

GRANT COUNTY COMMISSION  
PETERSBURG, WEST VIRGINIA 26847

## GRANT COUNTY COMMISSION MINUTES

**Date:** March 12, 2024      **Time:** 9:00 a.m.      **Location:** Conference Room  
Grant County Courthouse

**Commissioners:**  
Scotty Miley, President  
Tyson Riggleman  
Kevin Hagerty

**Reporting:**  
Erin Camp, Grant County Press

Michelle Sites, County Administrator

**1. Call to Order**

Commissioner Miley called the regular meeting to order at 9:00 a.m.

**2. Consent and Approval – County Administrator****a. Minutes**

- Presented for approval were the minutes from the meeting held on February 27, 2024.
- Presented for approval were the minutes from the Work Session meeting held on March 1, 2024.
- Presented for approval were the minutes from the Work Session meeting held on March 8, 2024.

A Motion was made to approve the minutes.

**MOTION: Hagerty/unanimously approved**

**b. Budget Revisions**

- None

**c. Board Appointments/Removals/Resignations**

- None

**3. Actions of the Clerk, Exonerations, Estates**

Commission approved the following actions of the County Clerk:

Wills recorded in Clerk's Office:

- None

Wills admitted to probate:

- May B. Benson
- Otha W. George

Qualification orders granted in the following estates:

- |                  |                             |
|------------------|-----------------------------|
| <u>Estate</u>    | <u>Person Qualifying</u>    |
| • May B. Benson  | Tracy Lynn Bell, Executrix  |
| • Otha W. George | Michael W. George, Executor |

Ancillary Administrations granted in the following estates:

- |               |                          |
|---------------|--------------------------|
| <u>Estate</u> | <u>Person Qualifying</u> |
| • None        |                          |

Small Estate Certificates and Authorizations granted in the following estates:

- |                             |                              |
|-----------------------------|------------------------------|
| <u>Estate</u>               | <u>Person Qualifying</u>     |
| • Janie Lee Sites           | Christopher Sites, Successor |
| • Kenneth Nelson Boucher II | Theima J. Boucher, Successor |

A Motion was made to approve the actions of the Clerk.

**MOTION: Riggleman/ unanimously approved**

Waiver of Final Settlement

- Waiver of Final Settlement in the estate of Ida Catherine Funk  
**MOTION: Hagerty/ unanimously approved**
- Waiver of Final Settlement in the estate of Rodney E. Hawk  
**MOTION: Hagerty/ unanimously approved**
- Waiver of Final Settlement in the estate of Virginia Lee Alt  
**MOTION: Hagerty/ unanimously approved**

The following exonerations were presented this day:

- Bader, Donna S. Town of Petersburg 2021 \$150.11 per half

A Motion was made to approve the above exonerations.

**MOTION: Hagerty/ unanimously approved**

**4. Comments from the Public**

- None

**5. Scheduled Appointments**

- a) Glen Staley, Brooks Public Safety, to give presentation on License Plate Readers.

Glen Staley, Brooks Public Safety and Tom Boyers, Motorola, appeared before the Commission with a PowerPoint presentation on License Plate Readers.

- b) Tyler Kuhn and Jeremy Riggleman to discuss funding for a Recreation Center/Sports Complex located in Petersburg.

Tyler Kuhn and Jeremy Riggleman appeared before the Commission to discuss a Recreation Center/Sports Complex located in Petersburg. Mr. Riggleman is requesting the full amount of funding allocated for a Community Center that is budgeted for this area. Mr. Kuhn stated the minimum baseline for a finished product will be \$350,000 to \$400,000.00.

A Motion was made to pledge \$150,000 to the Recreation Center/Sports Complex upon receipt of the final business plans and assuming that all ordinances and regulations will be followed.

**MOTION: Hagerty/ unanimously approved**

- c) Jeremy Hottinger, Grant County Ambulance, to give an update.

Jeremy Hottinger appeared before the Commission to give an update for January and February 2024.

**6. Correspondence**

- a) Formal resignation from Dr. Caroline Armstrong as Medical Director of the Grant County Ambulance.

b) Certified letter from Allegheny Wood Products giving notice of permanent closure Mill #4-Petersburg.

- c) Region VIII Solid Waste Authority Notice of Tire Collection for Grant County.

d) WV Department of Transportation Statewide Transportation Improvement Project Listing and Administrative Modification #2 FY2023-2028.

- e) Sheriff's Monthly Settlement dated February 28, 2024.

f) Letter from the WV Department of Agriculture in reference to the Lymantria Dispar Treatments for Spring 2024.

- g) Letter from Honor Flight Huntington/Clarksburg Flight in reference to Honor Flight.

- h) Grant County Housing Authority Board Meeting Minutes of October 10, 2023.
- i) Minutes of the Grant County PSD Regular Board meeting of February 7, 2024.
- j) Grant County Magistrate Court Audit for the period ended December 31, 2022.

**7. Unfinished Business**

-None

**8. New Business**

- a) Consideration for Signature the WV Spay Neuter Assistance Program Grant Agreement.

A Motion was made to approve the signature of the WV Spay Neuter Assistance Program Grant Agreement.

**MOTION: Hagerty/ unanimously approved**

- b) Consideration for Approval the Poll Worker List as submitted by the Executive Committees. The Democratic Party has not yet submitted a list of Poll Workers. Lora Bennett, County Clerk, asked to delay Consideration for Approval for Poll Workers until the next scheduled meeting.
- c) For consideration a Funding Request for Radios from Fire Departments.

