) Consideration for Approval the Memorandum of Understanding concerning use of the Woodchuck Trailer Mounted Chipper between the Region VIII Solid Waste Authority and the Grant County Commission.

A motion was made to approve the Memorandum of Understanding concerning use of the Woodchuck Trailer Mounted Chipper.

MOTION: Miley / unanimously approved

- b) Consideration for Signature the 2026 Dumpster Rental Contract for Camp Echo with Hott Disposal Service Inc.

A motion was made to approve the signature of the 2026 Rental Contract for Camp Echo with Hott Disposal Service Inc.

MOTION: Hagerty / unanimously approved

- c) Consideration for Signature the FY27 Records Management & Preservation Board Grant Application & Resolution.

A motion was made to approve the signature of the FY27 Records Management & Preservation Board Grant Application & Resolution.

MOTION: Miley / unanimously approved

- d) Consideration for Signature the Application for the West Virginia Spay Neuter Assistance Program.

A motion was made to approve the Signature of the Application for the West Virginia Spay Neuter Assistance Program.

MOTION: Hagerty / unanimously approved

- e) For Consideration Surplus of Equipment.

A Motion was made to approve the Surplus of Equipment for trash.

MOTION: Hagerty / unanimously approved

10. Reports from Elected Officials

Lora Bennet, Grant County Clerk, reported the new shelving was installed in the records room. The filing period for Candidate Registrations was opened on January 12th and will close at midnight, January 31st.

11. Reports from County Commissioners

Commissioner Hagerty received a Thank You for the donation to help purchase new uniforms for Petersburg High School Band.

Commissioner Riggleman received an email from MicroLogic regarding an Easement for the property close to the bridge. Maysville Volunteer Fire Department will be holding their annual event on Saturday, January 17, 2026. He also expressed concern about how to handle the county systems and support since GST was bought out. Commissioner Miley suggested they speak to Bradley Goldizen, Assistant Prosecuting Attorney, on how to handle the contract we have with GST. Commissioner Riggleman wishes to host another meeting outside of the courthouse. Commissioner Hagerty suggested Mount Storm and either Maysville, Dorcas or Landes.

Commissioner Miley said the County land by the 911 Center has been used for training services in the past. Issac Bergdoll, West Virginia Forestry, asked for permission to do instructional videos there for Forestry Services training.

12. Approval of Expenses to be Considered for Payment

(All invoices are available for public review by contacting the Grant County Clerk, 5 Highland Avenue, Petersburg, WV 26847, (304) 257-4550)

■ A motion was made to approve the expenses.

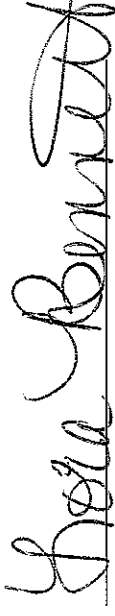
MOTION: Hagerty/ unanimously approved

13. Adjourn

A motion was made to adjourn.

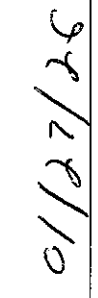
MOTION: Miley / unanimously approved

ATTEST:



CLERK OF THE COUNTY COMMISSION


PRESIDENT


DATE APPROVED

IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

The Grant County Commission hereby orders the following actions taken by the Grant County Clerk, Lora Bennett, in vacation of the County Commission be approved:

1. Wills Recorded in the Clerk's Office:

- Louise Elva Vance

2. Wills Admitted to Probate:

- Roger L. Cullers
- Grant Edward Kimble
- Helen L. Hedrick

3. Qualification Orders Granted in the Following Estates:

<u>Estate</u>	<u>Person Qualifying:</u>
• Don Edward Ertel	Trevor Harman, Administrator
• Roger Lee Cullers	Jeremy Bolyad, Executor
• Stanley Harold Layman	Clarice Ann Moreland, Administratrix
• Grant Edward Kimble	Gary Thorne, Executor
• Betty Maxine Thorne	Rodney W. Thorne, Administrator
• Helen Louise Hedrick	Kathy J. Hedrick, Executrix

4. Ancillary Administrations Granted for the following Decedents:

<u>Estate</u>	<u>Person Qualifying:</u>
• Jerry Edward Penn	James Paul Geary, II, Affiant

5. Small Estate Certificates and Authorizations Granted in the Following Estates:

<u>Estate</u>	<u>Person Qualifying:</u>
• Orlando Conway Kesner	John Brennan, Successor

Approved this 13th day of January, 2026.


