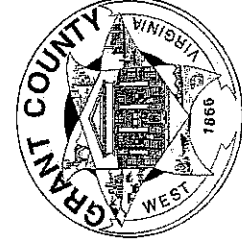


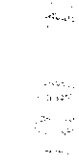
**GRANT COUNTY COMMISSION OF GRANT COUNTY**

5 Highland Avenue  
Petersburg, WV 26847  
Phone: (304) 257-4422  
Fax: (304) 257-9645  
Email: [administrator@grantcountywv.org](mailto:administrator@grantcountywv.org)



COMMISSIONERS: TYSON K. RIGGLEMAN  
SCOTTY W. MILEY  
KEVIN P. HAGERTY

ADMINISTRATOR: MICHELLE SITES



Regularly Scheduled Meeting Agenda  
Location: Courthouse Lower-Level Conference Room  
Tuesday, February 10, 2026 @ 9:00am

- 1) Call to Order
- 2) Consent and Approval
  - a) Minutes
  - b) Budget Revisions
  - c) Board Appointments/Removals/Resignations
- 3) Comments from the Public
- 4) Scheduled Appointments
  - a) Angie Pase, Tucker Community Foundation, to present a budget request for RUN FOR IT 2026.
  - b) Mountaintop PSD Board Members to present budget request for FY26/27.
  - c) Jeffrey Teter, EMS Director, to give an update and personnel.
- 5) Actions of the Clerk & Estates (See Exhibit A1)
- 6) Exonerations (See Exhibit A2)
- 7) Correspondence
  - a) Information about SBA Disaster Assistance.
  - b) Letter from Honor Flight North Central West Virginia requesting donations.
  - c) Sheriff's Monthly Settlement dated January 2026.
  - d) Letter from Trileaf Environmental Architecture Engineering in reference to Celco Partnership and it Controlled Affiliates doing business as Verizon Wireless.
  - e) Minutes of Grant County Parks & Recreation Board Meeting of October 22, 2025.
  - f) Region VIII Solid Waste Authority Board Meeting Minutes of October 16, 2025.
  - g) Minutes of Grant County PSD Regular Board Meeting of January 8, 2026.
- 8) Unfinished Business
  - a) Consideration for Signature the Land Owner Agreement requesting a minor corporation boundary line adjustment from the City of Petersburg.

Exhibit A

**COUNTY COMMISSION OF GRANT COUNTY**

5 Highland Avenue  
Petersburg, WV 26847  
Phone: (304) 257-4422  
Fax: (304) 257-9645  
Email: [administrator@grantcountywv.org](mailto:administrator@grantcountywv.org)



COMMISSIONERS: TYSON K. RIGGLEMAN  
SCOTTY W. MILEY  
KEVIN P. HAGERTY

ADMINISTRATOR: MICHELLE SITES

Regularly Scheduled Meeting Agenda  
Location: Courthouse Lower-Level Conference Room  
Tuesday, February 10, 2026 @ 9:00am

- 9) New Business
  - a) For Consideration Changing the Number of Years to Bid on Harvesting Hay at Airport and Dog Pound.
  - b) Consideration for Signature a Letter Authorizing the Sheriff to Award Deputy Brian Ours his Service Pistol per WV Code 7-7-23.
  - c) Consideration for Signature the Lease Agreement between Seneca Rocks Regional Development Authority and Grant County Commission.
  - d) Consideration for Signature the Lease Rental Payment Agreement between Seneca Rocks Regional Development Authority and Grant County Commission.
- 10) Reports from Elected Officials
- 11) Reports from County Commissioners
- 12) Approval of expenses (See Exhibit A3)  
(Invoices are available for public review by contacting the Grant County Clerk, 5 Highland Avenue, Petersburg, WV 26847, 304-257-4550)
- 13) Adjourn

Exhibit A

**GRANT COUNTY COMMISSION  
PETERSBURG, WEST VIRGINIA 26847**

**GRANT COUNTY COMMISSION MINUTES**

**Date:** February 10, 2026      **Time:** 9:00 a.m.      **Location:** Conference Room  
Grant County Courthouse

**Commissioners:**

Tyson Riggleman, President  
Scotty Miley  
Kevin Hagerty

**Reporting:**

Erin Camp, Grant County Press

Michelle Sites, County Administrator

**1. Call to Order**

President Riggleman called the regular meeting to order at 9:00 a.m.

