

GRANT COUNTY COMMISSION
PETERSBURG, WEST VIRGINIA 26847

GRANT COUNTY COMMISSION MINUTES

Date: December 20, 2024 **Time:** 9:00 a.m. **Location:** Conference Room
Grant County Courthouse

Commissioners:

Scotty Miley, President
Tyson Riggleman
Kevin Hagerty

Michelle Sites, County Administrator

1. Call to Order

Commissioner Miley called the regular meeting to order at 9:00 a.m.

2. Consent and Approval – County Administrator

a. Minutes

- Presented for approval were the minutes from the meeting held on December 20, 2024.

A motion was made to approve the minutes.

MOTION: Riggleman / unanimously approved

b. Budget Revisions

- None

c. Board Appointments/Removals/Resignations

- None

3. Actions of the Clerk, Exonerations, Estates

Commission approved the following actions of the County Clerk:

Wills recorded in Clerk's Office:

- None

Wills admitted to probate:

- Thomas Swick
- Farrell Wells
- Juana Romero
- David L. Scott, Jr.

Qualification orders granted in the following estates:

<u>Estate</u>	<u>Person Qualifying</u>
• Mary Mae VanMeter	Amanda VanMeter, Administratrix
• Thomas V. Swick	Wanda Toothman, Executrix
• Farrell Wells	Beth Ann Kivett, Executrix
• Juana Romero	Melvin Romero, Executor
• David L. Scott, Jr.	Patricia A. Scott, Executrix

Ancillary Administrations granted in the following estates:

<u>Estate</u>	<u>Person Qualifying</u>
• None	

Small Estate Certificates and Authorizations granted in the following estates:

Estate Person Qualifying

- None

A motion was made to approve the actions of the Clerk.

MOTION: Riggleman / unanimously approved

Waiver of Final Settlement

- Waiver of Final Settlement in the estate of Dora D. Allen
- Waiver of Final Settlement in the estate of Anna M. Wade

A motion was made to approve the Waivers of Final Settlement.

MOTION: Hagerty / unanimously approved

The following exonerations were presented this day:

- None

4. Comments from the Public

Captain Mark Arnold, Grant County Ambulance and Jeffrey Teter, EMS Director, appeared before the Commission to discuss items remaining to purchase for the new station. There are many projects that could be done that would benefit Grant County Ambulance regionally.

Mr. Arnold wants to be proactive in handling county emergencies and issues. He presented the idea of having a Mobile Command Unit, a truck to pull it and a UTV with a trailer in order to be self-sufficient and handle any type of emergency incidents. A trailer was given to EMS by Peggy Alt, 911 Director. It will cost approximately \$41,923.00 to turn it into a Mobile Command Unit and an additional \$57,935.00 for a truck to pull it. A UTV can be equipped in order to secure a back board and carry additional equipment that might be needed. The approximate cost of the UTV and trailer would be \$54,814.40.

5. Scheduled Appointments

- a) Tayare Meade, Teen Court Coordinator, to give an update on Grant County Teen Court.

Tayare Meade, Teen Court Coordinator, and Serena Redman, Potomac Highlands Guild Service Coordinator, appeared before the Commission to present updates and changes.

- b) Lora Bennett, County Clerk, to discuss hiring an employee.

Lora Bennett appeared before the Commission for approval to hire a new employee to begin 12/31/2024.

A Motion was made to approve the hiring of a new employee.

MOTION: Riggleman / unanimously approved

6. Correspondence

- a) Minutes of the Grant County PSD Regular Board Meeting of November 7, 2024.
- b) Sheriff Monthly Settlement dated November 2024.
- c) Letter from the Federal Aviation Administration in reference to an aeronautical study on Wind Turbine C14.
- d) Invitation to the Annual Recognition Banquet of the Petersburg Volunteer Fire Company.

7. Unfinished Business

- None

8. New Business

A special meeting will be held on December 30, 2024, to discuss contracts, MOU or MOAs compiled for the American Rescue Plan (ARP) Funds. Some items to be discussed will include the following: the new EMS building and what is needed to complete it, the purchase of new ambulances, Stryker lease, and the pavilion that was built on the old 3rd base pad. All three Commissioners agreed to follow Governor Jim Justice's Proclamation to allow all Employees to have a full-day holiday on both Tuesday, December 24, 2024, and Tuesday, December 30, 2024.

9. Reports from Elected Officials

- None

10. Reports from County Commissioners

11. Approval of Expenses to be Considered for Payment (bills paid or to be paid, the invoices are available for public review by contacting the Grant County Clerk, 5 Highland Avenue, Petersburg, WV 26847, (304) 257-4550)

A motion was made to approve the expenses.

MOTION: Riggleman / unanimously approved

12. Adjourn

A motion was made to adjourn.

MOTION: Hagerty / unanimously approved


PRESIDENT

1-14-25
DATE APPROVED

ATTEST:

CLERK OF THE COUNTY COMMISSION

IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

The Grant County Commission hereby orders the following actions taken by the Grant County Clerk, Lora Bennett, in vacation of the County Commission be approved:

1. Wills Recorded in the Clerk’s Office:

- None

2. Wills Admitted to Probate:

- Thomas V. Swick
- Farrell Wells
- Juana Romero
- David L Scott, Jr.

3. Qualification Orders Granted in the Following Estates:

<u>Estate</u>	<u>Person Qualifying:</u>
• Mary Mae VanMeter	Amanda VanMeter, Administratrix
• Thomas V. Swick	Wanda Toothman, Executrix
• Farrell Wells	Beth Ann Kivett, Executrix
• Juana Romero	Melvin Romero, Executor
• David L. Scott, Jr.	Patricia A. Scott, Executrix

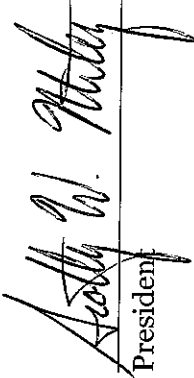
4. Ancillary Administrations Granted for the following Decedents:

<u>Estate</u>	<u>Person Qualifying:</u>
• None	

5. Small Estate Certificates and Authorizations Granted in the Following Estates:

<u>Estate</u>	<u>Person Qualifying:</u>
• None	

Approved this 20th day of December, 2024.


President