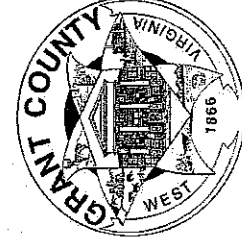


COUNTY COMMISSION OF GRANT COUNTY

5 Highland Avenue
Petersburg, WV 26847
Phone: (304) 257-4422
Fax: (304) 257-9645
Email: administrator@grantcountywv.org



COMMISSIONERS: TYSON K. RIGGLEMAN
SCOTTY W. MILEY
KEVIN P. HAGERTY

ADMINISTRATOR: MICHELLE SITES

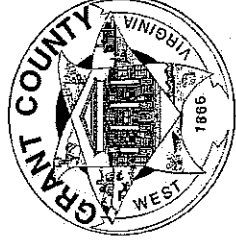
Regularly Scheduled Meeting Agenda
Location: Courthouse Lower-Level Conference Room
Tuesday, February 24, 2026 @ 3:30pm

- 1) Call to Order
- 2) Consent and Approval
 - a) Minutes
 - b) Budget Revisions
 - c) Board Appointments/Removals/Resignations
- 3) Comments from the Public
- 4) Scheduled Appointments
 - a) Gerald Sites & Frankie Weese, Potomac Valley Conservation District, to discuss funding for watershed dams.
 - b) Melissa Mallow, Landes Arts Center Board President, and Jennifer Sites, Landes Arts Center Board Vice-President, to give a yearly update.
 - c) Randy Parsons, Parks & Recreation Supervisor, to give an update on Mold Remediation at the Grant County Annex and discuss personnel.
 - d) Peggy Alt, 911/OEM Director, to hiring an employee.
 - e) Jeffrey Teter, Grant County EMS Director, to given an update and hiring of an employee.
 - f) Attorney Evans Olds; Pullin, Fowler, Flanagan, Brown & Poe, to discuss pending Litigation.
- 5) Actions of the Clerk & Estates (See Exhibit A1)
- 6) Exonerations (See Exhibit A2)
- 7) Correspondence
- 8) Unfinished Business
 - a) Consideration for Signature the Land Owner Agreement requesting a minor corporation boundary line adjustment from the City of Petersburg.
 - b) For Consideration Changing the Number of Years to Bid on Harvesting Hay at Airport and Dog Pound.
 - c) Consideration for Signature the Lease Agreement between Seneca Rocks Regional Development Authority and Grant County Commission.
 - d) Consideration for Signature the Lease Rental Payment Agreement between Seneca Rocks Regional Development Authority and Grant County Commission.
- 9) New Business
 - a) Bid Opening for the 2026 Grant County Courthouse Roofing Project.
 - b) Bid Opening for the 2026 HVAC & Dehumidifier Project at the Grant County Annex.
 - c) Consideration for Signature the WVCORP 26/27 Renewal Proposal.

Exhibit A

COUNTY COMMISSION OF GRANT COUNTY

5 Highland Avenue
Petersburg, WV 26847
Phone: (304) 257-4422
Fax: (304) 257-9645
Email: administrator@grantcountywv.org



COMMISSIONERS: TYSON K. RIGGLEMAN
SCOTTY W. MILEY
KEVIN P. HAGERTY

ADMINISTRATOR: MICHELLE SITES

Regularly Scheduled Meeting Agenda
Location: Courthouse Lower-Level Conference Room
Tuesday, February 24, 2026 @ 3:30pm

- 10) Reports from Elected Officials
- 11) Reports from County Commissioners
- 12) Approval of expenses (See Exhibit A3)
(Invoices are available for public review by contacting the Grant County Clerk, 5 Highland Avenue, Petersburg, WV 26847, 304-257-4550)
- 13) Adjourn

Exhibit A

GRANT COUNTY COMMISSION
PETERSBURG, WEST VIRGINIA 26847

GRANT COUNTY COMMISSION MINUTES

Date: February 24, 2026 **Time:** 3:30 p.m. **Location:** Conference Room
Grant County Courthouse

Commissioners:

Tyson Riggleman, President
Scotty Milley
Kevin Hagerty

Reporting:

Erin Camp, Grant County Press

Michelle Sites, County Administrator

1. Call to Order

President Riggleman called the regular meeting to order at 3:30 p.m.