**2. Consent and Approval – County Administrator**

**a. Minutes**

- Presented for approval were the minutes from the meeting held on January 27, 2026.
- Presented for approval were the minutes from the Board of Equalization meeting held on January 30, 2026.
- Presented for approval were the minutes from the Board of Equalization meeting held on February 2, 2026.
- Presented for approval were the minutes from the Board of Equalization meeting held on February 5, 2026.

A motion was made to approve the minutes.

**MOTION: Hagerty / unanimously approved**

**b. Budget Revisions**

• 323	State Grants	increase	\$90,909
• 715	Ambulance Authority	increase	\$90,909
• 701	Sheriff-Service of Process	decrease	\$110,000
• 708	Police Special Duty	increase	\$110,000

A motion was made to approve the budget revisions.

**MOTION: Miley / unanimously approved**

**c. Board Appointments/Removals/Resignations**

- The following appointment was presented:
  - Ruth Sites was appointed to the Grant County Planning Commission Board.

A motion was made to accept the above appointment.

**MOTION: Riggleman / unanimously approved**

**3. Comments from the Public**

Bill Waddy appeared before the Commission regarding extending the contract for hay bids at the Airport and Dog Pound. Mr. Waddy stated the ground is poor and needs fertilized. The proper way to do it is up in the air. Chicken litter can very easily get the soil out of balance. Commercial fertilizer can be mixed to get the perfect balance, although it can be expensive. Mr. Waddy suggest a professional should analyze the soil after the first spread to decide what type of fertilizer should be used. There needs to be a check and balance in place for soil preservation.

#### **4. Scheduled Appointments**

a) Angie Pase, Tucker Community Foundation, to present a budget request for RUN FOR IT 2026.

Angie Pase appeared before the Commission to request a pledge of \$3,000.00 for the RUN FOR IT Program. Tucker Community Foundation supports Grant County through grants and scholarships that enhance education and expand access to opportunities. In 2025, Grant County received \$2,900.00 in grant funding for an Educational Workshop Scholarship Fund for South Side Studios West Virginia. Additionally in 2025, four Grant County students received scholarships totaling \$6,900.00. Grant County Commission has supported the program since 2017. RUN FOR IT is in Davis, WV, held in conjunction with the Leaf Peeper's Festival. This year's event is scheduled for September 26 2025.

b) Mountaintop PSD Board Members to present budget request for FY26/27.

Mountaintop PSD Board Members, Douglas Lyons, Michael Delaney and Joe Harvey appeared before the Commission to request funding for FY26/27 budget.

c) Jeffrey Teter, EMS Director, to give an update and discuss personnel.

Jeffrey Teter, EMS Director, and Mark Arnold appeared before the Commission to give some updates. All part-time applications will be put on hold for now. Mr. Arnold suggested to put a cap on the number of part-time employees. Mr. Teter is completing interviews for the full-time job opening.

#### **5. Actions of the Clerk, Exonerations, Estates** (See Exhibit A1)

A motion was made to approve Actions of the Clerk Exhibit A1.

**MOTION: Miley / unanimously approved**

#### **6. Exonerations** (See Exhibit A2)

There were no Exonerations.

#### **7. Correspondence**

- a) Information about SBA Disaster Assistance.
- b) Letter from Honor Flight North Central West Virginia requesting donations.
- c) Sheriff's Monthly Settlement dated January 2026.
- d) Letter from Trileaf Environmental Architecture Engineering in reference to Cellico Partnership and its Controlled Affiliates doing business as Verizon Wireless.
- e) Minutes of Grant County Parks & Recreation Board Meeting of October 16, 2025.
- f) Region VIII Solid Waste Authority Board Meeting Minutes of October 16, 2025.
- g) Minutes of Grant County PSD Regular Board Meeting of January 8, 2026.

#### **8. Unfinished Business**

- a) Consideration for Signature the Land Owner Agreement requesting a minor corporation boundary line adjustment from the City of Petersburg.

#### **9. New Business**

- a) For Consideration Changing the Number of Years to Bid on Harvesting Hay at Airport and Dog Pound.