President

Exhibit A-1

Waiver of Final Settlement for the following:

- James Franklin Brewster
- Carl R. Cooper, Sr.
- Donald A. Crites

IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

In the Matter of The Estate of James Franklin Brewster

WAIVER OF FINAL SETTLEMENT

Kimberly S. Brewster, being first duly sworn, deposes and says that:

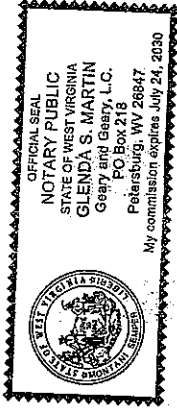
- (1) She is the duly appointed Administratrix of the Estate of James Franklin Brewster.
- (2) That the Estate was under the amount of the Federal Unified Credit and there is no Federal or State tax liability.
- (3) More than sixty (60) days have elapsed since the filing of any notice required by Section 1, Article 2, Chapter 44, of the West Virginia Code as amended.
- (4) The time for filing claims against this estate has expired.
- (5) No unknown and unpaid claims exist against this estate.
- (6) All heirs and distributees whose signatures appear below have been advised of the share or shares to which each is entitled from the above-referenced Estate.

Kimberly S. Brewster
Kimberly S. Brewster, Administratrix of
the Estate of James Franklin Brewster

STATE OF WEST VIRGINIA,
COUNTY OF GRANT, TO-WIT:

Taken, subscribed and sworn to before the undersigned by Kimberly S. Brewster,
Administratrix, in the County aforesaid this the 29th day of December, 2025.

My commission expires July 24, 2030.



Notary Public, County

Lora A. Bennett, Clerk
Instrument 20250000134
01/15/2026 @ 10:11:09 AM
FIN ACCT & WAIVER (SHORT ADM)
Book 71 @ Page 410
Pages Recorded 2

BENEFICIARY:

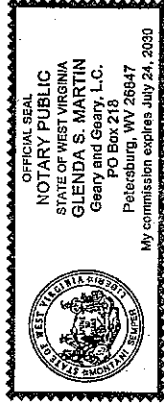
Kimberly S. Brewster
Kimberly S. Brewster

STATE OF WEST VIRGINIA,
COUNTY OF GRANT, TO-WIT:

The foregoing Waiver and Application for Short Form Settlement was acknowledged
before me this the 29th day of December, 2025, by Kimberly S. Brewster.

My commission expires July 24 2030

Glenda S. Martin
Notary Public



James Franklin Brewster
President, County Commission
01/13/26
Date Approved

GEARY AND GEARY L.C.
ATTORNEYS AT LAW
P.O. BOX 218
TERSBURG, WEST VIRGINIA
26047-0218

Estate of James Franklin Brewster

State of West Virginia



County of Grant, ss:

Waiver of Final Settlement

An inheritance tax release, if required, having been filed with the Clerk of the Grant County Commission, West Virginia; More than (60) days having elapsed since the filing of any notice required by §44-2-1 of the West Virginia Code, as amended; and based upon the affidavit of the personal representative in this estate, which affidavit is made a part hereof; We, the undersigned, being the beneficiaries and/or executor/rix of said estate do hereby waive the final settlement in this estate.

CARL R COOPER SR.	
DECEASED	
CARL RUSSEL COOPER JR.	<u>Carl R Cooper Jr</u> (L.S.)
EXECUTOR	
CARL RUSSEL COOPER JR.	<u>Carl R Cooper Jr</u> (L.S.)
SON	
REBECCA ANN HASLACKER	<u>Rebecca Haslacker</u> (L.S.)
DAUGHTER	

L. P. Drake
President, County Commission
01/13/25
Date Approved

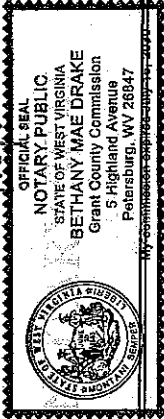
Grant County
Lora A. Bennett, Clerk
Instrument 202600000135
01/15/2026 @ 10:11:10 AM
FIN ACCT & WALVER (SHORT ADM)
Book 71 @ Page 412
Pages Recorded 1

STATE OF West Virginia

COUNTY OF Grant, to-wit

The foregoing instrument was acknowledged before me this 14th day of January, 2025.

My Commission expires: 7/16/2025 Bethany Mae Drake
Notary Public





State of West Virginia

County of Grant, ss:

Waiver of Final Settlement

An inheritance tax release, if required, having been filed with the Clerk of the Grant County Commission, West Virginia; More than (60) days having elapsed since the filing of any notice required by §44-2-1 of the West Virginia Code, as amended; and based upon the affidavit of the personal representative in this estate, which affidavit is made a part hereof; We, the undersigned, being the heirs and/or administrator/rix of said estate do hereby waive the final settlement in this estate.