2. Consent and Approval – County Administrator**a. Minutes**

- Presented for approval were the minutes from the meeting held on February 10, 2026.
- Presented for approval were the minutes from the Board of Equalization meeting held on February 10, 2026.
- Presented for approval were the minutes from the Board of Equalization meeting held on February 13, 2026.
- Presented for approval were the minutes from the Board of Equalization meeting held on February 17, 2026.

A motion was made to approve the minutes.

MOTION: Hagerty / unanimously approved

b. Budget Revisions

- None

c. Board Appointments/Removals/Resignations

- None

3. Comments from the Public

Jane Kite Keeling appeared before the Commission with concerns regarding health-related damages that may be caused by the proposed data center in Tucker County, the pavilion and a statement made in the Grant County Press.

Roy Hedrick appeared before the Commission to gain support from Grant County Commission for a minor boundary adjustment with the City of Petersburg.

4. Scheduled Appointments

- a) Gerald Sites and Frankie Weese, Potomac Valley Conservation District, to discuss funding for watershed dams.

Gerald Sites and Frankie Weese appeared before the Commission to discuss funding for flood control dams. Potomac Valley Conservation District maintains, mows and does daily inspections on several dams in Grant County. Mr. Weese stated that South Mill Creek dam sites 3 and 4 and Patterson Creek dam sites 2 and 6 are now undergoing rehabilitation.

b) Melissa Mallow, Landes Arts Center Board President, and Jennifer Sites, Landes Arts Center Board Vice-President, to provide a yearly update.

Melissa Mallow and Jennifer Sites appeared before the Commission. The Landes Arts Center operates from donations and sponsorship. Mrs. Sites would like to recognize these sponsors. The Board members have discussed purchasing a Smart TV to scroll the sponsorships as well as upcoming events. They would also like to add a prep kitchen.

c) Randy Parsons, Parks & Recreation Supervisor, to give an update on mold remediation at the Grant County Annex and to discuss personnel.

Randy Parsons appeared before the Commission to furnish updates. Rapid Mold Removal, LLC worked at the annex for three days to complete mold removal. It was suggested the entire Annex be retested again. The downstairs level is being controlled with dehumidifiers and wall heaters.

A motion was made to go into Executive Session - WV Code §6-9a-4.

MOTION: Riggleman / unanimously approved

A motion was made to exit Executive Session with no action taken.

MOTION: Hagerty / unanimously approved

d) Peggy Alt, 911/OEM Director, to hire an employee.

Peggy Alt, 911/OEM Director, and Victoria Humphrey, Administrator for 911, appeared before the Commission to discuss hiring Kia Ketterman for a dispatcher position.

A motion was made to approve the recommendation of Peggy Alt and Victoria Humphrey to hire a dispatcher.

MOTION: Miley / unanimously approved

e) Jeffrey Teter, EMS Director, to provide an update and discuss personnel.

Jeffrey Teter, Jeremy Hottinger and Mark Arnold appeared before the Commission to give a monthly update on revenue, expenditures, billing, calls, transports, mutual aide, equipment, station, policies, ambulances, command center, UTV, preventative maintenance, inventory and hiring personnel.

A motion was made to approve the recommendation of Jeffrey Teter, EMS Director, to hire a paramedic.

MOTION: Miley / unanimously approved

A motion was made to go into Executive Session - WV Code §6-9a-4.

MOTION: Hagerty / unanimously approved

A motion was made to exit Executive Session with no action taken.

MOTION: Miley / unanimously approved

f) Attorney Evan Olds; Pullin, Fowler, Flanagan, Brown & Poe, to discuss pending litigation.

Attorney Evan Olds appeared by telephone to discuss pending litigation.

A motion was made to go into Executive Session - WV Code §6-9a-4.

MOTION: Riggleman / unanimously approved

A motion was made to exit Executive Session with no action taken.

MOTION: Hagerty / unanimously approved

5. Actions of the Clerk, Exonerations, Estates (See Exhibit A1)

Let the record show that President Riggleman abstained from the vote.