Commissioner Miley wants Brad Smith, Grant County Extension Agent, to give a recommendation on how to move forward on what is best for the land.

b) Consideration for Signature a Letter Authorizing the Sheriff to Award Deputy Brian Ours his Service Pistol per WV Code 7-7-23.

A motion was made to approve the signature of Commission President, Tyson Riggleman, to award Deputy Brian Ours his Service Pistol per WV Code 7-7-23.

**MOTION: Hagerty / unanimously approved**

c) Consideration for Signature the Lease Agreement between Seneca Rocks Regional Development Authority and Grant County Commission.

This item will be on a future agenda under unfinished business until the Prosecuting Attorney, John Ours, and/or Assistant Prosecuting Attorney, Brandley Goldizen, look over the Lease Agreement.

d) Consideration for Signature the Lease Rental Payment Agreement between Seneca Rocks Regional Development Authority and Grant County Commission.

A motion was made to go into Executive Session - WV Code §6-9a-4.

**MOTION: Miley / unanimously approved**

A motion was made to exit Executive Session with no action taken.

**MOTION: Miley / unanimously approved**

**10. Reports from Elected Officials**

Lora Bennett, Grant County Clerk, stated preparation for the upcoming election is off to a good start.

**11. Reports from County Commissioners**

President Riggleman will speak to Pat, Sherry and Joe regarding the lease agreement between Seneca Rocks Regional Development Authority and Grant County Commission. He would like to schedule two public meetings with one being in the Maysville area and the other in Mount Storm. The equipment bought for Echo Park for cell phone signal will be moved to the new Ambulance building in Mount Storm. If it works well, they will purchase another set to replace the one at Echo Park

**12. Approval of Expenses to be Considered for Payment** (See Exhibit A3)

All invoices are available for public review by contacting the Grant County Clerk, 5 Highland Avenue, Petersburg, WV, 26847, (304) 257-4550.

A motion was made to approve the expenses.

**MOTION: Hagerty / unanimously approved**

**13. Adjourn**

A motion was made to adjourn.

**MOTION: Hagerty / unanimously approved**

  
PRESIDENT

ATTEST:

  
CLERK OF THE COUNTY COMMISSION

02-24-26  
DATE APPROVED

## IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

The Grant County Commission hereby orders the following actions taken by the Grant County Clerk, Lora Bennett, in vacation of the County Commission be approved:

1. Wills Recorded in the Clerk's Office:
  - None
2. Wills Admitted to Probate:
  - Virginia L. Phillips
  - Cynthia M. Stem
  - Mary P. Nazelrodt
  - Darlene V. Smith
3. Qualification Orders Granted in the Following Estates:

<u>Estate</u>	<u>Person Qualifying:</u>
• Harold M. Tongen	Anthony Tongen, Administrator
• Virginia L. Phillips	Deborah Eskridge, Executrix
• Cynthia M. Stem	Dakota R. Warner, Executor
• Mary P. Nazelrodt	Mark T. Nazelrodt, Executor
• Darlene V. Smith	Ralph E. Keplinger, Executor
• Linda J. Conrad	Brandi M. Wastler, Administratrix
• Gary D. Sisler	Amanda McGinnis, Administratrix
4. Ancillary Administrations Granted for the following Decedents:

<u>Estate</u>	<u>Person Qualifying:</u>
• None	
5. Small Estate Certificates and Authorizations Granted in the Following Estates:

<u>Estate</u>	<u>Person Qualifying:</u>
• Alva L. Sites	Kimberly D. Roy, Successor

Approved this 10<sup>th</sup> day of February, 2026.

  
\_\_\_\_\_  
President

**Exhibit A-1**

Waiver of Final Settlement for the following:

- Norma L. Cleaver
  - Janet B. Burke
-

IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

In the Matter of The Estate of Norma L. Cleaver

Grant County  
Lora A. Bennett, Clerk  
Instrument 20260000385  
02/11/2026 @ 09:53:31 AM  
FIN ACCT & WAIVER CERT (MWD)  
Book 71 @ Page 471  
Pages Recorded 3

WAIVER OF FINAL SETTLEMENT

Ann C. McCoy, being first duly sworn, deposes and says that:

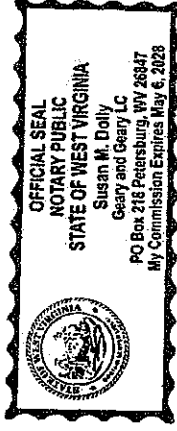
- (1) She is the duly appointed Executrix of the Estate of Norma L. Cleaver.
- (2) That the Estate was under the amount of the Federal Unified Credit and there is no Federal or State tax liability.
- (3) More than sixty (60) days have elapsed since the filing of any notice required by Section 1, Article 2, Chapter 44, of the West Virginia Code as amended.
- (4) The time for filing claims against this estate has expired.
- (5) No unknown and unpaid claims exist against this estate.
- (6) All heirs and distributees whose signatures appear below have been advised of the share or shares to which each is entitled from the above-referenced Estate.

*Ann C. McCoy*  
Ann C. McCoy, Executrix of the Estate  
of Norma L. Cleaver

STATE OF West Virginia  
COUNTY OF Grant, TO-WIT:

Taken, subscribed and sworn to before the undersigned by Ann C. McCoy, Executrix,  
in the County aforesaid this the 10<sup>th</sup> day of January, 2026.

My commission expires May 6, 2028.



*Susan M Dolly*  
Notary Public  
*[Signature]*  
President, County Commission

2/10/26  
Date Approved

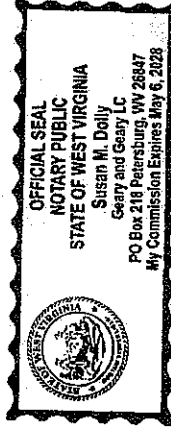
BENEFICIARY:

*Ann C. McCoy*  
Ann C. McCoy

STATE OF West Virginia  
COUNTY OF Grant, TO-WIT:

The foregoing Waiver and Application for Short Form Settlement was acknowledged before me this the 16<sup>th</sup> day of January, 2026, by Ann C. McCoy.

My commission expires May 6, 2028.



*Susan M Dolly*  
Notary Public

GEARY AND GEARY L.C.  
ATTORNEYS AT LAW  
P.O. BOX 218  
TERSBURO, WEST VIRGINIA  
26647-0218

Estate of Norma L. Cleaver

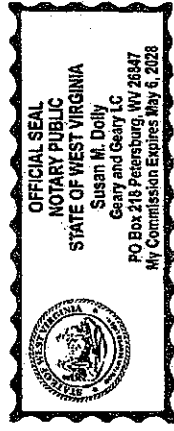
**BENEFICIARY:**

*Lloyd F. Bowman*  
Lloyd F. Bowman

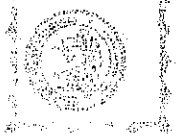
STATE OF West Virginia  
COUNTY OF Grant, TO-WIT:

The foregoing Waiver and Application for Short Form Settlement was acknowledged before me this the 16<sup>th</sup> day of January, 2026, by Lloyd F. Bowman.

My commission expires May 16, 2028.



*Susan M Dolly*  
Notary Public



ARY AND GEARY L.C.  
ATTORNEYS AT LAW  
P.O. BOX 218  
PETERSBURG, WEST VIRGINIA  
26847-0218

Estate of Norma L. Cleaver



State of West Virginia

County of Grant, ss:

# Waiver of Final Settlement

An inheritance tax release, if required, having been filed with the Clerk of the Grant County Commission, West Virginia; More than (60) days having elapsed since the filing of any notice required by §44-2-1 of the West Virginia Code, as amended; and based upon the affidavit of the personal representative in this estate, which affidavit is made a part hereof; We, the undersigned, being the beneficiaries and/or executor/trix of said estate do hereby waive the final settlement in this estate.