**9. Reports from Elected Officials**

- None

**10. Reports from County Commissioners**

Commissioner Riggleman discussed the Commission Tour Dates. The first one will be at 6:00 pm on April 9<sup>th</sup>, 10<sup>th</sup>, or 11<sup>th</sup> at Mount Storm Community Center.

Commissioner Miley thanked Jennifer Piercey for attending the Commission meeting to discuss Congressional spending. Mt. Top Public Service District received \$400,000 for Radio Water Meter System. An amount of \$607,000 was received for the Hike & Bike Trail.

**11. Approval of Expenses to be Considered for Payment** (bills paid or to be paid, the invoices are available for public review by contacting the Grant County Clerk, 5 Highland Avenue, Petersburg, WV 26847, (304)257-4550)

A Motion was made to approve the expenses.

**MOTION: Riggleman/ unanimously approved**

**12. Adjourn**

A Motion was made to adjourn.

**MOTION: Hagerty/ unanimously approved**

ATTEST:

*Lora Bennett*  
CLERK OF THE COUNTY COMMISSION

*Andy W. Miley*  
PRESIDENT

*March 26, 2024*  
DATE APPROVED

## IN THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA

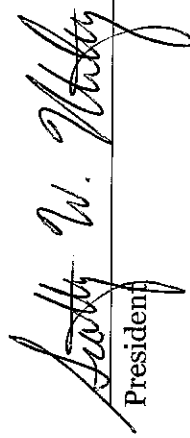
The Grant County Commission hereby orders the following actions taken by the Grant County Clerk, Lora Bennett, in vacation of the County Commission be approved:

1. Wills Recorded in the Clerk's Office:
  - None
2. Wills Admitted to Probate:
  - Otha W. George
  - Mae B. Benson
3. Qualification Orders Granted in the Following Estates:
  - Estate
  - Otha W. George
  - Mae B. Benson

Person Qualifying:  
Michael W. George, Executor  
Tracy Lynn Bell, Executrix
4. Ancillary Administrations Granted for the following Decedents:
  - None
5. Small Estate Certificates and Authorizations Granted in the Following Estates:
  - Estate:
  - Kenneth Nelson Boucher, II
  - Janie Lee Sites

Person Qualifying:  
Thelma Jean Boucher, Successor  
Christopher Sites, Successor

Approved this the 12<sup>th</sup> day of March, 2024.

  
President

State of West Virginia  
County of Grant  
5 Highland Avenue  
Petersburg, WV 26847

To the Honorable, the County of Grant County, WV

I, **Jerry L. Ours**, Assessor hereby makes application for the correction of an erroneous assessment against **Phares, Leon F. II** in **Petersburg Corp** amounting to \$ **30.16 p h Class IV** being taxes for the year of **2023** on personal property number **00969891** valued at **5,280** for the following reason:

**The Office Deputy assessed Mr. Phares on his mobile home and vehicle but assessed the mobile home as Class IV. It should be a Class II.**

Upon application of a taxpayer who is aggrieved by an erroneous assessment. The Prosecuting Attorney having had reasonable notice Of the intentions and character of the corrections desired in said application, and being present and defending the interest of the State, County, District and the Court having heard the evidence, it is ordered That said the applicants are exonerated from the payment of taxes for the year, if same has not been paid and if paid, the Sheriff refund the same, the court being of opinion that: **Ticket Number: 400000018-S**

**Exonerate: Value: 5,688 Taxes: \$ 64.97 p h Class IV**

**Pay On: Value: 5,280 Taxes: \$ 30.15 p h Class II**

**Value: 408 Taxes: \$ 4.66 p h Class IV**

The Clerk is directed to furnish a copy of this order, which, when properly endorsed, shall be a voucher for the Sheriff in his settlement.

Signature on File 3/20/24  
Taxpayer Date

*Jerry L. Ours*  
Assessor 3/20/24 Date

*John A. Ours*  
Prosecuting Attorney Date 3/21/24

*Archie W. Petty*  
President Date 03/26/2024

GRANT COUNTY COMMISSION  
PETERSBURG, WEST VIRGINIA 26847

GRANT COUNTY COMMISSION WORK SESSION MINUTES

**Date:** March 12, 2024    **Time:** 11:00 a.m.    **Location:** Conference Room  
Grant County Courthouse

Scheduled to participate on behalf of the Commission:

- Scotty Miley, President
- Tyson Riggleman, Commissioner
- Kevin Hagerty, Commissioner

The purpose of this work session is to make budget determinations for the FY24/25 Budget.

Scotty W. Miley  
PRESIDENT

**ATTEST:** March 26, 2024  
DATE APPROVED

Nora Bennett  
CLERK OF THE COUNTY COMMISSION

GRANT COUNTY COMMISSION  
PETERSBURG, WEST VIRGINIA 26847

GRANT COUNTY COMMISSION WORK SESSION MINUTES

**Date:** March 15, 2024    **Time:** 12:00 p.m.    **Location:** Conference Room  
Grant County Courthouse

Scheduled to participate on behalf of the Commission:  
Scotty Miley, President  
Tyson Riggleman, Commissioner  
Kevin Hagerty, Commissioner

The purpose of this work session is to make budget determinations for the FY24/25 Budget.

**ATTEST:**

Yvonne Burnett  
CLERK OF THE COUNTY COMMISSION

Scotty W. Miley  
PRESIDENT

March 26, 2024  
DATE APPROVED