A motion was made to approve Actions of the Clerk Exhibit A1.

MOTION: Miley / unanimously approved

6. Exonerations (See Exhibit A2)

A motion was made to approve Actions of the Clerk Exhibit A2.
MOTION: Miley / unanimously approved

7. Correspondence

- None

8. Unfinished Business

a) Consideration for Signature the Land Owner Agreement requesting a minor corporation boundary line adjustment from the City of Petersburg.

b) For Consideration Changing the Number of Years to Bid on Harvesting Hay at Airport and Dog Pound.

Brad Smith, Grant County Extension Agent, recommended three-to-five-year contracts for harvesting hay bidding. Mr. Smith will draft an agreement stating he will be monitoring and testing the soil.

A motion was made to change the contracted number of years to bid on harvesting hay at the Airport and Dog Pound from one year to two years.

MOTION: Miley / unanimously approved

c) Consideration for Signature the Lease Agreement between Seneca Rocks Regional Development Authority and Grant County Commission.

d) Consideration for Signature the Lease Rental Payment Agreement between Seneca Rocks Development Authority and Grant County Commission.

9. New Business

a) Bid Opening for the 2026 Grant County Courthouse Roofing Project.

- o Skyline Roofing \$86,727.00

A motion was made to accept the bid from Skyline Roofing.

MOTION: Hagerty / unanimously approved

b) Bid Opening for the 2026 HVAC and Dehumidifier Project at the Grant County Annex.

- o Parker's Heating & Cooling \$19,700.00

A motion was made to accept the bid from Parker's Heating & Cooling for the upstairs HVAC.

MOTION: Hagerty / unanimously approved

c) Consideration for Signature the WVCORP 26/27 Renewal Proposal.

A motion was made to approve the signature for the WVCORP 26/27 Renewal Proposal.

MOTION: Miley / unanimously approved

10. Reports from Elected Officials

- None

11. Reports from County Commissioners

Commissioner Miley stated according to Robert's Rules of Order you can rearrange the agenda.

President Riggelman stated that Public Comments do not have to be held at a certain time.

12. Approval of Expenses to be Considered for Payment (See Exhibit A3)

All invoices are available for public review by contacting the Grant County Clerk, 5 Highland Avenue, Petersburg, WV, 26847, 304-257-4550.

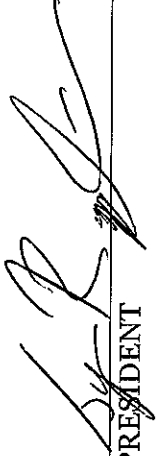
A motion was made to approve the expenses.

MOTION: Hagerty / unanimously approved

13. Adjourn

A motion was made to adjourn.

MOTION: Miley / unanimously approved



PRESIDENT

ATTEST:



CLERK OF THE COUNTY COMMISSION

3/10/26

DATE APPROVED

IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

The Grant County Commission hereby orders the following actions taken by the Grant County Clerk, Lora Bennett, in vacation of the County Commission be approved:


1. Wills Recorded in the Clerk's Office:
 - R. Carl Mullenax
2. Wills Admitted to Probate:
 - John S. Moore
3. Qualification Orders Granted in the Following Estates:

<u>Estate</u>	<u>Person Qualifying:</u>
• John S. Moore	Laurie Jozwiak, Executrix
• Penny L. Lohman	Charles E. Lanehart, Jr., Administrator
• Marie M. Kile	Mary Rohrbaugh, Administratrix
4. Ancillary Administrations Granted for the following Decedents:

<u>Estate</u>	<u>Person Qualifying:</u>
• None	
5. Small Estate Certificates and Authorizations Granted in the Following Estates:

<u>Estate</u>	<u>Person Qualifying:</u>
• None	

Approved this 24th day of February, 2026.



President

Exhibit A-1

Waiver of Final Settlement for the following:

- David D. Moreland
-



Waiver of Final Settlement

An inheritance tax release, if required, having been filed with the Clerk of the Grant County Commission, West Virginia; More than (60) days having elapsed since the filing of any notice required by §44-2-1 of the West Virginia Code, as amended; and based upon the affidavit of the personal representative in this estate, which affidavit is made a part hereof; We, the undersigned, being the heirs and/or administrator/trix of said estate do hereby waive the final settlement in this estate.

