

GRANT COUNTY COMMISSION
PETERSBURG, WEST VIRGINIA 26847

GRANT COUNTY COMMISSION MINUTES

Date: November 18, 2025 Time: 3:00 p.m. Location: Conference Room
Grant County Courthouse

Commissioners:

Kevin Hagerty, President
Tyson Riggleman
Scotty Miley

Reporting:

Erin Camp, Grant County Press

Michelle Sites, County Administrator

1. Call to Order

President Hagerty called the regular meeting to order at 3:00 p.m. Let the record show that Commissioner Riggleman was present by phone.

2. Consent and Approval – County Administrator

a. Minutes

- Presented for approval were the minutes from the meeting held on October 28, 2025.

A motion was made to approve the minutes.

MOTION: Miley / unanimously approved

b. Budget Revisions

- None

c. Board Appointments/Removals/Resignations

- None

3. Actions of the Clerk, Exonerations, Estates

Commission approved the following actions of the County Clerk:

Wills recorded in Clerk's Office:

- None

Wills admitted to probate:

- Irene M. Alt
- Glenna Rohrbaugh
- Yvonne F. White

Qualification orders granted in the following estates:

<u>Estate</u>	<u>Person Qualifying</u>
• Irene M. Alt	Keith W. Alt, Executor
• Glenna Rohrbaugh	Sharon Swick, Co-Executrix James M. Rohrbaugh, Co-Executor
• Yvonne F. White	Douglas S. White, Executor

Ancillary Administrations granted in the following estates:

<u>Estate</u>	<u>Person Qualifying</u>
• None	

Small Estate Certificates and Authorizations granted in the following estates:

<u>Estate</u>	<u>Person Qualifying</u>
• Charles E. Reed	Louise Pennington, Successor

A motion was made to approve the actions of the Clerk.

MOTION: Miley / unanimously approved

Waiver of Final Settlement:

- Waiver of Final Settlement in the estate of Cynthia C. Gaither
- Waiver of Final Settlement in the estate of Harold J. Kessel
- Waiver of Final Settlement in the estate of Virginia A. Shadrick
- Waiver of Final Settlement in the estate of Robert J. Thompson
- Waiver of Final Settlement in the estate of Harvey M. Moses
- Waiver of Final Settlement in the estate of Judith Y. Hall
- Waiver of Final Settlement in the estate of James J. Adkins, Sr.
- Waiver of Final Settlement in the estate of Melva J. Cornette
- Waiver of Final Settlement in the estate of Edna C. Alt

A motion was made to approve the Waivers of Final Settlement.

MOTION: Miley / unanimously approved

The following exonerations were presented this day:

- | | | | |
|------------------------------------|------------|------|-------------|
| • Knick, Samuel D. and Kimberly A. | Milroy | 2025 | \$89.63 p/h |
| • Grubb, Jr., Marvin E. | Petersburg | 2024 | \$41.12 p/h |

A motion was made to approve the exonerations.

MOTION: Miley / unanimously approved

4. Comments from the Public

None

5. Scheduled Appointments

- a) Mike Crites, Bill Ours and Greg Greenwalt, Hardy County Committee on Aging, to give an update on the Dialysis Center in Hardy County.

Mike Crites appeared before the Commission to announce the Dialysis Center in Hardy County has a ten-year contract. They are hoping to have their first patient December 1, 2025, as a run through process with the State. If everything goes smoothly, the Dialysis Center is hoping to be open the middle of December. Mr. Crites is requesting a donation to help fund the center.

- b) Matt Hinkle and Susan Knibehly, Eastern Action, to discuss funding for learning labs for the SPOKES program.

Matt Hinkle appeared before the Commission to request funding for SPOKES. SPOKES individuals are recipients of WV Works Benefits. Part of the program is an obligation by the recipient to perform volunteer services or do job readiness or specific skill training. They have encountered a transportation barrier in both Grant and Pendleton Counties. Two very small learning labs were built and their grant funding does not allow construction. Mr. Hinkle is requesting \$2,000 to help with the cost of the learning labs.