DONALD A CRITES	
DECEASED	
BARBARA J CRITES	<u>Barbara J. Crites (L.S.)</u>
ADMINISTRATRIX	
BARBARA J CRITES	<u>Barbara J. Crites (L.S.)</u>

[Signature]
President, County Commission
01/13/26
Date Approved

Grant County
Lora A. Bennett, Clerk
Instrument 202600000136
01/15/2026 @ 10:11:11 AM
FIN ACCT & WAIVER (SHORT ADM)
Book 71 @ Page 413
Pages Recorded 1

STATE OF West Virginia
COUNTY OF Grant, to-wit

The foregoing instrument was acknowledged before me this 29th day of December, 2025.

My Commission expires: 7/16/2030 Bethany Drake



Notary Public

Exhibit A-2

Exonerations

- None

Misc Accounts

Grant County Commission

Meeting Date: 01.13.2026

Exhibit A-3

Page 1 of 4

Date Approved	Check #	Name	Memo	Amount
1/13/2026	919	Grant Co. Sheriff	Home Confinement	\$70.00
1/13/2026	920	SuperCom Inc	Invoice # 2469	\$100.75
1/13/2026	203	Cody Entertainment Group	July 4th Contract	\$2,500.00
1/13/2026	2319	Frontier	Grant County Coord 304-257-9501	\$75.26
1/13/2026	2320	Frontier	Magistrate Phone	\$7.98
1/13/2026		Assessor Valuation		
1/13/2026	2886	Docco	Copier	\$52.15
1/13/2026	2887	River View Consulting	V. Rexrode contract	\$1,400.00
1/13/2026	2888	Sheriff of Grant County	Payroll Benefits	\$44,507.34
1/13/2026	2889	Software Systems	Maintenance Charge/Assessor	\$88.70
1/13/2026	2890	WB Mason	Office Supplies	\$321.26
1/13/2026	2891	WVACP	2026 Conference of Counties Registration	\$250.00
		Concealed Weapons		
	JV	WV State Police	Concealed Weapon Permits	\$375.00
		E911		
1/13/2026	3802	Amanda Dove	Travel Expense	\$13.30
1/13/2026	3803	AT & T	Phone Charges	\$72.34
1/13/2026	3804	Frontier Communications	Phone Charges	\$203.35
1/13/2026	3805	Frontier Communications	Phone Charges	\$548.52
1/13/2026	3806	VOID		
1/13/2026	3807	Frontier Communications	Phone Charges	\$1,570.94
1/13/2026	3808	Frontier Communications	Phone Charges	\$21.80
1/13/2026	3809	Hardy Telecommunications	Phone Charges	\$536.55
1/13/2026	3810	V & W Supply	Mt. Storm Tower	\$12.41
		General School		
1/13/2026	1244	Sheriff of Grant County	Transfer to General County	\$45,645.60

		County Fire Protection Fund	
1/13/2026	102	Bayard VFC	All County Fire Protection Funding 1/4 share
1/13/2026	103	Maysville VFC	All County Fire Protection Funding 1/4 share
1/13/2026	104	Mt. Storm VFC	All County Fire Protection Funding 1/4 share
1/13/2026	105	Petersburg VFC	All County Fire Protection Funding 1/4 share

General County

Date Approved	Check #	Name	Memo	Amount
1/13/2026	116348	Pitney Bowes	Postage Lease	\$1,046.37
1/13/2026	116350	WB Mason	Office Supplies	\$39.18
1/13/2026	116351	Aflac	December Invoice	\$3,638.30
1/13/2026	116352	Grant County CVB	Hotel/Motel Tax	\$7,355.21
1/13/2026	116353	Grant County Press	Clerk-Estate Publication Fees	\$83.34
1/13/2026	JV	W/CPRB	Uniform Fees	\$333.00
1/13/2026	116354	Alexandria Mathias	Travel Expense	\$154.58
1/13/2026	116355	Avenu Insights & Analytics	NWS Support	\$358.15
1/13/2026	116356	C & B Auto Parts	Auto Parts/Sheriff's Department	\$8.49
1/13/2026	116357	Creative Forms & Concepts	Laser Checks/Sheriff	\$248.36
1/13/2026	116358	Cindy Strosnider	Payroll	\$423.00
1/13/2026	116359	Docco	Copier/Sheriff	\$47.96
1/13/2026	116360	G-Technologies Inc	Radio/Sheriff	\$10,713.19
1/13/2026	116361	Grant County Press	Advertising/Pros. Atty	\$299.08
1/13/2026	116362	Kristina Goldizen	Payroll	\$3,412.50
1/13/2026	116363	Metlife	December Invoice	\$303.33
1/13/2026	116364	Mineral County Comm Corr	January Match	\$3,392.83
1/13/2026	116365	Petersburg Discount Outlet	Clothing/Sheriff	\$114.00
1/13/2026	116366	Petersburg Electronics	Batteries/Sheriff	\$9.29
1/13/2026	116367	LegalShield	December Invoice	\$25.90
1/13/2026	116368	Queen City Business	Copier/Extension	\$213.57
1/13/2026	116369	Sheriff of Grant County	Magistrate Court Fund Remittance	\$5.00