DAVID D MORELAND
 DECEASED
 CONNIE MORELAND
 ADMINISTRATRIX
 CONNIE MORELAND
 WIFE

Connie Moreland
Connie Moreland

[Signature]

President, County Commission

02-24-26

Date Approved

Grant County
 Lora A. Bennett, Clerk
 Instrument 202600000506
 02/25/2026 @ 09:22:26 AM
 FIN ACCT & WAIVER (SHORT ADM)
 Book 71 @ Page 506
 Pages Recorded 1

STATE OF West Virginia

COUNTY OF Grant, to-wit

The foregoing instrument was acknowledged before me this 13th day of February 2026

My Commission expires: 7/16/2030
 NOTARY PUBLIC
 STATE OF WEST VIRGINIA
 BETHANY MAE DRAKE
 Grant County Commission
 5 Highland Avenue
 Petersburg, WV 26847
 My commission expires July 16, 2030

Bethany Drake

Notary Public

Estate: 6876
 Settlement/Waiver/Final

Exhibit A-2

Exonerations for the following:

- William J. & Kelley J. Green
 - Merisa H. & Robert M. Shockley
-

State of West Virginia
 County of Grant
 5 Highland Avenue
 Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Elizabeth Mallow, Assessor** hereby makes application for the correction of an erroneous assessment against **Green, William J. & Kelley J.** in **Petersburg Corp.** amounting to \$ **65.73 p h & 246.80 p h** **Class IV** being taxes for the year of **2025** on personal property account **20070286** valued at **5,880 & 22,080** for the following reason:

Taxpayers asked for the tax ticket to be split due to divorce creating an A & B ticket. No tax dollars will be lost.

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: **Ticket Number: 40000018-S**

Ticket A
William J. Green
117 Early Ave
Petersburg, WV 26847
2014 Suba Outb 5,160
05 Suzu C50 720
Value: 5,880 Taxes: \$ 65.73 p h

Ticket B
Kelley J. Green
117 Early Ave
Petersburg, WV 26847
21 GMC Acad 22,080
Value: 22,080 Taxes: \$ 246.80 p h

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 2/11/26
 Taxpayer Date

Elizabeth Mallow
 Assessor 2/11/26
 Date

[Signature]
 Prosecuting Attorney Date

[Signature] 02-24-26
 President Date

State of West Virginia
 County of Grant
 5 Highland Avenue
 Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Elizabeth Mallow, Assessor** hereby makes application for the correction of an erroneous assessment against **Shockley, Merisa H. & Shockley, Robert M.** in **Petersburg Corp.** amounting to \$ 36.05 p h, **Class IV** and \$ 54.49 p h **Class IV** being taxes for the year of 2025 on personal property account 20210169 values 3,225 & 4,875 for the following reason:

Taxpayer want split tickets due to a divorce.

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: **Ticket Number: 304360**

Ticket A:

Shockley, Merisa H.
171 Twin Oaks Drive
Maysville, WV 26833
14 Ford Taurus
Value: 3,225
Taxes: \$ 36.05 p h Class IV

Ticket B:

Shockley, Robert M.
498 Kline Street
Martinsburg, WV 25404
05 Ford F150, 02 Ford Expl
02 Jeep Wrn Value: 4,875
Taxes: \$ 54.49 p h Class IV