JANET B BURKE \_\_\_\_\_  
 DECEASED

JOHN P BURKE \_\_\_\_\_ (L.S.)  
 EXECUTOR

JOHN P BURKE \_\_\_\_\_ (L.S.)  
 SON

MARIA DE LOS ANGELES TRISCUZZI  
 NOTARY PUBLIC  
 COMMONWEALTH OF VIRGINIA  
 MY COMMISSION EXPIRES MAR. 31, 2029  
 COMMISSION # 7723489

MARIA DE LOS ANGELES TRISCUZZI  
 NOTARY PUBLIC  
 COMMONWEALTH OF VIRGINIA  
 MY COMMISSION EXPIRES MAR. 31, 2029  
 COMMISSION # 7723489

Grant County  
 Lora A. Bennett, Clerk  
 Instrument 20260000386  
 02/11/2026 @ 09:53:32 AM  
 FIN AECT & WAIVER (SHORT ADM)  
 Book 71 @ Page 474  
 Pages Recorded 2

*[Signature]*  
 President, County Commission  
 2/10/26  
 Date Approved

STATE OF ~~West~~ Virginia *WV*  
 COUNTY OF Grant, to-wit

The foregoing instrument was acknowledged before me this 06 day of January, 2026.

My Commission expires: March 31, 2029

MARIA DE LOS ANGELES TRISCUZZI  
 NOTARY PUBLIC  
 COMMONWEALTH OF VIRGINIA  
 MY COMMISSION EXPIRES MAR. 31, 2029  
 COMMISSION # 7723489

*[Signature]*  
 Notary Public



# Waiver of Final Settlement

PAGE 04

An inheritance tax release, if required, having been filed with the Clerk of the Grant County Commission, West Virginia. More than (60) days having elapsed since the filing of any notice required by §44-2-1 of the West Virginia Code, as amended; and based upon the affidavit of the personal representative in this estate, which affidavit is made a part hereof; We, the undersigned, being the beneficiaries and/or executor/trix of said estate do hereby waive the final settlement in this estate.

PAGE 05

JANET B BURKE \_\_\_\_\_  
DECEASED  
JAMES R. BURKE \_\_\_\_\_  
SONE (L.S.)

PAGE 06

STATE OF West Virginia  
COUNTY OF Grant, to-wit

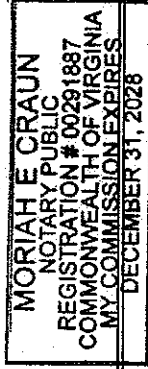
The foregoing instrument was acknowledged before me this 13 day of JANUARY, 2020

My Commission expires: 12/31/2028

*Moriah E Craun*

NOTARY SEAL

Notary Public



Estate: 6812

Settlement Waiver/Final

Exhibit A-2

Exonerations

- None

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Date Approved	Check #	Name	Memo	Amount
2/10/2026	1111	WV State Police Prov.	Concealed Carry Permit	\$15.00
2/10/2026	JV	WV State Police	Concealed Weapons Permit Remittance	\$425.00
		<b>State Grants</b>		
2/10/2026	302	Sandra Glasscock	GCHD Travel Expense	\$211.36
2/10/2026	303	WB Mason	Grant/County Clerk Dense Shelving	\$10,803.75
		<b>E911</b>		
2/10/2026	3815	Central Tie & Lumber	Handheld blower	\$299.00
2/10/2026	3816	Mon Power	Electric - Mt. Storm/Bayard Towers	\$351.67
2/10/2026	3817	Potomac Edison	Electric 911	\$156.45
2/10/2026	3818	Delage Delanden	911 Copier	\$199.83
2/10/2026	3819	Seneca Rocks Dev Auth	Portion of Utilities	\$41,518.28
2/10/2026	3820	Frontier Comm.	911-304-693-7171-102790-4	\$206.33
2/10/2026	3821	Frontier Comm.	911-304-189-1270-102207-4	\$548.52
2/10/2026	3822	Frontier Comm.	911-304-257-5451-072307-4	\$694.96
2/10/2026	3823	Kayla Warner	CPR/First Aid/AED	\$14.95
2/10/2026	3824	Hardy Telecommunications	911-304-257-1212	\$540.52
		<b>Coal Severance</b>		
2/10/2026	2908	Rapid Mold Removal	Annex Mold Remediation	\$15,887.50
		<b>Home Detention</b>		
2/10/2026	921	Grant County Sheriff	Home Confinement	\$87.50
2/10/2026	922	SuperCom	Invoice # 2500	\$100.75
		<b>Magistrate</b>		
2/10/2026	2323	Frontier	Phone Magistrate 304-257-1289	\$7.11