A motion was made to approve \$2,000 to the SPOKES Program in Grant County.

MOTION: Miley / unanimously approved

- c) Hunter Whetzel, Grant County Volunteer Fireman Association, to discuss for approval the Grant County Fire Levy Call.

Hunter Whetzel appeared before the Commission to discuss the Grant County Fire Levy Call.

A motion was made to approve the Grant County Fire Levy Call.

MOTION: Riggleman / unanimously approved

6. Correspondence

- a) Minutes of the Grant County PSD Regular Board Meeting of October 10, 2025.
- b) Minutes of the Grant County Parks & Recreation Board Meeting of June 11, 2025.
- c) Letter from the WV Department of Agriculture in reference to the Assessor's Certificate of Compliance.
- d) Letter from the WV Tax Division Office certifying Assessor Elizabeth Mallow has complied with the Assessor's additional duties.
- e) Letter from the WV Legislature Joint Committee on Government and Finance in reference to changes to Volunteer Fire Department Audit Authority Follow-Up.

7. Unfinished Business

- None

8. New Business

- a) Consideration for Approval the Monitoring Agreement between BFPPE International, Inc., and Grant County Commission to provide monitoring services for the fire alarm system at the Mount Storm EMS Station.

A motion was made to approve the Monitoring Agreement between BFPPE International, Inc., and Grant County Commission on an annual basis.

MOTION: Miley / unanimously approved

- b) For Consideration a Request for Funding from the Grant County Sheriff's Department to purchase a drone.

A motion was made to allocate \$20,000 from the opioid funds for the Sheriff's Department to purchase a drone with the caveat to revisit this subject if that does not work for the Sheriff.

MOTION: Miley / unanimously approved

- c) For Consideration a Request for Funding from Petersburg Elementary School PTO to help purchase playground equipment.

A Motion was made to allocate \$10,000 to help Petersburg Elementary School PTO in purchasing playground equipment.

MOTION: Miley / unanimously approved

9. Reports from Elected Officials

Lora Bennett, Grant County Clerk, expressed appreciation to the maintenance crew for moving file cabinets in preparation for the arrival of new shelving.

10. Reports from County Commissioners

The ribbon cutting for the new EMS building in Mount Storm will be on December 15, 2025, at 2 p.m. The seven-day baby box testing is finished, and a ribbon cutting will be planned in the near future.

Commissioner Rigglesman stated the ribbon cutting for the Rebecca Lanhart Pavillion was wonderful. He spoke with Frontier to get an update on fiber. There are 345 locations open for the Gormanian and Petersburg area. The Dorcas area is included in their plan of areas to service. He also stated, "It is a blessing to see the infrastructure we are needing for internet and Broadband to expand."

Commissioner Hagerty mentioned there will be a ribbon cutting for The Station Café this Saturday.

11. Approval of Expenses to be Considered for Payment

(All invoices are available for public review by contacting the Grant County Clerk, 5 Highland Avenue, Petersburg, WV 26847, (304) 257-4550)

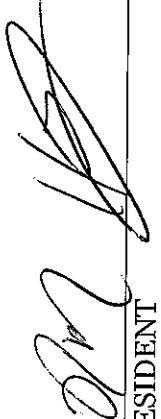
A motion was made to approve the expenses.

MOTION: Riggleman/ unanimously approved

12. Adjourn

A motion was made to adjourn.

MOTION: Miley / unanimously approved


PRESIDENT

ATTEST:

12-9-25
DATE APPROVED


CLERK OF THE COUNTY COMMISSION

State of West Virginia
County of Grant
5 Highland Avenue
Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Elizabeth Mallow, Assessor** hereby makes application for the correction of an erroneous assessment against **Knick, Samuel D. & Kimberly A. in Milroy Dist.** amounting to **\$ 89.63 p h, Class III** being taxes for the year of **2025** on personal property account number **80000124** valued at **11,520** for the following reason:

Error on the value of a 1972 Chev Truck.