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 2/19/26
 Taxpayer Date

Elizabeth Mallow
 Assessor 2/19/26
 Date

John R. Kline
 Prosecuting Attorney 2/19/26
 Date

By R. Kline
 President 02/24/26
 Date

Date Approved	Check #	Name	Memo	Amount
2/24/2026	515	Axtels Pavement Solutions	Airport Authority 90% Federal Share	\$51,501.62
2/24/2026	516	Axtels Pavement Solutions	Airport Authority 90% Federal Share	\$20,939.33
2/24/2026	517	Chapman Tech Group	Airport Authority 90% Federal Share	\$1,041.08
2/24/2026	518	Axtels Pavement Solutions	Airport Authority 5% Federal Share	\$2,861.00
2/24/2026	519	Axtels Pavement Solutions	Airport Authority 5% Federal Share	\$1,163.00
2/24/2026	520	Chapman Tech Group	Airport Authority 5% Federal Share	\$58.00
		E911		
2/24/2026	3825	Mon Power	Electric-Mt. Storm Towers	\$323.49
2/24/2026	3826	Frontier	Phone: 304-196-5330-011615-4	\$892.25
2/24/2026	3827	Matthew VanMeter	CPR	\$12.95
2/24/2026	3828	US Bank	Pcard-911	\$525.22
2/24/2026	3829	Frontier Communications	304-693-7171 & 304-257-5451	\$962.68
2/24/2026	3830	Hardy Telecommunications	OES Phone	\$543.25
2/24/2026	3831	Potomac Edison	Electric 911 Center	\$171.15
2/24/2026	3832	Riverside Sports/Final Touch	Mapping & Addressing Address Signs	\$58.00
		Coal Severance		
2/24/2026	2909	Rapid Mold Removal	Annex Mold Removal-1/2 down	\$16,387.50
		Magistrate		
2/24/2026	2324	AT&T	Grant County Coordinator	\$83.84
		Assessor Valuation		
2/24/2026	2899	Global Science & Tech	Network Support	\$510.00
2/24/2026	2900	River View Consulting	Contract Services Jenny Rexrode	\$1,400.00
2/24/2026	2901	Software Systems	Maintenance Fees	\$88.70

Date Approved	Check #	Name	Memo	Amount
2/24/2026	116543	Frontier	Phone: 304-196-6411-082189-4	\$220.00
2/24/2026	116544	Shop N Save	LEPC Meeting and Storm Supplies	\$155.11
2/24/2026	116545	WV Div of Corrections	Inmate Days	\$12,270.96
2/24/2026	116546	Bound Tree	GCA Supplies/Meds	\$223.80
2/24/2026	116547	Ops 360	GCA Supplies/Equipment/training	\$4,439.00
2/24/2026	116548	Casto & Harris	Record Books	\$566.96
2/24/2026	116549	Dept of Environmental Protection	Levee hike and bike trail permit fee	\$150.00
2/24/2026	116550	Freedom Ag & Energy	Propane/kennel food	\$1,176.34
2/24/2026	116551	WVU-GMH	GCA Meds	\$938.18
2/24/2026	116552	Michael D. Reel	Civil Service Testing	\$75.00
2/24/2026	116553	Mon Power	Electric-Mt. Library & Comm Bldg/GCA	\$1,134.40
2/24/2026	116554	Potomac Edison	Electric-LAC/levee/CH/GCA/CityPark/Annex/old CH	\$11,603.68
2/24/2026	116555	Shentel	Phone: GCA and LAC	\$384.20
2/24/2026	116556	Software Systems	CH System Maintenance	\$13.00
2/24/2026	116557	US Bank	Pcard-County wide	\$5,245.38
2/24/2026	116558	US Bank	Pcard-GCA Fuel	\$1,530.08
2/24/2026	116560	Delagelanden	911 Copier	\$248.25
2/24/2026	116561	Grant County Press	Grant County Clerk - Publish Estate	\$97.23
2/24/2026	116562	Leaf	Copier Tax Office and Annex	\$256.49
2/24/2026	116566	Election Systems & Software	Maintenance for Voting Equipment	\$10,044.69
2/24/2026	116567	WB Mason	Office Supplies for Extension Office	\$30.43
2/24/2026	116568	Doceo	Assessor Copier	\$85.04
2/24/2026	116569	WB Mason	Assessor Office Supplies	\$155.93
2/24/2026	116570	All Ours Towing	Tires GCA - Mt. Storm	\$1,226.64
2/24/2026	116571	FirstNet AT&T	P & R Cell Phones	\$308.35
2/24/2026	116572	Bound Tree	GCA Supplies	\$909.07
2/24/2026	116573	Frontier	CH Phone	\$474.00
2/24/2026	116574	Medical Claims Assistance	GCA Medical Billing	\$2,776.33

Grant County Commission

Meeting Date: 2/24/2026

Exhibit A-3

Page 2 of 3