Meeting Date: 2/10/2026  
 Exhibit A-3  
 Page 1 of 4

Grant County Commission

Misc Accounts



Date Approved	Check #	Name	Memo	Amount
2/10/2026	116505	Harper's Auto Parts & Service	Sheriff's Dept Vehicle Maintenance	\$1,106.55
2/10/2026	116506	South Branch Animal Hospital	Sheriff's Dept Vaccine Harding K9	\$38.00
2/10/2026	116507	WB Mason	10% grant Match Grant County Clerk	\$1,080.38
2/10/2026	116508	Bound Tree	GCA Supplies	\$1,533.17
2/10/2026	116509	C&B Auto Parts	Shop Auto and Maintenance Supplies	\$914.89
2/10/2026	116510	City of Petersburg	Water(kennel, CH, Annex, Ext Off, Shop, GCHD, old CH)	\$1,104.71
2/10/2026	116511	CCAWV	Commission General Conference Admission	\$1,350.00
2/10/2026	116512	Delage Landen Financial Serv	Copier Rental	\$209.30
2/10/2026	116513	Doceo	Copier Contract GCA & Commission	\$72.93
2/10/2026	116514	Glottely Tire	GCA Tire Mount/Balance/Disposal	\$652.26
2/10/2026	116515	Grant County PSD	Water(Forman/Camp Echo/Michael Field)	\$233.96
2/10/2026	116516	Marks	Shop Supplies	\$1,159.76
2/10/2026	116517	Morgantown Security and Fire	GCA Baby Box Monitoring	\$89.85
2/10/2026	116518	Mt. Top PSD	Water (GCA, Library, Mt. Top Comm Bldg)	\$139.50
2/10/2026	116519	Potomac Edison	Electric (Scherr Schoolhouse, Kennel, Camp Echo)	\$722.20
2/10/2026	116520	Pye Barker Fire & Safety	CH Annual Fire Extinguisher Inspection	\$743.10
2/10/2026	116521	Roberts Oxygen Co.	GCA Oxygen	\$350.98
2/10/2026	116522	Share Corp	Floor Cleaner Annex & CH	\$275.44
2/10/2026	116523	Simmons Parts & Service	GCA Auto and Supplies	\$595.66
2/10/2026	116524	Superior Industrial Laundries	Supplies GCA and CH	\$160.04
2/10/2026	116525	WB Mason	CH Office Supplies	\$274.02
2/10/2026	116526	Avenu Insights & Analytics	NWS Support	\$358.15
2/10/2026	116527	WB Mason	Assessor Office Supplies	\$53.57
2/10/2026	JV	Washington National	January Invoice	\$1,167.89
2/10/2026	JV	Legal Shield	January Invoice	\$25.90
2/10/2026	JV	PEIA	January Invoice	\$90,718.84
2/10/2026	JV	RHBT	January Invoice	\$806.78
2/10/2026	116528	Bound Tree	GCA Medical Supplies	\$154.06
2/10/2026	116529	Frontier	CH Phone	\$862.97

Exhibit A-3  
Page 4 of 4

Meeting Date:  
2/10/2026

Grant County Commission  
General County

Date Approved	Check #	Name	Memo	Amount
2/10/2026	116530	Grant County Press	Advertise Commission Meetings Board/Equaliz	\$108.80
2/10/2026	116531	Marks	Shop Supplies	\$27.40
2/10/2026	116532	Parish's Carpet Service	Annex Flooring	\$768.80
2/10/2026	116533	Potomac Edison	Electric Day Park	\$127.99
2/10/2026	116534	Pye-Barker Fire & Safety	LAC Annual Fire Extinguisher Inspection	\$579.96
2/10/2026	116535	Region 8 Solid Waste Auth	CH Garbage Disposal	\$317.83
2/10/2026	116536	Select Specialty Products	Shop Supplies	\$504.80
2/10/2026	116537	Software Systems	Tax Office Maintenance	\$1,828.25
2/10/2026	116538	Southern Refrigeration	CH Repair work / Central Air System	\$933.26
2/10/2026	116539	Sunrise	Trash-Mt. Top Library	\$58.10
2/10/2026	116540	Tri-County Tool Rental	Park & Rec Lift Rental	\$260.00
2/10/2026	116541	V & W Supply Co.	Shop Supplies	\$384.66
2/10/2026	116542	WB Mason	CH AA Batteries	\$22.09