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: **Ticket Number: 302433**

Exonerate: Value: 11,520 Taxes: \$ 89.63 p h Class III
Pay: Value: 39,825 Taxes: \$ 309.84 p h Class III

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 11/14/25
Taxpayer Date

Elizabeth Mallow
Assessor 11/14/25 Date

[Signature]
Prosecuting Attorney / Date 11/14/25

[Signature]
President Date

NOV 18 2025

State of West Virginia
County of Grant
5 Highland Avenue
Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Elizabeth Mallow, Assessor** hereby makes application for the correction of an erroneous assessment against **Grubb, Marvin E. Jr.** in **Petersburg Corp.** amounting to **\$ 41.12 p h Class IV being taxes** for the year of **2024** on **personal property number 20050189** valued at **3,600** for the following reason:

The taxpayers were double assessed on supplementals in Grant County and in Hardy County. Exonerate 2024 Grant County supplementals.

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: **Ticket No: 400000132 S**

Exonerate: Value: 3,600 Taxes: \$ 41.12 p h Class IV

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 10/30/25
Taxpayer Date

Elizabeth Mallow
Assessor Date

John H. Jones 10/30/25
Prosecuting Attorney Date

DM 11-18-25 NOV 18 2025
President Date

IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

The Grant County Commission hereby orders the following actions taken by the Grant County Clerk, Lora Bennett, in vacation of the County Commission be approved:

1. Wills Recorded in the Clerk's Office:

- None

2. Wills Admitted to Probate:

- Irene M. Alt
- Glenna Rohrbaugh
- Yvonne F. White

3. Qualification Orders Granted in the Following Estates:

<u>Estate</u>	<u>Person Qualifying:</u>
• Lawrence Evans	Gregory L. Evans, Administrator
• Irene M. Alt	Keith W. Alt, Executor
• Glenna Rohrbaugh	Sharon Swick, Co-Executrix
	James M. Rohrbaugh, Co-Executor
• Yvonne F. White	Douglas S. White, Executor

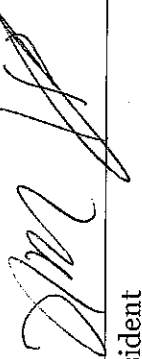
4. Ancillary Administrations Granted for the following Decedents:

<u>Estate</u>	<u>Person Qualifying:</u>
• None	

5. Small Estate Certificates and Authorizations Granted in the Following Estates:

<u>Estate</u>	<u>Person Qualifying:</u>
• Charles E. Reed	Louise Pennington, Successor

Approved this 18th day of November, 2025.



President

**ORDER AND NOTICE OF SPECIAL LEVY ELECTION FOR
ADDITIONAL GRANT COUNTY SPECIAL EXCESS LEVY**

At a special meeting of the County Commission of Grant County, West Virginia, held on the 18th day of November, 2025, as provided by law, the following Order is hereby made and entered of record, to wit:

The Grant County Commission, being advised that funds are needed for the operation of the volunteer fire companies of Grant County, West Virginia, and having been requested by the Grant County Volunteer Fire Association consisting of Petersburg Volunteer Fire Company, Maysville Volunteer Fire Company, Mount Storm Volunteer Fire Company, and Bayard Volunteer Fire Company, to authorize a special levy election in order to obtain funds for the operation of said volunteer fire companies, it is hereby ORDERED:

1. That the purpose of which funds are needed is fire protection.
2. The member organizations of the Grant County Volunteer Fire Association are hereby authorized and empowered to expend or carry over to the next fiscal year their equal shares of levy monies collected in any one fiscal year for the above stated purpose.
 3. The levy money shall be distributed as follows:
 - a. \$10,000 the first quarter of each levy fiscal year shall be distributed by the Grant County Commission to the Grant County Volunteer Fire Association for use by the Association for operational expenses and emergency funds. Expenditures shall be distributed and approved through the association by a majority vote of the Association members.
 - i. Purchases made with this money by the association shall be reported yearly to the Grant County Commission with proof of invoices.
 - b. The remainder of the levy income from the first quarter of each levy fiscal year shall be distributed equally to each of the four Grant County fire companies in the county mentioned above.
 - c. The money received in the remaining three quarters of each levy fiscal year shall be distributed equally to each of the four Grant County fire companies.
 4. The levy money received by each of the four fire companies in Grant County by the Grant County Commission shall be spent in accordance with allowable expenditures of West Virginia State Funds received with the addition of EMS supplies.