Misc Accounts

Grant County Commission

Meeting Date: 01.13.2026

Exhibit A-3

1/13/2026	116371	VBA	December Invoice	\$400.78
1/13/2026	116372	WB Mason	Office Supplies/Ext,PA,Circik, Ccalk	\$250.03
1/13/2026	116373	Washington National	December Invoice	\$1,167.89
1/13/2026	116374	WVACO	December Invoice	\$2,793.50
1/13/2026	116375	10-42 Tactical	Holster/LE	\$524.97
1/13/2026	116376	VOID		
1/13/2026	116377	VOID		
1/13/2026	116378	Bound Tree	EMS Medical Supplies	\$1,504.86
1/13/2026	116379	Builder's Center	City Park/Door Repair	\$600.00
1/13/2026	116380	Docco	Copier/GCA	\$62.95
1/13/2026	116381	Frontier	Courthouse Phone	\$856.05
1/13/2026	116382	Hardy County Training Center	Training Courses/GCA	\$70.00
1/13/2026	116383	Hardy Telecommunications	Courthouse Phone	\$2,147.03
1/13/2026	116384	J & K Pest Control	Sr Center/GCA Maintenance	\$100.00
1/13/2026	116385	Medical Claims Assistance	GCA Medical Billing	\$3,692.95
1/13/2026	116386	Micrologic	GCA Internet	\$99.95
1/13/2026	116387	Mountain State Lock	Multi-tenant Keys	\$55.00
1/13/2026	116388	Mountainview Vet Services	Dog Kennel Neuter	\$159.57
1/13/2026	116389	Mt. Top PSD	Water usage/GCA, Library, Comm Ctr.	\$139.50
1/13/2026	116390	Region 8 Solid Waste Auth	Trash Disposal - Courthouse	\$445.77
1/13/2026	116391	Southern Refrigeration Corp	Filters/GCA, Annex, 911	\$584.70
1/13/2026	116392	WV Division of Corrections	Inmate Fees	\$12,647.70
1/13/2026	116393	WV Labor Law Poster Service	GCA/Posters	\$109.50
1/13/2026	116394	Canon Financial	P Atty Copier	\$241.20
1/13/2026	116395	Central Tie & Lumber	Misc Hardware Supplies	\$811.39
1/13/2026	116396	Election Source	Replace Wireless Doorbell/Election	\$36.76
1/13/2026	116397	Garry Keen	Welton Park Security	\$1,500.00
1/13/2026	116398	Grant County PSD	MMF, Forman, Camp Echo Water	\$193.22
1/13/2026	116399	WVU Medicine/GMH	GCA Meds	\$453.29
1/13/2026	116400	Petersburg Oil	GCA, Sheriff, P&R Fuel	\$7,414.50

1/13/2026	116402	WB Mason	Office Supplies	\$255.67
1/13/2026	116403	C & B Auto Parts	Shop Auto Supplies	\$192.83
1/13/2026	116404	Casto & Harris	NCOA cards/Election	\$255.33
1/13/2026	116405	City of Petersburg	Water usage	\$1,740.31
1/13/2026	116406	Delage De Landen	Copier Rental	\$209.30
1/13/2026	116407	Grant County Press	Estate Publish Fees	\$194.46
1/13/2026	116408	Grove St. Tech Repair	GCA parts	\$19.00
1/13/2026	116409	Hott Disposal Services	Trash Disposal - Camp Echo Dumpster	\$580.00
1/13/2026	116410	Michelle Sites	Travel Reimbursement	\$39.20
1/13/2026	116411	Otis	Elevator Maintenance	\$3,411.24
1/13/2026	116412	Simmons Parts and Service		\$36.87
1/13/2026	116413	Superior Industrial Laundries	Mats/Mop Cleaning	\$200.05
1/13/2026	116414	WV Outdoor Power	Level Supplies	\$329.99
1/13/2026	116415	WV Public Service Training	GCA Recert	\$50.00
1/13/2026	116416	FirstNet AT&T	Cellphones/911, Sheriff, GCA, CH	\$1,667.07
1/13/2026	116417	Grant County Press	Commission Meeting Changes	\$79.20
1/13/2026	116418	May Supply	Shop Supplies	\$268.23
1/13/2026	116419	Shentel	GCA & LHC Phone	\$388.26
1/13/2026	116420	Software Systems	Maintenance Fee/CH	\$13.00
1/13/2026	116421	Stericycle	GCA Professional Services	\$105.54
1/13/2026	116422	Sunrise	Trash/MT Top Library	\$58.10
1/13/2026 JV		PEIA	Invoice Insurance/January 2026	\$90,793.10
1/13/2026 JV		RHBT/PEIA	Invoice/January 2026	\$818.78