5. Each quarter of the levy fiscal year, each of the four Grant County fire companies shall submit a letter to the Grant County Commission to receive their levy funds for that quarter.

6. Each of the four Grant County fire companies shall open a separate bank account specifically for levy funds received.

7. Each of the four Grant County fire companies shall show proof of invoices for all funds spent to the Grant County Commission on a yearly basis.

8. That the total approximate amount needed for said purposes is \$588,848 annually.

The projected sum of the collections over the fire-year period of the proposed levy is \$2,940,000 to be divided equally between the four Volunteer Fire Companies of Grant County each year with \$10,000 going to the Grant County Volunteer Fire Association the first quarter of each levy fiscal year

a. Money shall be distributed each quarter to the four Volunteer Fire Companies of Grant County

9. That the separate and aggregate assessed valuation for each class of taxable property within Grant County, West Virginia, for the fiscal year 2025-2026 is as follows:

Class I-	\$0.00
Class II-	\$308,876,458
Class III-	\$969,999,313
Class IV-	\$53,259,177
Aggregate-	\$1,332,134,948

10. The proposed additional rate of levies in cents on each class of property, based upon 2025-2026 valuation, is as follows:

Class I-	1.25 cents per \$100 of assessed valuation
Class II-	2.5 cents per \$100 of assessed valuation
Class III & IV-	5.0 Cents per \$100 of assessed valuation

11. The proposed years to which the special levy shall apply are the fiscal years beginning July 1, 2026; July 1, 2027; July 1, 2028; July 1, 2029; July 1, 2030.

12. The Grant County Commission will not issue bonds upon approval of the proposed special levy.

13. If any of the four current Grant County fire companies close, the Grant County Commission shall have the right to reallocate the money for said closed company to the remaining companies in the county mentioned in this levy.

14. If another fire company opens in Grant County, the Grant County Volunteer Fire Association may make a request to the Grant County Commission to have that company added to the distribution of quarterly levy funds.

a. Upon request by the Grant County Volunteer Fire Association, the Grant County Commission shall have the right to add the new fire company to the distribution of quarterly levy funds

15. The question of such additional levy shall be submitted to a vote at an election to be held on the 12th day of May 2026.

16. Notice calling such election shall be given by the publication of this Order at least once each week for two successive weeks before said election in the Grant County Press, a newspaper of general circulation in the territory in which the election is to be held. All the provisions of a general election shall apply in so far as they are practicable, except that a separate ballot shall be used at such election when held in connection with any other election.

17. The ballot to be used in such election shall be in the form as follows:

OFFICIAL LEVY BALLOT

Election to authorize additional levy for the fiscal years beginning July 1, 2026; July 1, 2027; July 1, 2028; July 1, 2029; July 1, 2030 for the purpose of funding the volunteer fire companies of Grant County, West Virginia, entered on the 18th day of November, 2025.

The additional levy on Class I property shall be 1.25 cents per \$100.00 of assessed value; the additional levy on Class II property shall be 2.5 cents per \$100.00 of assessed value; the additional levy on Class III and Class IV property shall be 5.0 cents per \$100.00 of assessed value.

- ☐ For the Levy
- ☐ Against the Levy

Instructions: Those favoring the additional Levy completely fill in the oval in the space before "For the Levy"; those against the Levy completely fill in the oval in the space before "Against the Levy".

Done and entered on the 18th day of November, 2025.

COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA



Kevin Hagerty, County Commission President

Attest: 

Lora Bennett, Clerk